

# NETWORK MANAGER

## INFORMATION TECHNOLOGY SYSTEMS

**Description:** Under limited supervision, manages the acquisition, installation, and maintenance of the local area network. Monitors network performance and maintains network security. Evaluates vendor products in hardware, software and telecommunications and recommends purchases consistent with short and long term objectives. Recommends and implements network policies and standards, ensuring adherence to security procedures. Maintains contact with outside organizations in the maintenance, service and/or purchase of the network. Trains users on network operations and procedures.

**Minimum Requirements:** A bachelor's degree and experience in automated information or communication system design, installation, operation, repair, sales or marketing. Related experience may be substituted for the bachelor's degree on a year-for-year basis. Must have strong skills in providing excellent customer service and demonstrate strong ethics. A valid driver's license and safe driving history.

**Preferred Qualifications:** A bachelor's degree in Computer Science.

**Knowledge, Skills and Abilities:** Excellent technical skills with a proven track record in network design and support efforts. Expertise in network design and implementation. Strong written and verbal communication skills are essential. Should possess excellent time management, decision making and analytical skills. Ability to manage, train, direct and coordinate work of student technicians. Must be able to prepare technical reports and detailed computer specifications for purchases. Ability to establish effective working relationships with faculty, staff, and students.

**Hire Range:** \$48,622 – \$69,289 annually

**University Hours:** 8:00am – 5:00pm, Monday – Friday

**Position Work Hours:** 37.5 hours per week.

Some overnight travel and nights and weekends required

**Class Code:** AM75– **State Title:** Network & Systems Admin I

**Position #:**061068093 – **Band:** 07

Search openings at [careers.sc.gov](http://careers.sc.gov)

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Applications must be submitted online at [www.careers.sc.gov](http://www.careers.sc.gov) and received by 04/28/2019. Receipt of individual applications not acknowledged. See position status at [www.lander.edu/hr](http://www.lander.edu/hr). Lander University is a tobacco-free campus. All final candidates are subject to successfully completing background requirements.



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