

STUDENT HANDBOOK

School of Nursing

2026 - 2027



Welcome to
LANDER

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Section I: Program Background and Curriculum

Part A: Program Background

The School of Nursing Overview

The School of Nursing (SON) was established in 1953 as the Self Memorial Nursing Department of Lander College to offer the first associate degree in nursing program in South Carolina. This name recognized the critical support from the local hospital (now Self Regional Healthcare) that has benefited the program since its inception. The associate degree program graduated 632 nurses between 1959 and its closure in 1986. In 1985, Lander made the transition from associate level to baccalaureate level education and graduated the first Bachelor of Science in nursing class in 1987. The nursing program was designated as the William Preston Turner Department of Nursing in 2006 to recognize the continuing support of the Self Family Foundation to the nursing program and the contributions of the Turner family to healthcare in the greater Greenwood region. The nursing program was renamed The William Preston Turner School of Nursing by the university's Board of Trustees in fall 2012. In July 2015, the School of Nursing separated from the College of Science and Mathematics to become an independent academic unit. After a broad academic restructuring within the university in 2025, the School of Nursing is now part of the newly established College of Nursing, Human Performance, and Health Sciences.

History

The Neuman Systems Model (NSM) was used as the conceptual framework for the baccalaureate nursing curriculum design. NSM is wellness-oriented and holistic and addresses the four concepts that are basic to the nursing profession and the philosophical foundation of the Lander nursing curriculum: Person, Environment, Health, and Nursing (Neuman & Fawcett, 2011).

Community of Interest

The School of Nursing's community of interest (COI) is defined as those individuals, groups, and agencies who have an interest in the nursing program's mission, goals, and outcomes and the effectiveness of achieving those outcomes. The SON's community of interest consists of internal and external constituencies. Internal constituents include current students, faculty, and institutional administrators. External constituents include prospective students, scholarship donors, regulatory bodies, regional technical colleges, alumni, nurses employed in our geographical area, clinical agencies, agencies that employ our graduates, and individuals served or affected by our program.

Accreditation

The baccalaureate degree program in nursing at Lander University is accredited by the Commission on Collegiate Nursing Education (<http://www.ccnaccreditation.org>). The Bachelor of Science in Nursing (BSN) program is approved by the State Board of Nursing for South Carolina (<https://lir.sc.gov/nurse/>).

Mission Statement

Lander University's School of Nursing is committed to providing holistic healthcare education to advance optimal evidence-based care for all. Our graduates will use clinical reasoning and critical thinking skills to be competent, flexible, and transformative professionals who meet the complex healthcare needs of the 21st century.

Vision

The Lander University School of Nursing will be recognized for programs of excellence that value diversity, integrate technology, and provide a welcoming, supportive community in health care education.

Philosophy and Values

The nursing faculty values teaching and role models the attributes of critical thinking, effective written and oral communication, innovative clinical and technological skills, professionalism, and cultural competence. The faculty believes that students are responsible for their learning; however, the faculty share a strong commitment to teaching, personalized faculty advisement, mentoring, and shared governance. Inherent in the faculty role in a liberal arts institution are responsibilities for professional development, as well as service to the university, profession, and community. To respond to issues generated by a changing healthcare environment, the School of Nursing remains competitive by partnering with area healthcare constituents to address the critical needs of the region and state for baccalaureate nurses. These activities support student success in the educational program and facilitate the transition of students into the nursing profession.

The values of the School of Nursing are:

- Excellence
- Integrity
- Competency
- Compassion
- Diversity
- Critical Thinking
- Innovation
- Advocacy

SON Program Goals

1. Provide excellent undergraduate and graduate nursing education.
2. Prepare nurse leaders who practice, to the fullest extent, their education to transform the future of healthcare.
3. Promote interprofessional collaboration to serve regional, state, and/or national communities.

BSN Student Outcomes

The graduates of the baccalaureate nursing program will be prepared to:

KNOWLEDGE FOR NURSING PRACTICE

1. Apply and integrate knowledge from nursing, the sciences, and liberal arts as the foundation for clinical judgment and innovation for professional practice.

PERSON-CENTERED CARE

2. Provide holistic, individualized, coordinated care based on best evidence and clinical judgment in the planning and delivery of care across time, spheres of care, and developmental levels.

POPULATION HEALTH

3. Participate in advocacy, development, and implementation of policies that support the improvement of equitable population health outcomes.

SCHOLARSHIP FOR THE NURSING DISCIPLINE

4. Contribute to evidence-based nursing practice by participating in the advancement of nursing scholarships and promoting ethical conduct to guide practice decisions.

QUALITY AND SAFETY

5. Employ principles of safety and improvement science to enhance quality and minimize the risk of harm to individuals, populations, and providers.

INTERPROFESSIONAL PARTNERSHIPS

6. Foster intentional collaboration across professions and with care team members to optimize healthcare delivery and outcomes.

SYSTEMS-BASED PRACTICE

7. Support innovative solutions to optimize system effectiveness, promote an ethical practice environment, and advocate for the needs of diverse populations.

INFORMATICS AND HEALTHCARE TECHNOLOGIES

8. Utilize information and communication technologies to manage and improve the delivery of healthcare services.

PROFESSIONALISM

9. Incorporate ethical principles and standards of professional nursing to guide decision-making and actions.

PERSONAL, PROFESSIONAL, AND LEADERSHIP DEVELOPMENT

10. Engage in activities that promote personal health and well-being, lifelong learning, and professional growth.

Part B: Curriculum

Organization of Curriculum

The BSN nursing curriculum builds on the liberal arts foundation provided by the university's general education courses. The general education competencies at Lander are designed to enable students to develop comprehension of university-level content, higher order thinking skills such as critical thinking, inquiry, and analysis, and the ability to communicate professionally. The university's general education curriculum is comprised of seven categories for a total of 35 credit hours. General education categories include Core Academic Skills (English and mathematics), Humanities and Fine Arts, Behavioral and Social Perspectives, Scientific and Mathematical Reasoning, Founding Documents of the United States, World Cultures, and a one-credit hour course for freshman students called LINK 101. In addition to general education courses, other nursing major pre-requisites such as human anatomy and physiology, microbiology, and chemistry are required to prepare students for the knowledge needed for nursing courses.

The BSN program's curriculum design is structured and sequenced to achieve the ten BSN student outcomes. Course objectives and expected competencies increase in complexity as students progress through the curriculum, with the goal of achieving all student outcomes upon completion of the program.

