

Open an ITS Service Request Email ITS Service Desk

864.388.8234

ITS Resources Guide

System	Description	Faculty	Staff	Students
Banner	Banner is the software solution developed by Ellucian that is used to manage Lander business operations. Banner can be accessed through MyLander. Access the Banner webpage for more information.	х	х	
Blackboard Collaborate Blackboard Collaborate	Blackboard Collaborate Ultra is a simple, convenient and reliable online learning solution for video conferencing and interactive classroom collaboration.	Х		
Blackboard Blackboard Learn	Blackboard Learn is Lander's course management system and is used to provide online components of classes. The preferred method to access Blackboard is through MyLander. Access Blackboard webpage for quick links, and login instructions.	х	х	х
Blackboard & Software Training & Support	Blackboard & Software Training and Support – Contact the ITS Service Desk for Blackboard training and support. Access Blackboard webpage for quick links, and login instructions. Access training sessions webpage for recorded training sessions.	X		
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24/7 Blackboard Help Desk	Provided by Blackboard, this service is available 24 hours, seven days a week and provides dedicated help for Blackboard and third-party tools in Blackboard such as Respondus Lockdown Browser, Turnitin, Echo360, etc. You can access the Blackboard 24/7 Help Desk by calling (864) 388-8243 or by visiting Lander University's dedicated Blackboard Help portal: Lander University BBHelp.	х	x	x
Classroom Streaming	Classroom Streaming can be accomplished using Echo360 and Blackboard Collaborate Ultra. Echo360 is a lecture capture and ad-hoc recording tool. Blackboard Collaborate Ultra is for video conferencing and collaboration.	х		
Computer Commons	<u>Computer Commons</u> provides access to computers, printers, scanners, and collaboration spaces located in the lower level of Jackson Library.			Х
echő Echo 360	Echo360 is a lecture capture system, which allows the recording of classroom lectures, meetings, speeches and other events. You can record any combination of audio, video, and information on your computer screen and easily publish your recordings to Blackboard. Contact the ITS Service Desk or open an ITS Service Request.	х		
FollowMe* Follow Me Printing	Follow Me Printing provides the ability to send documents from any campus computer or your personal device to a shared print queue for pickup at a convenient campus location. Please consult TRACS for assistance.			X



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System	Description	Faculty	Staff	Students
	Gradescope is a suite of tools designed to	Х		Х
- 1	accommodate a common grading			
	workflow. Students or instructors scan			
gradescope	and upload their homework or exams.			
Gradescope	Instructors create a living rubric that			
	allows for speedy grading of large			
	courses.			
	Instructional design and hybrid class	Х		
	delivery methods assistance – Contact			
Instructional	the <u>ITS Service Desk</u> or open an <u>ITS Service</u>			
Design	Request for instructional design and			
	hybrid class delivery methods assistance.			
•	ITS Service Desk provides technology	Х	X	Х
?	support, located in the lower level of			
ITO Consider Books	Jackson Library. Contact the ITS Service			
ITS Service Desk	desk for assistance with technology			
	issues. Visit the <u>ITS Homepage</u> , submit an			
	<u>ITS Service Request</u> , email <u>the ITS Service</u> Desk or call 864-388-8234 for assistance.			
	Lander Alert provides emergency	х	Х	Х
	communications via email and text	^	^	^
	messages including safety alerts, severe			
	weather warnings, and weather-related			
Lander Alert	closings and delays. Use link in MyLander			
	to sign up for Lander Alert. For more			
	information access <u>Lander Alert web page</u> .			
	Lander Email provides official	Х	Х	Х
	communication from the university.	^	Α	
	Lander email can be accessed within			
Lander Email	MyLander, or by typing			
	https://outlook.com/lander.edu in a web			
	browser. For more information access			
	<u>Lander Email information</u> web page.			



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Laptop Repair	Laptop and PC Setup and Repair – Open a Service Request with ITS, email the ITS Service Desk or call 864-388-8234 for PC setup and repair.	х	Х	
Microsoft Forms	Microsoft Forms is a tool that can be used to create surveys. Login to your Office365 portal to access Forms in the App panel.	х	х	
Microsoft Teams	Microsoft Teams is a teleconferencing and collaboration tool, all students, faculty and staff have accounts and access to this software through Lander, and it can be downloaded for use on laptops, phones or tablets.	х	X	х
MyLander Portal	MyLander Portal – MyLander provides access to Blackboard, Banner, Lander email, activity schedules, resources, and more. Access MyLander from Lander's home page or by typing http://mylander.lander.edu in web browser. Click for additional MyLander information.	х	х	х
Network and Wireless Access	Network and Wireless Access is provided to Lander employees or students with a valid Lander account. Bearcat Wireless access is provided in all of Lander's buildings and residence halls and in some outside areas.	х	х	х
New Technology Purchases	New Technology Purchases – ITS provides assistance to university departments for the procurement of technology equipment which includes desktop computers, laptops, monitors, printers, scanners, mobile devices (iPads), etc. Open a Service Request with ITS, email the ITS Service Desk or call 864-388-8234 for new technology purchases.	х	х	
Office365 ProPlus	Office 365 is provided to faculty, staff and students at no additional cost. Download and install Microsoft Office Pro Plus desktop applications (Word, Excel, PowerPoint, Access).	х	х	х



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System	Description	Faculty	Staff	Students
	OneDrive – All faculty and staff	Х	Х	
OneDrive	members with Lander accounts are			
	provided with OneDrive Cloud storage			
	recommended/configured for regular			
	backup of all critical files/folders.			
O nyonto	Pronto provides a communication hub	Х		
pronto	within Blackboard courses that is mobile			
Pronto	device friendly with the Pronto App.			
	Access Pronto in Blackboard Tools to get			
	started.			
	SMART Classroom Design and Support –	Х		
	Classrooms are equipped with podiums,			
S. 111-	video projectors, DVD players, and laptop			
SMART	connections to allow you to share			
Classroom	teaching resources with your class. Some			
Design and Support	classrooms come equipped with			
Support	computers, others require a laptop. For			
	more information visit the SMART			
	Classrooms webpage.			
	Testing & Security – LockDown Browser	Х		Х
	& Respondus Monitor. Lockdown			
2	Browser is a custom web browser that			
Testing &	secures the testing environment within			
Security	Blackboard. Respondus Monitor is an			
,	added feature of LockDown Browser,			
	using a student's webcam and video			
	analytics to prevent cheating during non-			
	proctored exams.			
-6	TRACS (Technology Resource Assistance			Х
	Center for Students) provides support for			
A G	student laptop support & network access			
	issues, located in the lower level of			
TRACS	Jackson Library.			
tum itin D	Turnitin.com is a plagiarism	Х		
turnitin 🕖	detection/prevention service and can be			
Turnitin.com	accessed through Blackboard.			
i di ilidii.COIII				
→ watermark™	Watermark is an online faculty activity	Х		
Faculty Success	database for tracking and reporting			
	faculty activities and accomplishments.			
Watermark Faculty Success	,			
& Course Evaluations				<u> </u>