Lander University Financial Aid Office

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Student's 2021 Federal Non-Filer Status Confirmation

(Independent or Dependent Student with Special Circumstances)

Student's Last Name **First** **MI** **Lander ID (L#)**

You indicated on your Free Application for Federal Student Aid (FAFSA) that you did not file and were not required to file a federal income tax return for 2021. In order to complete verification and determine eligibility for federal student aid, we must confirm that you, the student, on the FAFSA 1.) did not file and 2.) was/were not required to file a federal tax return. **Please provide the following:**

1. **Verification of Non-filing Letter from the IRS** (dated on or after October 1, 2022). This is a confirmation letter that the tax return has not been filed for the **tax year ending 12/31/2021**. **You can request a copy using the methods listed below.** (On-line at www.irs.gov is typically not available if you have never filed taxes before in prior years. In this case, please use the paper request process detailed below.)

   - Online
     1. Complete the online request at https://www.irs.gov/individuals/get-transcript and press "Get Transcript Online"

   - By Paper
     1. Complete the paper request **Form 4506-T** at https://www.irs.gov/pub/irs-pdf/f4506t.pdf) and submit to the IRS. **For residents of SC, NC, FL, GA, Va,** you can fax the form to the IRS in Kansas City, MO at **(855)821-0094.** For all other residents or to mail the form, see instructions on page 2 of the 4506-T.

If you are unable to obtain a Verification of Non-Filing Letter from the IRS, please contact Lander University Financial Aid Office for additional instructions.

- If you did file a 2021 federal tax return, use the IRS Data Retrieval on your FAFSA at www.fafsa.gov .

2. **To confirm that you were not required to file, check the box that applies below:**

   ❑ The student (and spouse if married) was **NOT** employed and had **NO** income earned from work in **2021.**

   ❑ If you (or your spouse if married) do not have a Social Security Number, Individual Taxpayer Identification Number, or an Employer Identification Number, please check here. If this applies to your spouse, list his/her name:_____

   ❑ The student (or spouse if married) **WAS** employed in **2021**. (Complete information below.)
   - List every employer in the box below even if the employer did not issue an IRS W-2 form.
   - Provide copies of all 2021 IRS W-2 forms issued to the **student/spouse** by their employers.

Employee ("STUDENT" or "SPOUSE")	Employer's Name	IRS W-2 Provided by Employer? If not, why?	Annual Amount Earned in 2021
	(Example) ABC's Auto Body Shop	*Yes*	*$4,500.00*

If more space is needed, provide a separate page with the student's name and ID number at the top.

If there was a change in the marital status after the tax year ended December 31, 2021, please note status change and date here:

Please list other sources and amount of income you received: Ex.(Child Support, Disability, SNAP, TANF, WIC, Workers Compensation):

If none of these sources of funding were received and no income reported, please briefly explain how the household is supported below:

Certifications and Signatures: I certify that I (We, if married) did not file and was/were not required to file a 2021 federal tax return and that all of the information reported is complete and correct.

Student's Signature *digital signature not accepted* **Date** **Phone #**

Student's Spouse if married and no SSN/PTIN/EIN **Date** **Phone #**
Parent's Signature if Dependent digital *signature not accepted*

DATA ENTRY		Financial Aid Office Use Only (COUNSELOR REVIEW)	
RRAAREQ	N=Pending Review; I=Missing Non Filing Letter	EA 2/23/17, EA 9/30/21, NASFAA AskRegs Q&A, DOC-Q29 at https://www2.ed.gov/policy/highered/reg/hearulemaking/2009/verification.html#acc	xxSTNF
Initials/date		2223 FSAH AVG 52	xxSW2