

Approved Event	Locations allowed	Special Requirements
Auditorium Use		Must be reserved in advance with Special Events.
Bearcat Lounge		Cannot close it off for private parties, but can still reserve a space to host your own event.
Bonfire/Campfire	AH-Fire Pit	Pick up key from Campus Rec or Campus Engagement prior to use. See rules for use in the Clubs and Orgs Field Guide.
Car Wash	Legion Building Parking Lot	
Cornhole Tournament		
Dance Practice		
Dances		
Fairs/Carnivals		Requires planning with the Department of Campus Engagement at least one semester before the event . Remember, the CC Commons only allows 5 tables at a time.
Food/Drink at Events	All except Barrett Hall	Written confirmation from Aramark to cater or permission to outsource
Fundraisers		Must be approved by the Assistant Director of Campus Engagement
Galas		Please reference the Student Handbook, starting at page 119. May require LUPD presence.
Game Night		
Karaoke		
Movie/Streaming		Public Viewing Licencing or Public Domain movie selection. See copyright information in the Clubs and Orgs Field Guide.
Off Campus Events		Submit an Event Registration form on Involve.
Pageant/Fashion Show		Plan at least 1 semester advance. Work with Campus Engagement and Special Events for details. All details must be approved no later than 2 weeks before the event. Talent must be approved no later than 2 weeks before the dress rehearsal.
Painting		Can be indoors or outdoors with a tablecloth covering the table and floor around the table.
Pie throwing	Grassy area near BH	Tarp, cleanup, must hose off
Plays/Performances		Must be planned and reserved at least one semester before . Work with Special Events to confirm availability of facilities.
Pool Events		Cannot close it off for private parties, but can still reserve a space to host your own event.
Pumpkin Carving	Outside	Please be sure to tarp the area and clean up after yourself! Optional: give pumpkin guts to Molly Sutton (Campus Engagement) for her chickens.
Pumpkin Painting	All except Barrett Hall	Can be indoors or outdoors with a tablecloth covering the table and floor around the table.
Speaker		Final approval from the Department of Campus Engagement. Please reference the Student Handbook (page 117).
Student Sales/Farmers Markets		See details on the process in the Clubs and Orgs Field Guide.
Tabling	CC Commons (up to 5 at a time), AP Plaza	Submit an Event Registration form on Involve. Only 5 tables allowed in the CC Commons at one time.
Things with soil	Outside	Must be outside.