

**BLUE KEY NATIONAL HONOR SOCIETY  
LANDER UNIVERSITY CHAPTER**

**BY-LAWS**

**ARTICLE I**

ORGANIZATION

- Section 1: The name of this organization shall be BLUE KEY NATIONAL HONOR SOCIETY, LANDER UNIVERSITY CHAPTER.
- Section 2: The Lander University Chapter shall follow the Constitution, as outlined in the Blue Key National Honor Society Official Code, with the addition of the following defined areas.

**ARTICLE II**

MEMBERSHIP

- Section 1: The requirements for entrance into membership of the Lander University Chapter of Blue Key shall be as follows:
- A. A candidate shall be a FULL-TIME undergraduate student at Lander University (twelve hours or more), and
  - B. A candidate shall have completed a minimum of sixty hours, maintaining a grade point ratio of 3.0, in either case having completed a minimum of twelve hours at Lander University.
  - C. A candidate must complete and application form and an interview.
  - D. Once selected, a candidate shall return a completed Petition for Membership to Blue Key National.
  - E. Entrance of a candidate shall be invited, accepted, completed a petition and paid new membership dues to become an active member.
- Section 2: To maintain active membership in the Chapter, a member shall
- A. Pay all dues, fees and fines, as outlined in Article IV, Section I, and

- B. Maintain a cumulative grade point ration of at least 2.75 at the end of each semester, and
- C. Earn a minimum of 8 service hours per semester, subject to the following stipulations:
  - 1. Eight hours must be earned per semester. No hours may be completed over the summer months; all hours must be completed during the fall and spring semesters of the academic year. Service hours do not carry over. **Service hours must be turned in within two weeks of the service completed.**
  - 2. Attendance at all meetings is required. Members are allowed to miss only one (1) excused meeting per semester.
  - 3. Members who plan to miss a meeting, must submit an excuse to the Secretary at least 48 hours before the scheduled meeting or event.
  - 4. Special consideration will be made to accommodate students with academic exceptions, such as student teaching and study abroad. In these circumstances, members will receive meeting minutes and upcoming event information from the secretary via e-mail. Members are not required to attend business meetings; however, they must earn a minimum of eight hours through volunteer hours for that particular semester. The member must notify the VP1 prior to the first meeting of the semester in writing via e-mail.
  - 5. Potential members who graduate the same semester as induction are ineligible to participate in Blue Key.

Section 3: Only active members, as defined in this Article (Section 2), may continue to participate in special Chapter functions and may wear the stole or cord at any commencement.

Section 4: Any member who fails to maintain active status for any semester shall be placed on probation and shall be notified by the president of the Chapter via email if the member has not completed the sanctions given by deadline indicated on the letter, the Executive Board may place the member on suspension.

Section 5: The member in question shall have the right of appeal and shall make such appeal (petition) IN WRITING to the Executive Council within ten class days after the date of the written notice from the president. The Executive Board shall have the authority to waive the suspension if, in its judgment, the written

appeal/petition demonstrates sufficient evidence to warrant said waiver of suspension.

### **ARTICLE III**

#### **MEETINGS**

- Section 1: All meetings shall be conducted under parliamentary procedures, as outlined in Robert's Rules of Order.
- Section 2: All members are expected to attend ALL meetings so that they may participate actively in the decision-making process of the Chapter.

### **ARTICLE IV**

#### **DUES**

- Section 1: All dues shall be \$40 per year.
- A. For active members: \$40 for the fall and spring semester, paid no later than the first meeting date. Dues may be prorated based on graduation dates.
  - B. If dues are not paid by the deadline outlined above, the member shall be placed on immediate suspension and shall be notified by the president of the Chapter in writing. The members shall have the right to appear and may do so in writing to the Executive Board. The Board shall review any appeal and shall have the authority to reinstate any member if the Council has reason to justify said reinstatement if special circumstances exist.
  - C. All dues are non-refundable. This includes both chapter dues and National Registration Fees.
  - D. For new members: All new members shall pay a National Registration Fee, which shall be the sum of \$70, to be paid no later than the date of formal induction into the Chapter. Failure to pay the National Registration Fee shall result in the new member not participating. If the deadline has passed indicated on the initial letter, the Executive Council may place the member on suspension.
  - E. In such a case, the new member shall be notified by the Chapter president in writing via e-mail. The new member shall have the right to appeal and may do

so in writing to the Executive Board. The Board shall review any appeal and shall have the authority to reinstate any new member if the Board has reason to justify said reinstatement if special circumstances exist.

## **ARTICLE V**

### **PROJECTS**

- Section 1: All service projects shall be approved by the majority quorum vote (quorum would equal two-thirds of the membership in attendance at the meeting) or by a two-thirds majority vote of those present at a publicized meeting. The Executive Board must approve the latter of the two votes.
- Section 2: All fundraising projects shall be approved as outlined in Section 1.

## **ARTICLE VI**

### **ELECTION OF OFFICERS**

- Section 1: Election of new officers shall be held in the spring semester of each year.
- Section 2: Vacancies of offices shall be filled by the President with the approval of the Executive Board.
- Section 3: The officers of the Blue Key National Honor Society, Lander University chapter, shall be president, vice president 1, Vice President 2, secretary and service coordinator.
- Section 4: The advisor will serve as the treasurer of the organization.

## **ARTICLE VII**

### **DELEGATION TO NATIONAL ASSEMBLY**

- Section 2: The Lander Chapter president shall be the national Chapter member. When it is not possible for the president to attend the national or regional meeting, the vice president shall be the official delegate.

## **ARTICLE VIII**

### **EXECUTIVE BOARD**

- Section 1: The Executive Board shall be the officers of the Lander University Chapter of Blue Key and the adviser.
- Section 2: The Executive Board shall make decisions which are not outlined in these By-Laws and, the good judgment of the council, need not go before the general membership for a decision.
- Section 3: The Executive Board may approve the use of funds up to \$450. Any use of funds in excess of \$450 must be brought before the general membership.

## **ARTICLE IX**

### **AMENDMENTS TO THE CONSTITUTION**

- Section 1: Amendments to the Constitution or By-Laws may be made by a majority quorum vote.

Amended **November 5, 2014**