



# Lander University Financial Aid Office

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24SSAD

## 2023-2024 Social Security Number Resolution – Copy of Birth Certificate and Social Security Card Needed

<b>Student's Last Name</b>	<b>First Name</b>	<b>MI</b>	<b>Lander ID (L#)</b>
<b>Street Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Student's Social Security Number</b>	<b>Phone #</b>	<b>Date of Birth</b>	

We are unable to continue processing your 2023-2024 application for financial aid due to a discrepancy on your Free Application for Federal Student Aid (FAFSA) and the Social Security Administration (SSA) database match. Follow the instructions below to resolve the problem.

### Step 1

Check your 2023-2024 FAFSA/Student Aid Report to make sure the following information is correct:

- Questions 1-3 - Your last name, first name and middle initial as it appears on your Social Security Card. If you have changed your name (as a result of marriage, etc.), you must update your record with the Social Security Administration. Proceed to Step 2.
- Question 8 - Your Social Security number reported on the Student Aid Report
- Question 9 - Your date of birth
- Question 103 - Your signature (and one parent's signature if you're a dependent student)

If these items need to be corrected, make corrections on your FAFSA using your FSA ID at <https://studentaid.gov/h/apply-for-aid/fafsa>. Be sure to have your parent sign electronically using his/her FSA ID if you are a dependent student. Alternately, you can make corrections on your paper Student Aid Report if you received one and mail it back to the Federal Processor (address listed on SAR).

### Step 2

Please complete and return this form to the Lander University Financial Aid Office, along with:

- **A copy of your birth certificate –AND–**
- **A copy of your Social Security Card**

**In addition, you should contact the Social Security Administration to make sure that they correct their records. You can contact them by calling 1-800-772-1213 or by visiting <https://ssa.gov>.**

**If you have questions, call the Lander University Financial Aid Office at (864) 388-8340.**

### Financial Aid Office Use Only

DATA ENTRY		COUNSELOR REVIEW	
RRAAREQ	xxSSAD = N - Pending Review	RRAAREQ	S = Satisfied, eligible, X = Ineligible, N=Pending, I=Incomplete, M=Mailed back (set ROAMESG)
Initials/date		RHACOMM	
Fwd to Counselor date		CNSLR Initials/date	
FSAH VOL.1, CH. 4. SAR Comment Codes and Text p.10, p. 36	Circle Applicable Comment Code 013 - Applicant changed SSN but SSA already verified. 063 – Student re-affirmed DOB but still doesn't match SSA records. Must provide documentation		