

# LANDER UNIVERSITY VEHICLE REGISTRATION & PARKING REGULATIONS

To maintain an orderly traffic flow and access to parking on Lander University campus, the following parking regulations have been established. The goal in developing these regulations is to make parking on campus as convenient and uncomplicated as possible. Your adherence to these regulations will help us meet this goal.

*All parking rules and regulations are subject to change.*

**PARKING PERMITS** are required between the hours of 7:00 a.m. and 5:00 p.m. Monday - Friday. All vehicles parked on campus during these times must properly display a current parking permit. **ONLY the current permit should be affixed to the vehicle. \*\* Please remove and clear ALL invalid/old permits to avoid failure to display current permit violation of \$10 \*\*.** To be valid, the permit must be affixed to the vehicle **REAR WINDSHIELD** on the lower left hand outside corner (driver's side). The permit must be displayed at all times when parked. Payment for parking permits can be paid on-line or in the Business Office, only. You must present a copy of your vehicle registration in order to be issued a Lander University parking permit. Bearcat Village and McGhee Court parking is enforced 24 hours a day. Also, gate stickers, as well as, regular student parking permits are required on each student's vehicle parked at Bearcat Village. The Housing Office at Bearcat Village will issue the gate stickers and there is no cost for the initial sticker.

**RESIDENT STUDENTS ONLY:** Students living at the Brookside, Centennial Hall, Chipley Hall, Lide Apartments, New Hall, Thomason, University Place, & Williamston must park at their assigned residence halls from 7:00 a.m. to 5:00 p.m. (see color coded map on opposite side) After 5:00 p.m., resident students may park in other parking lots on campus. Students at Bearcat Village and McGhee Court must follow commuter student parking regulations when parked on the main campus.

**COMMUTER STUDENTS ONLY:** Commuter Students must park in faculty/staff/commuter lots and the rear of the Centennial Hall parking lot.

**STUDENT PERMITS COST** \$100 for the entire year, including summer sessions. Student parking permits for summer sessions, when purchased separately, cost \$10. Students are allowed to have one parking permit. It is a violation of this policy for anyone to obtain additional parking permits and transfer them to anyone. Students found in violation of this policy will be subject to a fine of \$25.

**FREE COMMUTER PARKING PERMITS** are available for Commuters Students who do **NOT** reside on Lander's Property. The permits are restricted to Gravel Lot # 28 located on Barksdale St. / Sanders Ave. and Lot # 29 located on Hampton Ave. / Merriman Ave. **ONLY** and during zone parking hours of 7 a.m. – 5 p.m. Monday - Friday. Permits are limited and will be distributed on a first come, first serve basis. Students must apply at the LUPD located at 302 Hampton Ave., Greenwood, S.C., 29649. Students are required to bring their driver's license, Lander Student ID card, and vehicle registration in order to request an application.

**TEMPORARY PARKING PERMITS, GUEST PARKING PERMITS, AND TEMPORARY HANDICAPPED PARKING PERMITS** are available free of charge at the university police department twenty-four hours a day for students and others using vehicles not registered on campus. You must present a copy of the vehicle registration in order to obtain any of the parking permits listed above. Temporary parking permits are available **ONLY** to students who have purchased a current parking permit. Temporary parking permits are issued for a maximum of one week and handicapped permits are issued for a maximum of two weeks. To obtain a temporary handicapped parking permit for longer than two weeks, a signed statement from a physician must be submitted to the university police department. These permits are valid only on Lander campus. All temporary handicapped parking permits must be renewed annually, including a physician's new statement dated within thirty days of the renewal application.

**ZONED PARKING** is enforced on Lander campus between the hours of 7:00 a.m. and 5:00 p.m. Monday - Friday. Please check with the LUPD if you are unsure of any parking zones. Violators will be issued a citation, can be booted, and possibly towed.

**RESERVED PARKING:** Reserved parking is available to faculty and staff **ONLY**. The fee for reserved parking is \$300 a year and is enforced year round even when classes are not in session Monday through Friday from 7:00 a.m. to 5:00 p.m. To obtain a reserved space, contact to the LUPD to request space availability before paying the Business Office. Unauthorized vehicles parked in these spaces will be issued a citation and are subject to being booted or towed at the owner's expense. These spaces are, also, subject to being used during special events on campus such as homecoming, etc. The space owners will be notified of this in advance and may have to park with the general population during these events. Also, these spaces are subject to relocation due to other circumstances.

