

*Lander University*  
*National Pan-Hellenic Council Collegiate Council*  
*Constitution*



## Constitution of the Lander University - NPHC

### Article I – Name

Section 1. The name of this organization shall be the **Lander University NPHC Collegiate Council (LUNPHC)**

### Article II – Purpose

Section 1. The purpose of the LUNPHC is to foster cooperation and a positive and courteous discourse among its member organizations, focusing on matters of mutual concern, working collaboratively to improve the community and support academic excellence.

### Article III – Non-Discrimination

Section 1. The LUNPHC shall follow all local, state, federal and university laws and regulations. The LUNPHC is responsible for following regulations against racial and other types of discrimination, sexual harassment (including domestic violence, stalking and criminal sexual misconduct), hazing (in any form), and the university's alcohol and drug policies.

- A. LUNPHC agrees that the organization and all of its members will not discriminate against anyone on the basis of race, color creed, religion, age, disability, sex, sexual orientation, gender identity, national origin, political opinions or veteran status.
- B. LUNPHC agrees that it will not engage in any activity construed as sexual harassment, or condone sexual misconduct in any form.
- C. LUNPHC agrees that it will not support or encourage any activities that place an individual at risk, whether physically or emotionally that may or may not be part of an initiation to join or be recognized as a member of an affiliate organization.
- D. LUNPHC agrees that if any member of LUNPHC is aware or becomes aware of any violations of the provisions contained in this article, they will immediately report the violation or suspicion of such violations to the Greek Affairs officer.

### Article IV – Members

#### Section 1: Membership

- A. Only member organizations recognized by NPHC can belong to LUNPHC.
- B. Member organizations must be in good standing with NPHC nationally and Lander University.
- C. Any member organization that is in good standing with NPHC nationally cannot be Prohibited from participating in LUNPHC unless that organization is not in good standing or is not recognized by the university.
- D. The local chapter must be in good standing with their national organization in order to participate with LUNPHC.
- E. The category of membership designated as “active members” means that all required dues and assessments have been paid.
- F. This council is composed of chapters whose members are matriculating at Lander University.
- G. In order to be active, there must be at least two member organizations active with LUNPHC. If the number of participating member organizations falls to one, permission must be sought from the NPHC National Executive Director and the university to continue functioning for a period not to exceed two years. During this time, every effort will be made to recruit eligible member organizations to join LUNPHAC.

Section 2. The fiscal year for the LUNPHC is January 1 through December 31. Dues are due no later than December 1 for the current year. Dues are delinquent if not received by January 1. Chapters will lose their right to have a representative on the LUNPHC if dues are not paid by February 1 and will have to pay a reinstatement fee.

Section 3. In order for member organizations to have a representative on this council, the overall chapter grade point average must meet either the standard set by their national organization, or the standard set by Greenwood University, whichever is higher.

## **Article V – Officers**

Section 1. The elected officers of the LUNPHC will be the president, vice-president, secretary, treasurer, and public relations.

Section 2. The appointed officers will be the parliamentarian. The president appoints this officer.

Section 3. A term of office for all officers shall be one year or appointed. A term of office shall begin on January 1 and end on December 31, one year hence.

Section 4. The president and vice- president cannot serve more than one consecutive term. All other officers (elected and appointed) may serve an indefinite number of times. Officers will be installed and take office December to November.

Section 5. The offices of the president and vice-president will rotate among the participating organizations provided that the president and vice-president cannot be from the same organization.

Section 6. If a vacancy occurs in an elected office, and the remaining term to be served is six months or less, the Executive Board will appoint a replacement. If the remaining term to be served is more than six months, a special election will be held to replace that officer. Under these conditions, the requirement for an office to rotate among the organizations can be voided until the next election takes place. If the vacancy occurs in an appointed office, the president is empowered to appoint a replacement.

Section 7. Any officer who is derelict in their duties can be removed from office by vote of the council, provided they have been sent the charges in writing, and are given a minimum of 30 days to prepare a defense. They shall be given the opportunity to be heard in their own defense before the vote is taken on removing them from office.

## **Article VI – Meetings**

Section 1. Regularly scheduled meetings of the LUNPHC will occur bi-weekly on a day and time set by the council.

Section 2. The last meeting in December is designated as the annual meeting. All officers will provide an annual report of their activities at this meeting. The auditor's report will be given at this meeting.

Section 3. Special meetings can be called by the Executive Board or upon request by a majority of the representatives of the LUNPHC. The notice for such meetings must be e-mailed to all members of the LUNPHC at least 5 days prior to the meeting. Only the items named in the call to the meeting can be discussed at a special meeting.

Section 4. The quorum required for any meeting of the LUNPHC is a majority of the chapter representatives.

Section 5. If a snow emergency or some other emergency or conflict occurs, the Executive Board can cancel and/or reschedule a regularly scheduled meeting.

## **Article VII – Executive Board**

Section 1. The Executive Board of the LUNPHC is composed of the elected officers, the appointed officers, and chairs of the standing committees.

Section 2. Members of the GUNPHC who are not officers or committee chairs may attend the meetings of the Executive Board provided they receive permission to do so from the president.

Section 3. The Executive Board generally supervises the affairs of the LUNPHC in between regular meetings, except they cannot amend the constitution, bylaws, standing rules, or change any action adopted by the council.

Section 4. The Executive Board has the authority to appoint ad hoc committees as the need arises for the GUNPHC and for its own operations.

Section 5. The Executive Board, at a minimum, must meet monthly, but can meet as often as the need arises. The quorum for such meetings will be a majority of the officers.

#### **Article VIII – Committees**

Section 1. The standing committees of the LUNPHC will be the following: Fundraising Committee, Educational Programming Committee, and Nominating Committee.

Section 2. All committees will consist of no fewer than 3 and no more than 7 members.

Section 3. The president is ex-officio on all committees except the Nominating Committee.

Section 4. Standing committees will meet at least once monthly to determine planning and execution of fundraising events and educational programming.

#### **Article IX – Faculty Advisor**

Section 1. LUNPHC advisor is appointed by the Lander University administration.

Section 2. The LUNPHC advisor shall serve in an advisory capacity to the Lander University National Pan Hellenic Council. The advisor shall have voice but no vote in all meetings of the Pan Hellenic Council and the Executive Board.

Section 3. The advisor must sign the appropriate paperwork required by the office of Student Activities.

Section 4. The faculty advisor has the right to attend all meetings of the LUNPHC, including the Executive Board meeting, council meetings, special meetings, committee meetings. They will not have a vote in any of these meetings.

Section 5. The role of the advisor is to serve as a resource and provide advisory support for the organization.

#### **Article X – Parliamentary Authority**

Section 1. The rules contained in Robert's Rules of Order Newly Revised shall govern the LUNPHC in all cases to which they are applicable, and in which they are not inconsistent with this constitution.

#### **Article XI – Amendment**

Section 1. This constitution can be amended by 2/3 vote at a regularly scheduled meeting of the LUNPHC, or a special meeting called to amend the constitution, provided that the proposed amendments have been presented at the council meeting at least 30 days prior to the meeting in which they will be voted on.