Two options are offered for completing the Bachelor of Science in Nursing degree. The prelicensure option is designed for students who seek a traditional campus experience. The RN-to-BSN option is designed for registered nurses who are working full-time, offering classes online in asynchronous format to accommodate students' work schedules. The curricula for both options are guided by the same BSN student outcomes and professional nursing standards.

Standards of Practice

The Lander University nursing curriculum incorporates three sets of professional nursing standards and guidelines: The Essentials: Core Competencies for Professional Nursing Education (AACN, 2021) the American Nurses' Association (ANA) Nursing: Scope and Standards of Practice, 4th edition (ANA, 2021), and the Code of Ethics for Nurses (ANA, 2025). Copies of these nursing standards are available in the Jackson Library.

NAME _____ Semester/Year Enrolled _____

BSN Prelicensure Curriculum Guide

LOWER LEVEL - 1st Semester

Courses	Hrs	Term	Grade
*ENGL 101 Writing and Inquiry I	3		
*BIOL 215 Anatomy & Physiology I	4		
*Mathematics (MATH 101, 121, 141)	3		
LINK 101	1		
Behavioral/Social Perspectives	3		
NURS 110: Pathway to Nursing Success	2		
	16		

LOWER LEVEL – 2nd Semester

Courses	Hrs	Term	Grade
*ENGL 102 Writing and Inquiry II	3		
*BIOL 216 Anatomy & Physiology II	4		
*MATH 211 Statistical Methods I	3		
Founding Documents of the US	3		
Elective	3		
NURS 111: Medical Terminology	1		
	17		

LOWER LEVEL – 3rd Semester

Courses	Hrs	Term	Grade
*CHEM 105/111 General Chemistry I	4		
NURS 165 History & Trends in Nursing	2		
Humanities/Fine Arts	3		
*BIOL 204 Microbiology	4		
NURS 304 Pathophysiology	3		
	16		

LOWER LEVEL – 4th Semester

Courses	Hrs	Term	Grade
*CHEM 106/112 General Chemistry II	4		
NURS 235 Lifespan Wellness	3		
Behavioral/Social Perspectives	3		
Humanities/Fine Arts	3		
World Cultures	3		
	16		

- All Lower Level courses must be completed and progression criteria met prior to enrolling in Upper Level courses.
- Upper Level courses: All courses in each level must be completed prior to taking courses in the next level (e.g., all Upper Level 1 courses must be completed with a grade of C or higher before taking Upper Level 2 courses).

UPPER LEVEL 1

Courses	Hrs	Term	Grade
NURS 232 Pharmacology Basics	2		
NURS 233 Pharmacology	3		
NURS 240 Physical Assessment	3		
NURS 242 Nursing Fundamentals	5		
	13		

UPPER LEVEL 2

Courses	Hrs	Term	Grade
NURS 303 Nursing Research	3		
NURS 347 Medical Surgical Clinical	4		
NURS 348 Medical Surgical Nursing	6		
NURS 393 Mental Health Nursing	4		
	17		

UPPER LEVEL 3

Courses	Hrs	Term	Grade
NURS 392 Childbearing Family	4		
NURS 408 Critical Care Nursing	4		
NURS 409 Pediatric Nursing	4		
	12		

UPPER LEVEL 4

Courses	Hrs	Term	Grade
NURS 412 Nursing Leadership	4		
NURS 417 Community Nursing	4		
NURS 460 Clinical Problem Solving	3		
NURS 499 Prof Develop in Nursing	2		
	13		

*Nursing major pre-requisite

Total credit hours: 120

NAME _____ Semester/Year Enrolled _____

RN-BSN Curriculum Guide

GENERAL EDUCATION REQUIREMENTS

Courses	Hrs	Term	Grade
ENGL 101 Writing and Inquiry I	3		
ENGL 102 Writing and Inquiry II	3		
Accepted Mathematics	3		
Humanities/Fine Arts	3		
Humanities/Fine Arts	3		
Behavioral/Social Perspectives	3		
Behavioral/Social Perspectives	3		
MATH 211 Statistical Methods I	3		
*CHEM 105 or CHEM 111 or CHEM 140 General Chemistry	4		
Founding Documents of US	3		
World Cultures	3		
TOTAL	34		

*May substitute with 4 credit hours for an earned grade of "C" or higher in BIOL 101, BIOL 102, BIOL 103, BIOL 111, or BIOL 112

MAJOR PROGRAM CORE REQUIREMENTS

Courses	Hrs	Term	Grade	Courses	Hrs	Term	Grade
*BIOL 215 Anatomy & Physiology I	4			*NURS 347 Medical Surgical Clinical	4		
*BIOL 216 Anatomy & Physiology II	4			*NURS 348 Medical Surgical Nursing	6		
*BIOL 204 Microbiology	4			*NURS 392 Childbearing Family	4		
*NURS 232 Pharmacology Basics	2			*NURS 393 Mental Health Nursing	4		
*NURS 233 Pharmacology	3			*NURS 408 Critical Care Nursing	4		
*NURS 235 Lifespan Wellness	3			*NURS 409 Pediatric Nursing	4		
*NURS 242 Nursing Fundamentals	5						

* Prerequisite courses for the RN-BSN option

† Advanced placement credit of 39 hours earned after completion of NURN 307 with at least a "C".

MAJOR PROGRAM ADDITIONAL REQUIREMENTS

Courses	Hrs	Term	Grade
NURN 303 Nursing Research	3		
NURN 304 Pathophysiology for RNs	3		
NURN 307 Professional Transition for RNs	4		
NURN 340 Health Assessment for RNs	3		
NURN 412 Nursing Leadership and Management	4		
NURN 417 Community Nursing	4		
NURN 499 Professional Development in Nursing	2		
Total Major Program Requirements	75		
Additional Electives	11		
TOTAL FOR BS DEGREE	120		

Must earn at least 30 hours of total semester hour credit through instruction by Lander University.

Section II: Academic and Clinical Policies and Procedures

Part A: Academic Policies and Procedures

Academic Honor Code

Students are expected to complete their own work in class AND outside of class unless collaboration is specifically approved by the instructor. Students should not loan or share information about assignments, simulations, or exams with classmates or students in future classes. Sharing information about assignments or testing without the instructor's specific approval is considered cheating. Plagiarism is a form of cheating. Students suspected of cheating on exams, quizzes, practice tests, papers, projects, or other assignments, either inside or outside of the classroom, will be addressed by a faculty member. Validated incidences of cheating are grounds for failing a nursing course, dismissal from the School of Nursing, and/or dismissal from the university. Refer to "Academic Honor Code" in the Lander University Student Handbook.