**LOADING/UNLOADING:** Individuals wishing to park in areas other than a designated parking space to load or unload their vehicle must first call the university police department (864-388-8222) to obtain approval. There is a fifteen minute limit for parking in this manner. Under no circumstances are handicapped parking spaces used for loading or unloading vehicles.

**VISITORS' SPACES** are enforced between the hours of 7:00 a.m. and 5:00 p.m. Monday - Friday. After hours, these spaces are open for general parking; however, service & delivery spaces are not to be used for general parking at anytime. There are no designated visitor parking spaces or times for University Place or McGhee Court.

**STUDENTS AND FACULTY/STAFF MEMBERS WHOSE VEHICLES ARE PARKED ON CAMPUS** are held responsible for any citations issued to the vehicle regardless of who may have been actually operating the vehicle at the time of the citation. Also, students & faculty/staff members who drive a vehicle on campus which, is not registered to them are responsible for citations issued to that vehicle.

**IMMOBILIZATION DEVICES** - Vehicles can be booted or towed under the following circumstances: Habitual Violators, Unregistered vehicles, and at the LUPD's discretion of law enforcement for safety and security needs. LUPD Officers are the only authorized personal who can remove vehicle boots.

**CERTAIN AREAS OF CAMPUS ARE TOWING ZONES.** Vehicles parked in these areas will be towed at the owner's expense in cases where they are abandoned, disrupt the normal traffic flow, damage landscape, create a traffic hazard, or are parked in a reserved space.

## FINES

for parking violations on Lander campus are as follows:

Parking in a Handicapped Space.....	\$100
Parking in a Fire Lane .....	\$50
Parking in a Service & Delivery Space.....	\$35
Parking in a Visitors' Space.....	\$35
Parking in a Reserved Space.....	\$75
Parking in a Yellow Zone/Improper Parking .....	\$25
No Parking Permit .....	\$25
Failure to Display Parking Permit .....	\$10
Fraudulent Use of a Parking Permit.....	\$25
Zoned Parking Violation .....	\$25
Careless Driving .....	\$50
Failure to Remove Invalid Parking Permit .....	\$10
Boot Admin Fee.....	\$50
Boot Maintenance Fee .....	\$250

**APPEALS** of parking citations and towing charges may be made to the traffic committee within 5 days of the citation whenever one feels that he/she has been improperly charged. Appeal can be submitted on-line via the link on the bottom of the citation and the link can be located via the University Police website. The person submitting the appeal will be advised the results of the appeal by email. Arrangements for a personal appeal to the traffic committee are also made through the university police department. **All Traffic Committee decisions are final.**

**MOTORCYCLES, MOPEDS, AND ANY OTHER TYPE OF MOTORIZED VEHICLES** (with the exception of motorized wheelchairs) are subject to the same vehicle registration and parking regulations as any other motor vehicle. *They are to be parked only in designated parking spaces and are not to be parked inside or adjacent to any buildings (including residence halls) on sidewalks, or on the landscape, and are subject to be impounded by university police if parked in this manner.* These vehicles are not to be driven in any area of the campus other than the roadways and parking lots. They are not to be driven on sidewalks or in any other pedestrian traffic area. They are to park in legal parking spaces and should display a current parking permit. The motorcycle owner in conjunction with university police personnel will determine the appropriate place to display the permit.

**CARELESS DRIVING:** It shall be unlawful for any person to operate a vehicle in a careless manner within the Lander campus community. Any person who drives any vehicle in such a manner as to indicate thoughtlessness, inadvertence, indifference and freedom from care, is guilty of careless driving. \*The maximum legal speed on University property is 15 miles per hour throughout campus. \*Note: State Citations may be issued for any violation at the officer's discretion. State citations will be paid through the City of Greenwood Municipal Court.

**NOTE: RESERVED PARKING is enforced five days a week (Monday - Friday) from 7 a.m. to 5 p.m. UNAUTHORIZED VEHICLES IN RESERVED SPACES will be TOWED at the OWNER/DRIVER'S EXPENSE and will be issued a parking citation for \$75.**