

## Welcome

The Department of Housing & Residence Life welcomes you to campus housing at Lander University for the Fall 2018 semester!

This newsletter contains several pieces of important information to assist you in preparing for your arrival on campus as well as some information to assist you when you move in.

## Move-In Day

Housing Office hours are located on the back of this newsletter along with check-in procedures.

On move-in day, please park in a commuter parking lot or at your residence hall and then proceed to the Grier Student Center to pick up your room key. A map is located on the Housing website at [www.lander.edu/housing](http://www.lander.edu/housing) for you to view. Please have your Lander University ID (if you have received it already) or other form of photo identification with you in order to speed up the process of receiving your key. Once you have received your key, you may proceed to your residence hall to unload your belongings.

Volunteer staff will be available to assist you with moving in from 9:00 a.m. - 1:00 p.m. on Wednesday, August 15.

## Bearcat Village Residents Arriving on August 16 or 17

In order to simplify the process of checking in, Bearcat Village residents arriving on the dates above will receive their key and packet in the Bearcat Village Office, located in building J. Upon arriving, proceed directly to Bearcat Village, park, and proceed to the Bearcat Village Office.

New transfer students who will be residing in Bearcat Village and who are arriving on Wednesday, August 15 will need to come to the Grier Student Center to receive a key.

## Contract Cancellation

If you are no longer planning to attend Lander for the Fall 2018 semester or if you are a returning student who no longer wishes to reside on campus, you must cancel your contract by August 1. You may do this by sending an email to [housing@lander.edu](mailto:housing@lander.edu) with your name, L#, and request to cancel. Please note that your housing contract is binding as of August 1, 2018!

## Important Dates

### August 15

Freshman Move-In Day begins at 9:00 a.m.  
New Transfer Students may move in beginning at 1:00 p.m.

### August 16

Residence Halls open for returning students at 9:00 a.m.

### August 20

Classes begin for all students

## Meal Plans & Changes

The first meal of the semester will be served beginning at 11:00 a.m. on Wednesday, August 15 in the Dining Hall. This meal will be covered under your meal plan. All first-time freshman resident students are required to have the All Access meal plan option. Upperclassmen may view a comprehensive list of meal plan options at [www.lander.edu/housing](http://www.lander.edu/housing) under the "Costs and Contracts" tab. Click on the link titled "Resident Meal Plan Options".

Please note that there will be no meal plan changes permitted after the first meal has been served. To view meal plan change information, see "Request to Move".

## Request to Move

The request to move form will open Tuesday, July 17 at 10:00 a.m. In order to access the request to move form, you MUST currently have a room and meal assignment. Access the request to move form via the Housing Portal by logging into your MyLander account. The request to move option is at the top of the first page. You will need to select the fall 2018 term for your request and fill in all information completely and accurately.

You may request to move as many times as you want but each new request will cancel the previous one. Requests are granted on a first-come, first served basis and will be processed through the rest of the summer and throughout the fall semester. Requests will be granted as space is available based on the information you provided. Prior to the opening of the fall semester, you will be notified via your Lander email when a room change has been made.

As a reminder, NO room changes will be made during the first two weeks of the fall semester. This time is utilized to verify all students who have checked into the residence halls and identify vacant beds. Once the two week period has passed, you will be contacted as space becomes available to fulfill your request.

## Personal Property Insurance

Be sure to check with your current home-owner's policy to see if it covers damage to your personal property in the residence halls. Per the 2018 - 2019 Housing Contract terms, Lander University is not responsible for any damages to personal belongings. You will receive an email containing an example\* of personal property insurance that can be obtained if so desired.

\*Please note: Lander University does not endorse any particular carrier for personal property insurance.

## Standard Residence Hall Features

- Free cable and Internet service
- Air Conditioning
- Laundry Facilities
- Local Phone Service (must provide your own phone)
- Resident Assistants reside in each hall
- Desk, chair, chest of drawers provided
- All mattresses are extra-long twin size
- Centennial Hall, New Residence Hall, and Williamston have wardrobes. All other residence halls have closet space.
- Meal Plans are required
- Bearcat Village, Centennial Hall, Lide Apartments, McGhee Ct., and University Place are the ONLY residence halls open during Thanksgiving and Spring Breaks\*\*
- All halls are closed for Winter Break\*\*
- Window blinds are provided in all halls
- Optional loft kits are available for Centennial Hall. Instructions for requesting a loft kit were sent to your Lander University student email.

\*\*Opening and closing dates may be viewed at [www.lander.edu/housing](http://www.lander.edu/housing) by clicking "Costs and Contracts" and viewing the 2018 - 2019 Housing Contract.

## Shower Curtains and Rings

Please communicate with your roommates and/or suite-mates regarding shower curtains and rings. Lander University does not provide shower curtains or liners in any residence halls.

In order to view your roommate and suitemate information, please log into your MyLander account and click on "Housing Portal". Once you are in the Housing Portal, click on "Application", select 2018-2019 Academic Year and then click "Save and Continue". Your roommate and suitemate information will be located on the confirmation page.

## Laundry Alert

You can view the status of machines, request repairs, and more by utilizing the Laundry Alert system. The service is free and will alert you when your laundry is completed. Please visit [www.laundryalert.com](http://www.laundryalert.com) and enter the password "bearcats".

## Checking In - Additional Notes

Upon your arrival to campus, please follow the following steps.

1. Park at your assigned residence hall or in a commuter parking lot
2. Come to the Grier Student Center. You will pick up your room key in the Commons or on the bridge.
3. Move your vehicle to your residence hall to unload. Bearcat Village residents are not to park in the grass.
4. Your Resident Assistant will help you fill out your room condition report upon arrival. Please take time to fill out this form in order to avoid possible charges for previous damage upon checking out.
5. Your Resident Assistant will hold a mandatory hall meeting on Wednesday, August 15 (Freshmen) and on Thursday, August 16 (Upperclassmen). Please check the bulletin boards/fliers on your hall for the specific time and location of the meeting.

## Lander Alerts & Personal Safety

All students are encouraged to sign up for Lander Alerts. To do so, please log in to the MyLander Portal and click the link for "Lander Alert Messages" under the "Home" tab. Lander Alert will send you text messages and/or emails when there is severe weather in the area and/or any potential dangers on campus.

Lander University makes every effort to provide a safe and secure living environment for all resident students as well as the entire university community. University Police is on patrol 24 hours a day, seven days a week, 365 days a year. Professional staff and Resident Assistants live in each residence hall and are available to assist resident students at any time. Desk monitors, security systems, and emergency phones are in place in various residence hall areas and throughout campus. Residence hall entrance doors are locked at all times and are accessible only with the university key issued to the occupant assigned for that specific residence hall and/or room.

Even with all safety resources in place, personal safety begins with each individual member of the Lander University community.

## Housing Office Hours During Move-In

Wednesday, August 15 - 9:00 a.m. - 4:00 p.m.

Thursday, August 16 - 9:00 a.m. - 4:00 p.m.

Friday, August 17 - 9:00 a.m. - 4:00 p.m.

Saturday, August 18 - 9:00 a.m. - 1:00 p.m.

Sunday, August 19 - 1:00 a.m. - 5:00 p.m.

Please contact the Housing Office at 864-388-8266 if you need to pick up your key at a different time other than the hours listed above or during non-business hours so that it may be left at University Police.