ADA Requirement

Per Lander University policy, the following statement of student responsibility to report a disability that might negatively impact learning will be incorporated into all course syllabi:

Lander University recognizes its responsibility for creating an institutional climate where all students can thrive. If you have a disability and may need accommodations to support your success, please reach out to the Office of Student Accessibility and Testing Services, located in the Student Success Center, at 864-388-8915 or accessibilityservices@lander.edu. After you complete the intake form, provide the necessary documentation, and meet with the Office of Student Accessibility and Testing Services, your instructors will be notified of any approved accommodation.

Prelicensure Nursing Major Admission and Progression

Students enrolled as nursing majors must meet specific requirements to progress through the nursing education program. Progression through the nursing education program occurs in two stages: Lower Level and Upper Level. Lower Level includes all prerequisite courses, all general education courses, NURS 110, NURS 111, NURS 165, NURS 235, and NURS 304. It is recommended that students complete minor courses prior to progressing to the Upper Level. Progression is explained below. Transfer and second-degree students, please note special sections.

Progression Requirements

Nursing education is a cumulative process in which the prerequisite course sequence establishes a foundation for subsequent content mastery in nursing courses and successful entry into practice.

- Meet the university requirements for admission.
- Successful completion ("C" or better) of the following nine required prerequisites and five Lower-Level NURS courses is required for progression to Upper Level:
 - ENGL 101
 - ENGL 102
 - General Education Math*
 - MATH 211*
 - CHEM 105 or CHEM 111*
 - CHEM 106 or CHEM 112*
 - BIOL 215*
 - BIOL 216*
 - BIOL 204*
 - NURS 165
 - NURS 235
 - NURS 304
 - NURS 110
 - NURS 111
- All required prerequisite Math and Science courses* must be completed with a grade of C or higher. Across all seven required prerequisite Math and Science courses combined, only one grade of D+, D, or F may be earned. The course must be repeated and completed with a minimum grade of C prior to progressing to Upper Level. A second D+, D, or F in any required prerequisite Math or Science course results in dismissal from the program. See the Math, Science, and NURS Course Failure/Withdrawal Policy Table.

- Withdrawal from required prerequisite Math and Science courses*: Students may not exceed a total of four withdrawals from the seven required prerequisite Math and Science courses combined, including total withdrawals from the University. Withdrawals from the University will count as multiple individual course withdrawals. Students who exceed these limitations on required prerequisite Math or Science course withdrawals will be dismissed from the nursing major. See the Math, Science, and NURS Course Failure/Withdrawal Policy Table.
- Nursing majors must be successful when enrolling in the individual Math or Science course the third time. Students may NOT enroll in an individual required prerequisite Math or Science course more than three times.
- Students must also complete all General Education requirements and electives prior to progression to Upper Level.
- Students must have a Lander Institutional GPA of at least 2.8 and must earn at least 2.8 on the nine required prerequisites to progress to the Upper Level.
- Students must earn a grade of “C” or better in all NURS courses to progress in the major.
- All NURS courses must be completed with a grade of C or higher. Across all NURS courses combined, only one grade of D+, D, or F may be earned. The course must be repeated and completed with a minimum grade of C prior to progressing. A second D+, D, or F in any NURS course results in dismissal from the program. This does not include NURS 110, NURS 111, NURS 310, or NURS electives. See the Math, Science, and NURS Course Failure/Withdrawal Policy Table.
- Withdrawal from Nursing Courses: Students may not exceed a total of four withdrawals from all NURS courses combined, including total withdrawals from the University. Withdrawals from the University will count as multiple individual course withdrawals. Students who exceed these limitations on NURS course withdrawals will be dismissed from the nursing major. This does not include NURS 110, NURS 111, NURS 310, or NURS electives. See the Math, Science, and NURS Course Failure/Withdrawal Policy Table.
- Nursing majors must be successful when enrolling in the individual NURS course for a third time. Students may NOT enroll in a NURS course more than three times.
- Following successful completion of NURS 232 and upon progression to the second semester of the Upper Level, each student is required to pass a Medication Calculation Test (MCT) to assess medication administration competency. Students must complete a Medication Calculation Test with 95% accuracy at the beginning of Upper Level II, III, and IV. The student has a maximum of three attempts to pass the competency exams. A student who is unable to meet the 95% competency by the third exam will not be allowed to remain in major program nursing courses (NURS) for that semester, with the exception of NURS 303 and NURS 499. The student must drop the nursing course(s) by the University Drop/Add date. It is the student’s responsibility to determine if they need to add other classes.
- Upper Level students must achieve competency (level II or III) on proctored ATI tests or successfully complete the ATI remediation plan to progress in the major.

Math, Science, and NURS Course Failure/Withdrawal Policy Table:

Required Science and Math: Gen Ed Math, MATH 211, CHEM 105/111, CHEM 106/112, BIOL 215/216/204		NURS Courses: NURS 165, NURS 235, NURS 304, and Upper Level NURS Courses	
Total # of combined Course Withdrawals from Math/Science	4	Total # of combined Course Withdrawals from NURS Courses.	4
Total # of combined Course Failures (D+, D, F) from Math/Science	1	Total # of combined Course Failures (D+, D, F) from NURS Courses.	1
Total attempts in an individual Math/Science course	3	Total attempts in an individual NURS course. (Includes NURS 110 and NURS 111).	3
5 th Withdrawal from Math/Science Course	Dismissal	5 th Withdrawal from NURS Course.	Dismissal
2 nd Math/Science Course Failure (D+, D, F)	Dismissal	2 nd NURS Course Failure (D+, D, F)	Dismissal

To meet the standards of the Lander University School of Nursing, the South Carolina Board of Nursing, and clinical agency requirements, Lander University nursing students must present the following to progress to the Upper Level:

- Current clear criminal background check and drug screening
- Health screening
- Current immunization status
- Current student nurse liability and health/accident insurance
- CPR certification for adult, child, infant, and obstructed airway
(The only course accepted is American Heart Association Healthcare Provider BLS)

Evidence of the requirements listed above must be submitted, and the approved vendor profile must be compliant by the first day of class each semester. The documentation must be valid throughout the academic year and not subject to expire during clinical rotations. Failure to comply with this requirement will result in forfeiture of space in clinical nursing classes. Students denied access to clinical sites will be ineligible to continue in the nursing major. The student is responsible for submitting completed documentation and keeping a copy of the documentation for personal use.

