

















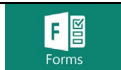











ITS Resources Guide

System	Description	Faculty	Staff	Students
 Banner	Banner is the software solution developed by Ellucian that is used to manage Lander business operations. Banner can be accessed through MyLander . Access the Banner webpage for more information.	X	X	
 Bearcat Web	Bearcat Web provides access to employee information, class lists, course catalog information, and student academic history information. Preferred access to Bearcat Web is through MyLander . Access the Bearcat webpage for more information.	X	X	X
 Blackboard Collaborate	Blackboard Collaborate Ultra is a simple, convenient and reliable online learning solution for video conferencing and interactive classroom collaboration.	X		
 Blackboard Learn	Blackboard Learn is Lander's course management system and is used to provide online components of classes. The preferred method to access Blackboard is through MyLander . Access Blackboard webpage for quick links, and login instructions.	X	X	X
 Blackboard & Software Training & Support	Blackboard & Software Training and Support – Contact the ITS Service Desk for Blackboard training and support. Access Blackboard webpage for quick links, and login instructions. Access training sessions webpage for recorded training sessions.	X		

System	Description	Faculty	Staff	Students
 24/7 Blackboard Help Desk	Provided by Blackboard, this service is available 24 hours, seven days a week and provides dedicated help for Blackboard and third-party tools in Blackboard such as Respondus Lockdown Browser, Turnitin, Echo360, etc. You can access the Blackboard 24/7 Help Desk by calling (864) 388-8243 or by visiting Lander University's dedicated Blackboard Help portal: Lander University BBHelp .	X	X	X
 Classroom Streaming	Classroom Streaming can be accomplished using Echo360 and Blackboard Collaborate Ultra. Echo360 is a lecture capture and ad-hoc recording tool. Blackboard Collaborate Ultra is for video conferencing and collaboration.	X		
 Computer Commons	Computer Commons provides access to computers, printers, scanners, and collaboration spaces located in the lower level of Jackson Library.			X
 Echo 360	Echo360 is a lecture capture system, which allows the recording of classroom lectures, meetings, speeches and other events. You can record any combination of audio, video, and information on your computer screen and easily publish your recordings to Blackboard. Contact the ITS Service Desk or open an ITS Service Request .	X		
 Faculty Laptop Program	Faculty Laptop Program – The faculty laptop program provides all full-time faculty with an up-to-date laptop computer to facilitate communication and collaboration with students and peers.	X		
 Follow Me Printing	"Follow Me Printing" provides ability to send documents from any campus computer to appropriate print queue.			X

System	Description	Faculty	Staff	Students
 Gradescope	Gradescope is a suite of tools designed to accommodate a common grading workflow. Students or instructors scan and upload their homework or exams. Instructors create a living rubric that allows for speedy grading of large courses.	X		X
 Infobase Learning Cloud	Infobase Learning Cloud is a free service available to all Lander students, faculty and staff, provides professional development video tutorials. To access Infobase Learning Cloud , login with your full Lander University username & password.	X	X	X
 Instructional Design	Instructional design and hybrid class delivery methods assistance – Contact the ITS Service Desk or open an ITS Service Request for instructional design and hybrid class delivery methods assistance.	X		
 ITS Service Desk	ITS Service Desk provides technology support, located in the lower level of Jackson Library. Contact the ITS Service desk for assistance with technology issues. Visit the ITS Homepage , submit an ITS Service Request , email the ITS Service Desk or call 864-388-8234 for assistance.	X	X	X
 Lander Alert	Lander Alert provides emergency communications via email and text messages including safety alerts, severe weather warnings, and weather-related closings and delays. Use link in MyLander to sign up for Lander Alert. For more information access Lander Alert web page .	X	X	X
 Lander Email	Lander Email provides official communication from the university. Lander email can be accessed within MyLander , or by typing https://outlook.com/lander.edu in a web browser. For more information access Lander Email information web page.	X	X	X

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 Laptop Repair	Laptop and PC Setup and Repair – Open a Service Request with ITS , email the ITS Service Desk or call 864-388-8234 for PC setup and repair.	X	X	
 Microsoft Forms	Microsoft Forms is a tool that can be used to create surveys. Login to your Office365 portal to access Forms in the App panel.	X	X	
 Microsoft Teams	Microsoft Teams is a teleconferencing and collaboration tool, all students, faculty and staff have accounts and access to this software through Lander, and it can be downloaded for use on laptops, phones or tablets.	X	X	X
 MyLander Portal	MyLander Portal – MyLander provides access to Bearcat Web, Blackboard, Banner, Lander email, activity schedules, resources, and more. Access MyLander from Lander's home page or by typing http://mylander.lander.edu in web browser. Click for additional MyLander information .	X	X	X
 Network and Wireless Access	Network and Wireless Access is provided to Lander employees or students with a valid Lander account. Bearcat Wireless access is provided in all of Lander's buildings and residence halls and in some outside areas.	X	X	X
 New Technology Purchases	New Technology Purchases – ITS provides assistance to university departments for the procurement of technology equipment which includes desktop computers, laptops, monitors, printers, scanners, mobile devices (iPads), etc. Open a Service Request with ITS , email the ITS Service Desk or call 864-388-8234 for new technology purchases.	X	X	
 Office365 ProPlus	Office 365 is provided to faculty, staff and students at no additional cost. Download and install Microsoft Office Pro Plus desktop applications (Word, Excel, PowerPoint, Access).	X	X	X

System	Description	Faculty	Staff	Students
 OneDrive	OneDrive – All employees with Lander accounts are provided 1 TB of OneDrive Cloud storage recommended for weekly backup of all critical file/folders.	X	X	
 Pronto	Pronto provides a communication hub within Blackboard courses that is mobile device friendly with the Pronto App. Access Pronto in Blackboard Tools to get started.	X		
 Sedona	Sedona is a faculty activity database which allows the input of teaching, research, service, experience, development, credentials, and assessment records.	X		
 SMART Classroom Design and Support	SMART Classroom Design and Support – Classrooms are equipped with podiums, video projectors, DVD players, and laptop connections to allow you to share teaching resources with your class. Some classrooms come equipped with computers, others require a laptop. For more information visit the SMART Classrooms webpage .	X		
 Testing & Security	Testing & Security – LockDown Browser & Respondus Monitor. Lockdown Browser is a custom web browser that secures the testing environment within Blackboard. Respondus Monitor is an added feature of LockDown Browser, using a student’s webcam and video analytics to prevent cheating during non-proctored exams.	X		X
 TRACS	TRACS (Technology Resource Assistance Center for Students) provides support for student laptop support & network access issues, located in the lower level of Jackson Library.			X
 Turnitin.com	Turnitin.com is a plagiarism detection/prevention service and can be accessed through Blackboard. For additional Turnitin.com information .	X		