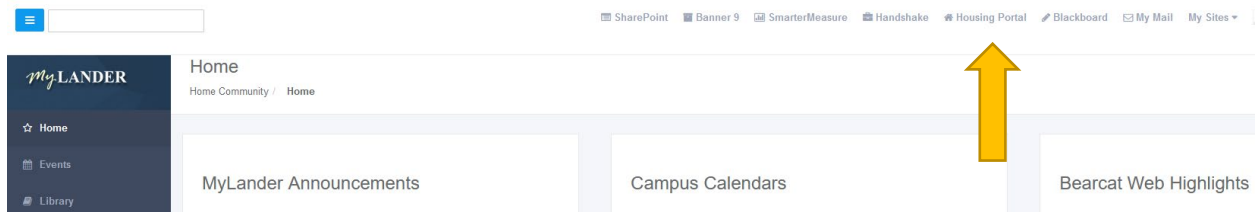
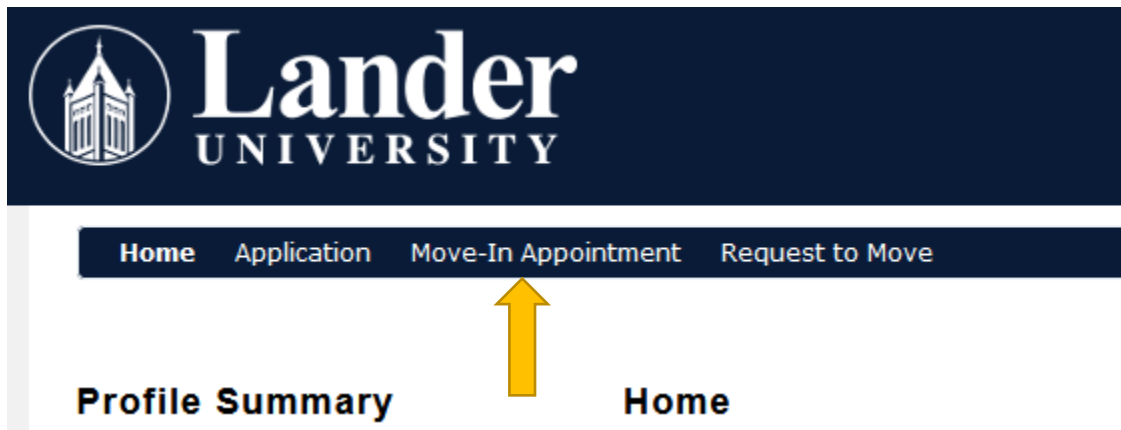


## Selecting a Move-In Appointment

1. Log into the Housing Portal via MyLander.



2. After logging in, you will not see an option that says, “Move-In Appointment” at the top of the screen.



3. Select “Move-In Appointment”. On the following screen (below), you will select the 2021-2022 Academic Year and the click or tap “Save & Continue”.

### Term Selector

- Academic Year 2021-2022**
  - ✓ Application Started: 2/26/2021 8:36:00 AM
  - ✓ Room Reservation: [REDACTED]
  - ✓ Contract Signed
  - ✓ Application Complete

**Save & Continue**

4. Select your appointment time. You may view available appointments by day, week, or month view. Each appointment time will show the number of available spots. Once that number says “0 available” the spot is full and you will need to select another time. In the example below, we will select a time for 10:00 a.m. on Wednesday, August 18.