Students Who Already Possess a Baccalaureate Degree

Follow the progression requirements listed above with these exceptions:

- Must have at least a cumulative GPA of 2.8 (not rounded) on previous baccalaureate degree coursework.
- Must have a GPA of at least 2.8 in the nine required prerequisites.
- To progress to Upper Level, students must successfully complete the following nine required prerequisites and five Lower Level NURS courses with a “C” or better:
 - ENGL 101
 - ENGL 102
 - General Education Math
 - MATH 211
 - CHEM 105 or CHEM 111
 - CHEM 106 or CHEM 112
 - BIOL 215
 - BIOL 216
 - BIOL 204
 - NURS 165
 - NURS 235
 - NURS 304
 - NURS 110*
 - NURS 111
- Students who have previously completed a nursing course may exempt NURS 110.
- Students must have completed their required prerequisite science and math courses (listed above) within 7 years prior to progressing to Upper Level nursing courses (NURS).
THIS INCLUDES COURSES TAKEN AT ANY INSTITUTION OF HIGHER EDUCATION.
- Students wishing to pursue a nursing degree from Lander University with ANY completed nursing courses will be considered on a case-by-case basis, with the following considerations:
- Students who are eligible for Upper Level will start with Upper Level 1 courses.
- Students with any unsuccessful nursing courses (grade of less than “C”) from any other institution will be required to complete ALL the nursing curriculum at Lander.
- Students may be asked to furnish a letter from the previous nursing school’s dean or chair speaking to their eligibility for readmission or progression in their program.
- Students may be asked to participate in an interview with the Lander nursing faculty.
- Providing requested documents or participating in an interview does not guarantee admission into the Lander University School of Nursing

Additional Guidelines for Admission & Progression (Prelicensure)

The following policies will be used to clarify and supplement the above admission and progression guidelines.

Out-of-Sequence Students

Students seeking readmission to a major program nursing course(s) will be classified internally as “out-of-sequence.” Students who are out of sequence will need to submit an Application for Readmission to Nursing Classes Form. Students will not be allowed to repeat a course without submitting the Application for Readmission to Nursing Classes Form. Completion of the form does not guarantee a seat in the class. Applications will be reviewed by the Dean after final grades are posted and seats granted based on availability. Students will be notified by email if their application is approved or denied. In the case of a greater number of applications than seats, students will be ranked by institutional GPA.

Students admitted to the nursing major are required to take all nursing courses at Lander University.

A progression decision record will be maintained in the School of Nursing.

Requirements for Graduating with a BSN Degree (Prelicensure)

Completion of LANDER UNIVERSITY requirements for graduation.

Must complete NURS courses, mathematics requirements (a general education math AND MATH 211), writing requirements (ENGL 101 AND 102), and science requirements (CHEM 105 or 111 AND CHEM 106 or 112 AND BIOL 215, 216, & 204) with a minimum grade of “C”. This minimum grade requirement includes courses taken at any institution of higher learning.

Must complete Upper Level NURS courses within five years of starting them.

All NURS courses must be completed with a grade of C or higher. Only one D+, D, or F in a NURS course is permitted throughout the duration of the nursing program. The course must be repeated and completed with a minimum grade of C prior to progressing. A second D+, D, or F in any NURS course results in dismissal from the program. This does not include NURS 110, NURS 111, NURS 310, or NURS electives. *See the Math, Science, and NURS Course Failure/Withdrawal Policy Table.*

Nursing program graduation requirements exceed those of the university as indicators that the student has developed a current and comprehensive nursing knowledge base supported by an adequate foundation in science and mathematics.

Eligibility requirements to become licensed as a registered nurse in South Carolina may be found at:

<https://llr.sc.gov/>

Endorsement for NCLEX-RN Examination (Prelicensure)

Students completing the Bachelor of Science in Nursing shall meet the following requirements before being endorsed to take the NCLEX-RN examination.

- Complete all University and program requirements.
- Complete NURS 460 NCLEX Endorsement Requirements.
- Receive a recommendation from the Dean.
- Meet the state requirements for endorsement to take the professional nurse licensure examination.

RN-BSN Completion Option for Registered Nurses

Lander University offers an option for licensed registered nurses to complete a Bachelor of Science in Nursing degree with learning experiences concentrated in physical assessment, community health, leadership, management, and research. The BSN completion option for Registered Nurses is offered in an asynchronous online format.

The online option is available to registered nurses and features web-based delivery that will enable registered nurse students to attend class at home and at their convenience. Graduates will acquire professional-level knowledge and skills to practice nursing in traditional and diverse settings and to enter graduate study in nursing and related fields.

The option is approved by the State Board of Nursing for South Carolina and is accredited by the Commission on Collegiate Nursing Education, <https://www.aacnnursing.org/ccne-accreditation/find-accredited-programs> .

RN-BSN Admission and Progression Policies

Articulation Agreements: Contact the School of Nursing to inquire about current agreements with SC technical schools.

Requirements for Admission as RN-BSN Student

- Meet university requirements for admission.
- Maintain a current nursing license as an RN in a state where the student will attend clinical.
- Earn “C” or higher in 6 required courses – ENGL 101-102, **BIOL 216**, BIOL 204 and MATH 211.

To meet the standards of the Lander University School of Nursing, the South Carolina Board of Nursing, and clinical agency requirements, Lander University nursing students must present the following to progress to the Upper Level:

- Current clear criminal background check and drug screening
- health screening
- current immunization status
- Current student nurse liability and health/accident insurance
- CPR certification for adult, child, infant, and obstructed airway.
(The only course accepted is American Heart Association Healthcare Provider BLS)

Evidence of the requirements listed above must be submitted, and the approved vendor profile must be compliant by the first day of class each semester. The documentation must be valid throughout the academic year and not subject to expire during clinical rotations. Failure to comply with this requirement will result in forfeiture of space in clinical nursing classes. Students denied access to clinical sites will be ineligible to continue in the nursing major. The student is responsible for submitting completed documentation and keeping a copy of the documentation for personal use.

Additional Information About the RN-BSN Option

- Students may begin online nursing courses in the fall or spring semester and are taught in 7-week increments.
- Students earn advanced standing credit that satisfies 39 hours of required nursing courses upon the successful completion of NURN 307: Professional Transition for Registered Nurses with a grade of “C” or higher.
- Transfer credit from previous schools will be evaluated during the university admission process.
- Partial academic exemption may be earned for documented experiential learning. For example, Registered Nurses may be exempt from components of a course for documented professional certification and work (employment) experience. Partial exemption will be determined by the nursing faculty on an individual basis.

