

LANDER UNIVERSITY DUAL ENROLLMENT

Guidance Counselor Information

Steps to Register

1. Visit www.lander.edu/DE

- Admissions Checklist must be complete prior to enrolling in coursework. Students need to apply as 'Non-Degree Seeking Students' when filling out the online application.
- Students will only be allowed to register for courses approved on Request Form. Any changes will require an amendment to the student's form (initials showing approval from all three parties).
- Students residing in the State of South Carolina are eligible for free tuition during the 2024-2025 academic year. Students may enroll in two 3-credit hour courses during the fall semester and two 3-credit hour courses during the spring semester. In addition, students in partnering schools (Teacher Cadet) may participate in Teacher Cadet (**EDUC 101**) and (**ECED 222**) offered at the Frank Russell Technology Center (Greenwood D50) at NO COST. Students attending districts who sign the MOA with Lander for Dual Enrollment will receive a much-reduced rate of \$100/per credit hour for additional credit hours that exceed 6 credit hours in each semester.
- Students MAY choose to enroll in ONLY ONE COURSE. There is no clause that requires students to enroll in at least two classes in Lander University's Dual Enrollment program.
- Some courses will be assessed additional fees (lab sciences require lab fees, etc.)
- Fall semester payment deadline for Dual Enrollment students is **August 14**. Any participating Dual Enrollment student should pay his/her balance by **August 14** to avoid being 'dropped' from the course(s). This statement is only necessary for students who enroll in more than the allotted free courses.
- ALL students planning to enroll in Lander Dual Enrollment courses during the Fall 2024 semester, should schedule an appointment with Ms. Kimberly Chitwood no later than **March 16th** to ensure they receive priority registration. Students have up until August 16st to register for Fall 2024 courses. Course availability is based on seat availability. In the instance a student is not able to enroll into a course due to seat availability, that student can opt to be placed on a waiting list.

Steps to Selecting Courses

1. A student should first consider where he/she desires to attend college.
2. Research programs of study at that institution and review the program/degree requirements.
3. Plug courses into www.sctrac.org to determine what courses a student may wish to take at Lander University that will transfer to desired institution(s).
4. Confer with guidance counselor what courses will assist with earning needed Carnegie units.
5. Visit www.lander.edu to determine suitable times/dates of courses.
 - a. Select Academics at the top of Lander homepage
 - b. Select Academic Resources
 - c. Select the bullet point "Search for Courses"
 - d. Select Appropriate Term
6. Using appropriate course numbers, complete the Dual Enrollment Request Form
7. Submit application, completed Request Form and immunization forms to the Dual Enrollment Office (Jackson Library, 3rd floor, Suite JL300)

Questions? Contact Kimberly Chitwood at (864) 388-8802 or email kchitwood@lander.edu

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