

## STAFF SENATE MEETING MINUTES

January 7, 2020

10:00 A.M.

Lois Grier Room

*Approved*

Present: Greg Allen, Corey Anthony, ~~Kent Atkins~~, Laura Brown, ~~Justin Burger~~, Kenneth Calliham, Tracy Clifton, ~~Jim Laman~~, ~~Anissa Lawrence~~, ~~Amanda Morgan~~, Vernon Peppers, Kimberly Shannon, Eddie Shaw, Ashley Wilkie, and Susan Wood.

### I. Call to Order – Tracy Clifton, Staff Senate Chair

The meeting was called to order at 10:02 am.

### II. Roll Call

### III. Special Guest- Dr. Boyd Yarbrough, Vice President for Student Affairs

- a. Food Insecurities/ Food Pantry- Dr. Yarbrough shared the results of a survey that was distributed last semester that addressed the perceived food insecurity on campus and the need for a food pantry. Several potential sites for a food pantry have been explored. A music festival, Music 4 Meals, is scheduled for April at the Equestrian Center, with the proceeds going toward the \$10,000 needed to start the pantry.
- b. Updates- Student Affairs is now responsible for the Lander Line and Bearcat Shuttle, both of which have shown an increase in the number of students using these services. Student Affairs is also now responsible for Orientation and the Bearcade, the e-sports gaming lounge. A e-sports coach will soon be hired.

### IV. Approval of Minutes- The approval of minutes will be tabled until the February meeting. Eddie Shaw will lead this meeting.

### V. Chair Report

- a. Employee Engagement Initiatives (Human Resources)- *\*Jingle Mingle held on December 16, 2019*
- b. Spring Welcome Back *\*January 9, 2020-* please encourage staff to attend.
- c. All-Staff Assembly (Action Items) *\*March 3, 2020 at 9:00 am in LC 200-* encourage staff to attend. Vice Presidents will present updates from their areas.
  - i. Refreshments
  - ii. Committee Updates
- d. Staff Senate Board Report- see Attachment I
- e. Potential Guests for Future Meetings- potential guests discussed included Student Affairs staff, Faculty Senate Chair and Academic Deans.
- f. Staffing Updates- Senators shared any staffing updates in the areas of Student Affairs, Jackson Library, LUPD, and Admissions.

**VI. Committee Reports**

- a. Employee Appreciation and Recognition- Currently working on department spotlights and January birthday recognition.
- b. Elections and Bylaws- Acceptance and refusal forms have been sent to potential candidates to fill the vacant seat in Academics. We will move forward with the election after candidates are finalized.
- c. Professional Development- The Kaufmann Leadership Institute application is due on Friday.
- d. Communications- The change in bylaws have been updated in the handbook, as well as on the website.

**VII. Old Business**

- a. Follow-up on previous online comments- nothing to report.

**VIII. New Business**

- a. Online Comments- The comment concerned the placement of the July 4<sup>th</sup> holiday on the calendar. Per Adam Garrett in Human Resources, the survey has closed with 87 responses. The information was sent to Executive leadership, but no decision has yet been made.
- b. Area Specific Feedback- nothing to report.

**IX. Next meeting – Tuesday, February 4, 2020 at 10am in the Lois Grier Room  
Adjournment: 10:50 am**

Respectfully submitted, Kim Shannon