Requirements for Graduation for the RN-BSN Option

- Complete required math (general education math) and science (CHEM 105 or CHEM 111 or CHEM 140 or previously earned* BIOL 101, BIOL 102, BIOL 103, BIOL 111, BIOL 112) with a minimum grade of “C”.
- Registered Nurses may meet the Lander University general education requirement by completing a minimum of 16 hours of laboratory science courses that include 4 hours of chemistry.
- RN-BSN students must earn a grade of “C” or better in all program nursing courses (NURN).
- Must earn at least 30 hours of total semester hour credit through instruction by Lander University
- Coursework must include at least 30 hours earned in 300 or above-level courses, of which 12 hours must be in the major.
- Must earn a minimum of 12 credit hours in required nursing courses through instruction by Lander University.
- Must complete all degree requirements within 5 years of admission to the RN- BSN option (entry into NURN 307).

Core Performance Standards and Requirements for Nursing Students

Disability Statement

The Lander University School of Nursing does not discriminate based on disability. The Southern Regional Education Board (SREB) Council on Collegiate Education for Nursing (CCEN) Board of Directors developed guidelines for nursing education programs to use in complying with the Americans with Disabilities Act (ADA). In developing the core performance standards, the CCEN used the definition of nursing as a practice discipline with cognitive, sensory, affective, and psychomotor performance requirements. Each standard is accompanied by examples of activities that a student must be able to perform. Each student should use the standards as an objective measure in deciding whether the student meets specific requirements for admission. The standards should be used to assist the student in determining whether reasonable accommodation or modifications are necessary. Candidates for provisional status in the nursing major must be able to meet the minimum standards for clinical practice, with or without reasonable accommodations. All reasonable accommodation is implemented according to ADA regulations. The Office of Student Accessibility and Testing Services, located in the Student Success Center, is the point of initial contact for all students with disabilities, and it is the student's responsibility to self-identify and request reasonable accommodations. The student must provide appropriate documentation of disabilities to the Office of Student Accessibility and Testing Services. Accommodation is considered reasonable when it 1) will not alter the nature or integrity of the nursing program, 2) will not cause undue hardship on the program or university, and 3) will not endanger the health and safety of others. Lander University SON ultimately determines if the student possesses the core, essential non-academic skills to be eligible for the nursing program and clinical practice. Students are required to acknowledge these core performance standards when advancing to provisional status in the nursing major and annually by submitting a signed Core Performance Requirements for Nursing Students Acknowledgement Form. Forms may be found on the Lander School of Nursing website at www.lander.edu/nursing.

The Office of Disabilities provides accommodation for qualified students with disabilities. Reasonable accommodation is provided on a case-by-case basis and must pertain to the functional limitations of the disability upon the individual. To establish a case, students must complete an intake form. The Office of Student Accessibility and Testing Services will review requests and set up the initial intake appointment. Students with disabilities must contact the Office of Student Accessibility and Testing Services at 388-8915 or email alawrence@lander.edu to establish a case.

Core Performance Standards and Requirements:

These requirements must be met to be eligible for progression in the Lander School of Nursing Program. Examples of necessary activities are not all-inclusive.

Skill: Critical Thinking

Standard: Critical thinking ability sufficient for clinical judgment.

Examples: Identify cause & effect relationships in clinical situations; develop nursing care plans; accurately calculate medication dosages; prioritize care; maintain aseptic technique; gather and assemble correct equipment; maintain safety for self and clients.

Skill: Interpersonal

Standard: Interpersonal abilities sufficient for interaction with individuals, families, and groups from various social, emotional, cultural, and intellectual backgrounds.

Examples: Establish rapport with clients, clients' families, colleagues, and other healthcare providers; ability to work well on group projects or as part of a healthcare team.

Skill: Communication

Standard: Communication abilities sufficient for verbal and written interaction with others.

Examples: Explain treatment procedures; initiate health teaching; document and interpret nursing actions and client responses; provide clear, accurate report of client status.

Skill: Mobility

Standard: Physical abilities sufficient for movement from room to room and maneuvering in small spaces. Examples: Ability to move around in client's room, workspaces, and treatment areas; administer cardiopulmonary procedures; ability to safely lift, position, push, or transfer patients; push/pull/lift equipment or supplies up to 35 pounds; ability to stoop, kneel, bend; ability to stand or walk for prolonged periods; ability to assist with activities of daily living.

Skill: Motor Skills

Standard: Gross and fine motor abilities sufficient for providing safe, effective nursing care.

Examples: Calibrate and use equipment; draw up medications in a syringe; position clients; ability to use coordinated hand/finger movements; motor skills sufficient to use electronic equipment such as computer keypads; motor skills for activities such as suctioning.

Skill: Sensory

Standard (Hearing): Auditory ability sufficient for monitoring and assessing health needs.

Examples: Hearing monitor alarms and emergency signals; auscultation during client assessment to determine normal versus abnormal heart, lung, and bowel sounds; hear cries for help.

Standard (Visual): Visual ability sufficient for observation and assessment necessary to implement nursing care. Examples: Observe client responses; view syringe calibration; read charts, care plans, printouts, or monitors; read labels.

Standard (Tactile): Tactile ability sufficient for physical assessment.

Examples: Perform palpation (e.g., pulse, temperature of skin, tactile fremitus); functions of physical examination and/or those related to therapeutic intervention (such as insertion of a catheter)

Standard (Olfactory): Sense of smell sufficient for accurate client assessment and maintaining client safety. Examples: Distinguish smells that contribute to assessment and/or safety (such as wound or breath odor; smell smoke/fire).

Skill: Self-Care

Standard: Ability to identify and maintain personal, physical, cognitive, and emotional health.

Examples: Ability to read and understand directions, assignments, and client documents; ability to present a professional appearance; ability to maintain own physical health to work with vulnerable clients; energy and stamina to complete clinical requirements; ability to implement Universal Precautions; self-esteem; ability to maintain good personal hygiene; emotional ability to maintain calm in crisis and emergency situations; ability to make ethical decisions; ability to accept constructive feedback; self-discipline to meet rigorous deadlines; maintenance of professional codes of nursing including avoidance of substances that affect clinical judgment.

Skill: Adaptability to Environment

Standard: Ability to work in a variety of healthcare settings with diverse client populations under variable conditions.

Examples: Ability to work in temperature changes (e.g., cold of operating room or heat of outdoor clinic); ability to drive or otherwise obtain transportation to and from clinical settings; ability to work in settings with noises that may be a distraction; work in presence of noxious odors, contact with liquids, and potential hazards; accurately calculate medication dosages in presence of noise and other distractions.