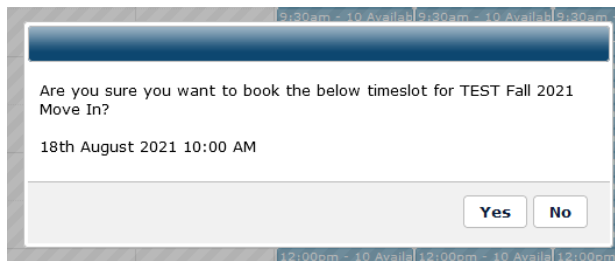
**Timeslot**

Available Timeslots

< > today Day Week Month

	8/15/2021	8/16/2021	8/17/2021	8/18/2021	8/19/2021	8/20/2021	8/21/2021
8am				8:00am - 10 Availab 8:15am - 10 Availab 8:30am - 10 Availab 8:45am - 10 Availab	8:00am - 10 Availab 8:15am - 10 Availab 8:30am - 10 Availab 8:45am - 10 Availab	8:00am - 10 Availab 8:15am - 10 Availab 8:30am - 10 Availab 8:45am - 10 Availab	8:00am - 10 Availab 8:15am - 10 Availab 8:30am - 10 Availab 8:45am - 10 Availab
9am				9:00am - 10 Availab 9:15am - 10 Availab 9:30am - 10 Availab 9:45am - 10 Availab	9:00am - 10 Availab 9:15am - 10 Availab 9:30am - 10 Availab 9:45am - 10 Availab	9:00am - 10 Availab 9:15am - 10 Availab 9:30am - 10 Availab 9:45am - 10 Availab	9:00am - 10 Availab 9:15am - 10 Availab 9:30am - 10 Availab 9:45am - 10 Availab
10am				10:00am - 10 Availab 10:15am - 10 Availab 10:30am - 10 Availab 10:45am - 10 Availab	10:00am - 10 Availab 10:15am - 10 Availab 10:30am - 10 Availab 10:45am - 10 Availab	10:00am - 10 Availab 10:15am - 10 Availab 10:30am - 10 Availab 10:45am - 10 Availab	10:00am - 10 Availab 10:15am - 10 Availab 10:30am - 10 Availab 10:45am - 10 Availab
11am				11:00am - 10 Availab 11:15am - 10 Availab 11:30am - 10 Availab 11:45am - 10 Availab	11:00am - 10 Availab 11:15am - 10 Availab 11:30am - 10 Availab 11:45am - 10 Availab	11:00am - 10 Availab 11:15am - 10 Availab 11:30am - 10 Availab 11:45am - 10 Availab	11:00am - 10 Availab 11:15am - 10 Availab 11:30am - 10 Availab 11:45am - 10 Availab
12pm				12:00pm - 10 Availab 12:15pm - 10 Availab 12:30pm - 10 Availab 12:45pm - 10 Availab	12:00pm - 10 Availab 12:15pm - 10 Availab 12:30pm - 10 Availab 12:45pm - 10 Availab	12:00pm - 10 Availab 12:15pm - 10 Availab 12:30pm - 10 Availab 12:45pm - 10 Availab	12:00pm - 10 Availab 12:15pm - 10 Availab 12:30pm - 10 Availab 12:45pm - 10 Availab
1pm				1:00pm - 10 Availab 1:15pm - 10 Availab 1:30pm - 10 Availab 1:45pm - 10 Availab	1:00pm - 10 Availab 1:15pm - 10 Availab 1:30pm - 10 Availab 1:45pm - 10 Availab	1:00pm - 10 Availab 1:15pm - 10 Availab 1:30pm - 10 Availab 1:45pm - 10 Availab	1:00pm - 10 Availab 1:15pm - 10 Availab 1:30pm - 10 Availab 1:45pm - 10 Availab
2pm				2:00pm - 10 Availab 2:15pm - 10 Availab 2:30pm - 10 Availab 2:45pm - 10 Availab	2:00pm - 10 Availab 2:15pm - 10 Availab 2:30pm - 10 Availab 2:45pm - 10 Availab	2:00pm - 10 Availab 2:15pm - 10 Availab 2:30pm - 10 Availab 2:45pm - 10 Availab	2:00pm - 10 Availab 2:15pm - 10 Availab 2:30pm - 10 Availab 2:45pm - 10 Availab
3pm				3:00pm - 10 Availab 3:15pm - 10 Availab 3:30pm - 10 Availab	3:00pm - 10 Availab 3:15pm - 10 Availab 3:30pm - 10 Availab	3:00pm - 10 Availab 3:15pm - 10 Availab 3:30pm - 10 Availab	3:00pm - 10 Availab 3:15pm - 10 Availab 3:30pm - 10 Availab

- Click or tap your desired appointment time. The following prompt will appear. To confirm your appointment, select "Yes". Your appointment is now visible at the top of the screen.



**Timeslot**

Booked Timeslots

Process	Date/Time	Duration	
TEST Fall 2021 Move In	Wednesday, August 18, 2021 10:00 AM	15mins	Cancel Booking

Available Timeslots

< > today Day Week Month

	8/15/2021	8/16/2021	8/17/2021	8/18/2021	8/19/2021	8/20/2021	8/21/2021
8am				8:00am - 10 Availab 8:15am - 10 Availab	8:00am - 10 Availab 8:15am - 10 Availab	8:00am - 10 Availab 8:15am - 10 Availab	8:00am - 10 Availab 8:15am - 10 Availab

- Congratulations! You have booked your move-in appointment!
- If your plans change and you would like to secure a new time, return to the Move-In Appointment page in the Housing Portal and select "Cancel Booking" (pictured above) and the system will allow you to select a new appointment. Please check the availability of your new desired time prior to cancelling and picking a new time.

If you have any questions, do not hesitate to contact the Housing Office at 864-388-8266 or via email at [housing@lander.edu](mailto:housing@lander.edu).