



STAFF SENATE MEETING
Tuesday October 6, 2020, 10:00 AM (MS Teams)

I. Call to Order

II. Roll Call

Eddie Shaw, Corey Anthony, Laura Brown, Justin Burger, ~~Kenneth Callihan~~, Courtney Carpenter, Jack Clinkscales, Graham Duncan, Anissa Lawrence, Tammie Mallory, ~~Amanda Morgan~~, ~~Erin Nodine~~, Vernon Peppers, Marina Proctor, Kenneth Toole, ~~Ashley Wilkie~~, and Jessica Partlow.

III. Approval of Minutes from July meeting

Anissa motioned to approve the September staff senate minutes; seconded by Kenneth Toole. The minutes were approved unanimously.

IV. Special Guests

a. Dr. Jim Colbert

- Dr. Jim Colbert gave a report on behalf of the Division of Academic Affairs, providing insight on the accommodations made to Lander's course offerings with regard to COVID-19. Classroom capacities continue to be limited, with many classes offering a flexible/hybrid schedule to allow for face-to face instruction, while other classes are being offered online.
- Currently, there are no changes to Lander University's academic calendar for spring 2021. COVID-19 accommodations in place this semester will continue next semester.
- Lander University signed a partnership with the South Carolina Technical College System, allowing students at any one of South Carolina's technical institutions to transfer into Lander's new Bachelor of Applied Science in Business Administration.
- These partnerships and articulation agreements provide a pathway for South Carolina's technical college students to earn their 4-year degree.
- Lander University Mass Communications department name was changed to Media and Communications.

V. Chair Report

a. Human Resources

- Human Resources Staff is preparing an employee appreciation program due to the cancellation of the annual Employee Appreciation Breakfast. The program will comply with COVID-19 safety guidelines. More details to come.

b. Diversity Advisory Committee

- Upcoming Virtual Panel Discussion on October 28 will be broadcast via Microsoft Teams.
- Speakers include Dr. Mandy Cleveland, Mrs. Tracy Clifton, Dr. Jimmell Felder, Dr. Todd Gambill, Dr. Pedro Lopes, Dr. Boyd Yarborough. Moderated by Mr. Selynto Anderson.

- c. Food Bank
 - Donations welcome, refrigerators and freezers are located in the food bank.
 - Monetary donations can be made to the Foundation office with a notation to the Food Bank.
- d. Potential Guests for Future Meetings
 - Jeff Beaver was recommend to discuss campus renovations and projects.
- e. Staffing Updates
 - No updates
- f. Doing our part COVID 19
 - Please continue to follow CDC guidelines

VI. Committee Reports

- a. Employee Appreciation and Recognition
 - Memorial Garden Proposal
 - Discussion took place, tabled until November meeting for further discussion before seeking Staff Senate approval to seek permission from President's Cabinet.
- b. Elections and Bylaws
 - No updates
- c. Professional Development
 - No updates
- d. Communications
 - No updates

VII. Old Business

- a. Follow up on Previous Online Comments
 - No updates

VIII. New Business

- a. Online Comments
 - No updates
- b. All Staff Assembly
 - Discussion took place to hold the Fall All Staff Assembly in December. Students will be off campus and staff assembly could take place in a common area without disrupting students. More discussion in November meeting.
- c. Meeting Time Change
 - Chair Eddie Shaw proposed a meeting time change to allow availability for Cabinet members to attend as special guest.
 - Tammie Mallory motioned to move Staff Senate meetings to the second Thursday of each month at 10am, seconded by Kenneth Toole. The motion passed unanimously.

IX. Adjournment

Anissa Lawrence motioned to adjourn the meeting, seconded by Tammie Mallory. The motion passed unanimously.

Staff Senate Mission Statement

The Lander University Staff Senate exists to ensure the welfare of its staff; to serve as a liaison between staff, administration, faculty, and students; and to advise the administration on matters concerning the staff. This focus provides staff a voice to promote a positive, respectful work environment that sustains both personal and professional growth. In support of the university's strategic plan, specifically the goal of remaining an employer of choice, the senate strives foremost to contribute to the overall success of Lander University and its students.
Minutes respectfully submitted by Laura Brown.