(Adapted from Southern Regional Education Board (SREB))

Attendance Regulations

Per Lander University Student Handbook, a student should limit absences to those that are unavoidable; students are not relieved of their responsibility for the assignments and work in the course during the period of absence. The effect of absences upon course grades is determined by the individual instructors, who retain the right to limit unexcused absences. All students are expected to attend class as regularly scheduled and are responsible for consulting instructors' syllabi regarding attendance requirements.

Students missing a class are expected to consult with their instructor(s) to obtain permission to make up missed coursework. Those students wishing to seek relief from attendance requirements, due to an impending absence, are required to contact the course instructor(s) at least one week before the date of absence. University student representatives (approved by the president) who must attend university-sponsored events will be given relief from an instructor's attendance requirements if they notify the instructor(s) at least one week before the event.

Student Nurse Code of Conduct

Students will support the fair treatment of themselves and others by facilitating a safe, respectful, and caring learning environment.

Students will accept responsibility and accountability for their own behavior when interacting with other students, faculty, and staff.

Students will respect and protect the rights and property of others.

Students will speak or behave in a manner that does not disrupt or interfere with the learning or work of others. Students will practice personal and academic integrity and expect it from others.

Students will demonstrate respect for others by actively discouraging prejudice, bias, bigotry, violence, coercion, or intimidation against any member of the academic community.

Students will demonstrate a willingness to listen and be open to hearing the perspectives of others. Students will explore controversial issues through open dialogue and respectful deliberation.

Students will respect others' freedom of expression while recognizing that such tolerance does not require agreement with expressed ideas.

Students will uphold policies and regulations related to academic and clinical performance, acknowledging that at times institutional resources and persons may be required to resolve conflict.

Students will abstain from the use of alcoholic beverages or any substances in the academic and clinical setting that impair judgment.

Students will strive to reach an optimal level of personal physical, emotional, and spiritual health and will accept responsibility for seeking treatment if experiencing impairments related to mental health, substance abuse, and other health issues.

Students will note that the Lander University School of Nursing will not tolerate disrespectful or abusive speech and or disruptive behavior from individuals or groups. (Adapted from the University of Southern Maine Commitment to Civility and the National Student Nurses' Association Code of Academic and Clinical Conduct).

Copying of Student Records

The School of Nursing does not maintain a system for retaining and retrieving student records of immunization, health screening data, CPR certification, test scores, etc., for use beyond the School of Nursing. Students are expected to retain the original copies of this data for their personal use. If necessary, students may obtain copies of data on files in the School of Nursing by accessing their records from the assigned vendor.

Course Grade Percentage Accruing from Testing

The following prelicensure courses are designed to promote successful entry into nursing practice and are therefore required to have at least 80% of the course grade derived from NCLEX-style testing to assess knowledge, application, and synthesis:

- NURS 233
- NURS 240
- NURS 242
- NURS 348
- NURS 392
- NURS 393
- NURS 408
- NURS 409
- NURS 417

The above courses will include at least two tests and a final. Each course will test with a total of at least 100 NCLEX-style test items relevant to content in the NCLEX-RN test blueprint. The final exam will have a minimum of 50 questions AND at least 50% new test questions not previously used with the current semester class of students. The student must demonstrate a 76% average level of competence on the tests and the final examination before any form of extra credit is added, including extra credit test questions. Other course requirements will not be calculated into the final course grade if a 76% average has not been obtained on the tests and final examination per individual course syllabi. Other courses not listed above may adopt these policies.

Coursework Approval

Nursing students (prelicensure, RN-BSN) who wish to receive credit for courses taken at another institution must secure permission via completion of a Lander University Coursework Approval form prior to enrolling in the course(s). The School of Nursing will consider courses to meet a nursing major requirement from other institutions only if Lander University accepts the course(s) for transfer credit.

School-Sponsored Trips

Students are expected to sign a release for travel and participation in school-sponsored trips outside of routinely scheduled clinical settings. The student is expected to abide by university guidelines related to behavior and activities associated with the trip. A copy will be placed in the student's individual file.

Disciplinary Code

Students in the School of Nursing are expected to conduct themselves according to the Lander University Academic Honor Codes, Classroom Code of Conduct, Bearcat Creed, and Student Code of Conduct as defined in the Lander University Student Handbook. Nursing students are also expected to conduct themselves in keeping with the Professional Conduct Policy and Student Nurse Code of Conduct as defined in the School of Nursing Student Handbook. In keeping with the educational purposes of the University and the School of Nursing, disciplinary actions other than those requiring expulsion are intended to be remedial rather than punitive. Most disciplinary proceedings will be conducted informally between the student and the faculty member and/or the student and the Dean.

Student Rights

Students have the right to follow the Grievance Procedures as defined in the Lander University Student Handbook after having addressed matters through the proper channels as described in the policy entitled Student Concerns about Program Curriculum- section III. Students also have the right to petition by following the steps outlined in the Handbook.

Jurisdiction

Academic and professional misconduct will be addressed in accordance with the policies and procedures found in this handbook and/or the Lander University Student Handbook. Instructors have the authority to take such summary actions as may be necessary to maintain order and proper conduct in the classroom and to maintain the effective cooperation of the class in fulfilling the objectives of the course. Such actions may be appealed to the Dean of the School before the end of the next succeeding semester. The provisions of these sanctions do not apply to the evaluation of a student's academic performance. The lowering of grades is not appropriate as a penalty for misconduct, provided, however, that academic credit need not be given for work which is the product of cheating, plagiarism, or other academic misconduct.

Definitions

The following definitions of disciplinary terms have been established to provide consistency in the application of penalties.

School Disciplinary Contract

Formal action for Disciplinary Code violations, Professional Conduct Policy violations, and Unsafe Clinical Practice may include placing conditions upon the student's continued attendance within the School of Nursing. The SON will specify, in writing, the period of the contract and the conditions. The use of contracts may be for a specific term or for an indefinite period, which may extend to graduation. Students on disciplinary contracts will be ineligible for roles and activities such as leadership roles, special events, LUSNA leadership positions, nursing mission trips, student marshals, etc. A written account of the violation must be included. The student will be provided with a copy, and a copy will be forwarded to the student's advisor. Failure to meet the conditions of the contract may lead to termination of the student's enrollment in the School of Nursing. Should further disciplinary action be necessary, the school will pursue disciplinary sanctions through the University Judicial System as outlined in the Lander University Student Handbook.

