



Lander University Office of the Registrar

Learning Center 109

Fax: 864-388-8028 Phone: 864-388-8503

COURSE SUBSTITUTION APPEAL

Complete and submit to the Office of the Registrar - please print.

Name _____

Student ID # _____

Mailing Address _____

Catalog Year _____

Degree _____

Major _____

Student Email Address _____

Concentration _____

Requirement Category

University Requirement

General Education

Major

Minor

Choose One

Lander course substituting for a Lander course

*Transfer course substituting for a Lander course

Institution _____

Course Waiver - Credit hours are not given for the course relief; student must complete comparable elective hours.

***If the course was completed at another university, you must attach a course description.**

_____ for
Subject and Number

_____ for
Subject and Number

If more than one course is being used for substitution, state and/or attach a clear and concise reasoning.

Required Signatures

Recommended

Not Recommended

Advisor

Department Chair of Teacher Education **(Required of Teacher Certification Majors)**

Department Chair of Major

College Dean of Major

College Dean of Course **(Only required for General Education Courses)**

Deans - Check box and initial if the substitution should become an equivalent for all students.

Initial

Required for University Requirement and General Education Category Requests.

Approved

Disapproved

Chair, General Education Committee or Vice President of Academic Affairs Date