School Disciplinary Records

Records of all SON disciplinary cases shall be kept by the school. Except in proceedings wherein the student is exonerated, all documentary or other physical evidence produced or considered in disciplinary proceedings and all recorded testimony shall be preserved in so far as possible, for not more than one year following graduation. No record of proceedings wherein the student is exonerated, other than the fact of exoneration, shall be maintained in the student's file after the date of the student's graduation.

Professional Conduct Policy

The Lander University School of Nursing (SON) recognizes professionalism as an essential characteristic for students preparing to enter the nursing profession. Nursing students are required to adhere to standards of conduct set forth by the SON as stated in the student handbook, as well as standards expressed in the American Nurses Association Code for Nurses. Professional misconduct includes, but is not limited to, the following:

- Insubordination
- Violation of the Academic Honor Code
- Misrepresenting yourself or Lander University
- Smoking, use of electronic cigarettes, and/or use of other tobacco products while in the student uniform
- Use of Alcohol while in the student uniform
- Disrespectful behavior toward faculty, classmates, patients, or clinical facilities/staff, including disparaging social media use.
- Unexcused absence from mandatory SON events

Dismissal from the Program

Recognizing the significant ethical and legal responsibilities inherent in the profession of nursing, there are instances where the conduct of the student may be so egregious as to warrant bypassing the School Disciplinary Contract. The faculty reserves the right to dismiss any student whose conduct violates the standards of the most recent Code of Ethics for Nurses as adopted by the American Nurses' Association.

Code of Ethics for Nursing:

The nurse practices with compassion and respect for the inherent dignity, worth, and unique attributes of every person.

A nurse's primary commitment is to the recipient(s) of nursing care, whether an individual, family, group, community, or population.

The nurse establishes a trusting relationship and advocates for the rights, health, and safety of the recipient(s) of nursing care.

Nurses have authority over nursing practice and are responsible and accountable for their practice consistent with their obligations to promote health, prevent illness, and provide optimal care.

The nurse has moral duties to self as a person of inherent dignity and worth, including an expectation of a safe place to work that fosters flourishing, authenticity of self at work, and self-respect through integrity and professional competence.

Nurses, through individual and collective effort, establish, maintain, and improve the ethical environment of the work setting that affects nursing care and the well-being of nurses.

Nurses advance the profession through multiple approaches to knowledge development, professional standards, and the generation of policies for nursing, health, and social concerns.

Nurses build collaborative relationships and networks with nurses, other healthcare and non-healthcare disciplines, and the public to achieve greater ends.

Nurses and their professional organizations work to enact and resource practices, policies, and legislation to promote social justice, eliminate health inequities, and facilitate human flourishing.

Nursing, through organizations and associations, participates in the global nursing and health community to promote human and environmental health, well-being, and flourishing.
(ANA, 2025).

Reasons for dismissal include, but are not limited to:

- Violations of the Academic Honor Code
- Falsification of documents, records, and reports
- Dismissal from a clinical agency for any reason
- Violations of accepted practices in maintaining patient confidentiality (HIPAA).
- Any grossly unsafe or negligent clinical event or unethical practice.

If a violation occurs, the student will meet with the Dean and the Assistant Dean of Nursing to discuss the dismissal. The Dean and the Assistant Dean of Nursing will determine if a dismissal is warranted.

Grading Scale

Didactic

Nursing course grading scales will appear in each course syllabus. The School of Nursing uses the following grading scale for all NURS and NURN courses (except courses assigned a grade of pass/fail or courses offered for general education credit). No grades will be rounded. Scale applies to prelicensure and RN-BSN options.

LUSON Scale	Letter Grade	Quality Points
90-100	A	4.0
85-89.99	B+	3.5
80-84.99	B	3.0
78-79.99	C+	2.5
76-77.99	C	2.0
70-75.99	D+	1.5
65-69.99	D	1.0
0-64.99	F	0.0

Clinical/Laboratory

Combined Clinical/Laboratory Nursing Courses: Students are evaluated as satisfactory or unsatisfactory in the clinical or laboratory component of combined nursing courses.

Students who are evaluated as unsatisfactory in clinical/laboratory will earn a grade no higher than a "D+" in the course.

Standalone Clinical Courses: In standalone clinical courses, students are evaluated as satisfactory or unsatisfactory and receive a final grade of pass/fail.

Final Course Grades

Final course grades in nursing courses will be determined without rounding, so that 76 and above will be passing, but 75.99 and below will not.

Senior Research Synthesis

To encourage the pursuit of research from all nursing students, students who are interested in a final research project must take NURS 410 during the Senior 1 Upper Level 3 semester. NURS 410 will prepare the student for NURS 480 in the Senior 2 Upper Level 4 semester. Students completing the Senior 1 Upper Level 3 course are not obligated to take NURS 480 in the Senior 2 Upper Level 4 semester.

The application process for NURS 480

- Successful completion of NURS 410 with a minimum grade of B.
- Recommendation of NURS 410 from faculty.
- Identification of a nursing faculty mentor and proposal of a nursing research synthesis project that exemplifies scholarship within the discipline of nursing through discovery (research), practice (application), teaching, or integration.

Medication Calculation Competency Policy

Following the successful completion of NURS 232 and upon progression to the second semester of the Upper Level, each prelicensure student is required to pass a Medication Calculation Test (MCT) to assess medication administration competency. Students must complete a Medication Calculation Test with 95% accuracy at the beginning of Upper Level II, III, and IV. The student has a maximum of three attempts to pass the competency exam. A student who is unable to meet the 95% competency by the third exam will not be allowed to remain in major program nursing courses (NURS) for that semester with the exception of NURS 303 and NURS 499. The student must drop the nursing course(s) by the University Drop/Add date. It is the student's responsibility to determine if they need to add other classes. The student will be designated as out-of-sequence and must apply for readmission to the program/class on a space-available basis.

The following rules and guidelines apply to the MCTs:

1. Students should refer to the Nursing Majors Communication and/or Medication Calculation Blackboard page for test dates, times, locations, computer requirements, and other information.
2. Students are responsible for reviewing information and practicing questions on their own before taking the tests.
3. The MCTs will be computer-based; scratch paper will be provided by the School of Nursing and must be returned at the end of the test.
4. An optional online review in the Nursing Majors Communication site will be posted.
5. The Medication Calculation Tests will be administered between the first day of classes and the Drop/Add date.
6. Students will be allowed one (1) hour for each test. Students requiring accommodation must notify their advisor by the designated date and time before having to take the MCT. If the advisor is not notified, accommodation will not be provided.
7. Students must take the MCTs at the scheduled time. The only exceptions are class conflict or documented illness. The student must provide proof of conflict or a doctor's excuse. The student with an excused absence from an MCT must still demonstrate competency or complete all three tests before the drop/add date.
8. No help or suggestions will be given to any student during the test.
9. If a student fails to take a scheduled MCT without prior notification of class conflict or a doctor's excuse, a grade of zero will be assigned for that test. No make-up test will be offered for unexcused absences.
10. It is the student's responsibility to check their grades in Blackboard to validate successful completion and to determine if they need to take another test. Final grades will be posted by the time specified on the day of the respective test.
11. There will be no individual review of MCT tests.
12. Students are permitted to use simple calculators to check the accuracy of math calculations. No scientific calculators, cellular/Smartphones, smart watches, or other smart devices will be allowed.
13. Students must include the correct answer with correct rounding and the correct unit of measure for the answer for it to be counted as correct. Students are expected to follow the instructions provided for recording answers to computer-based calculation questions.
14. Licensed registered nurses in the RN-BSN completion option are exempted from taking the Medication Calculation Tests.

Medication Calculation Rules (STUDENTS TO REVIEW)

1. All answers MUST have the proper unit of measurement with the amount of the dosage, or the answer is wrong.
2. Use the correct and approved abbreviations
3. You may only have a SIMPLE calculator. (No PDAs, high-functioning calculators that store formulas, or cell phones)
4. Rounding Rule: > 1 ml round to tenths
5. Rounding Rule: < 1 ml round to hundredths
6. Dosages for drops (gtts), gel caps, enteric-coated or extended-release caps must be recorded as a WHOLE number
7. Unless otherwise specified in the test question, all infusion rates should be recorded in whole numbers.
8. When calculating infusion time, round hours to hundredths before converting to minutes.
9. When converting lbs. to kg, you may round to kilograms tenth place before starting the problem.
10. When rounding milligrams, micrograms, and grams, round to the tenth place, unless otherwise specified.

MCT Blueprint

The following skills may be tested on the Medication Calculation Tests:

- Conversion between systems of measurements (metric and household)
- Abbreviations, administration times, & military time
- Use of correct notation (Roman numerals, fractions, decimals, etc.)
- Calculation of dosages of solid oral meds
- Calculation of dosages of liquid oral meds
- Calculation of dosages of parenteral meds
- Calculation of intake and output
- Solutions, Reconstitution of powdered meds
- Choice of administration device (cup vs oral medication syringes, 3 mL syringe vs 1 mL tuberculin syringe, insulin syringe, etc.)
- Rounding of dosages
- Calculation of insulin dosages; heparin dosages
- Calculation of dosages expressed as a ratio or a percent
- Calculate IV flow rate for manually regulated IVs
- Calculation of primary and secondary IV flow rates when an electric infusion pump is used
- Adjusting IV drip rates or electronic flow rates
- Dosages based on body weight
- Calculating Safe Dose Ranges
- Adding medications to IV infusions
- Calculating infusion times
- Calculating IV infusions based on weight and time

Physical and/or Mental Health Concerns

According to the South Carolina Code of Laws Title 40 Chapter 33, competency means “the ability of a licensed nurse to perform safely, skillfully, and proficiently the functions within the role of the licensee. The role encompasses the possession and interrelation of essential knowledge, judgment, attitudes, values, skills, and abilities, which are varied and range in complexity.” Applicants for a nursing license may be required to “submit to a mental or physical examination if the board finds that probable cause exists that a licensee or applicant may be addicted to alcohol or drugs or may have sustained a physical or mental disability that may render practice by the licensee or applicant dangerous to the public.”

As part of the Lander School of Nursing Student Nurse Code of Conduct, students are expected to “strive to reach an optimal level of personal physical, emotional, and spiritual health and will accept responsibility for seeking treatment if experiencing impairments related to mental health, substance abuse, and other health issues.” In keeping with this documented philosophy, faculty who suspect a Lander nursing student may have a physical or emotional/psychological problem that may interfere with client care, or who suspect a student may be in physical or emotional/psychological crisis, are to adhere to the following procedure:

- Notify the Dean of the School of Nursing (or designee) of their concern.
- Complete a Student Concerns Form.
- Submit the completed paper form to the Lander Wellness Center for physical issues, or the Lander Counseling Services for emotional/psychological issues, or submit the online form as directed.
- If the faculty member is concerned that the student may be a danger to themselves or others, the student may be escorted over to Counseling Services, or the faculty member is to call Counseling Services at 388-8288 (before 5:00 PM on business days). If the incident occurs on campus and is after business hours (or the weekend), the Lander University Police should be notified at 388-8911. For an emotional/psychological crisis occurring off campus, call 911 or the Mental Health Crisis Line at 1-800-868-2642 or 229-9412.
- For any health concern or behavior that may be considered an emergency, call 911.
- Students who suspect a fellow nursing student is experiencing a physical and/or emotional/psychological health crisis should notify the Wellness Center regarding their concerns and/or follow the guidelines outlined above for emergent situations, and/or submit an online Student Concern Form.

Surgeries and Other Physical Health Concerns

Maintaining clinical requirements, including issues regarding health, is an integral part of being in the Lander nursing program. Students who have an illness or surgery may compromise the safety of clients, colleagues, or themselves and violate agency contracts. At their discretion, a clinical agency (or site) may prohibit a student from attending clinical based on liability and safety concerns. If a student is denied access to a clinical agency (or site) or poses a liability to the Lander nursing program, the student will be ineligible to continue in the clinical nursing courses that semester. In the event a student has a health concern/illness or surgery that requires the student to miss a clinical/laboratory experience, the student must adhere to the following:

- Notify the faculty course coordinators in all clinical courses if the student will be missing a clinical/laboratory due to health reasons. Students must adhere to the policies in the course syllabus regarding absences.
- Notify the Dean of the School of Nursing.
- Bring a health release note from their Healthcare Provider stating that the student can resume all clinical requirements and activities without limits or the use of an assistive device, unless allowed by the clinical agency.
- Students should refer to the Lander School of Nursing Core Performance Standards for specific guidelines on clinical expectations.
- If the student is not able to resume the full student role in the clinical/laboratory setting, the student may be required to withdraw from the associated courses (follow the School of Nursing and Lander University policies).
- If a student does not inform faculty of a significant health concern or present a release, the student may be found guilty of Unprofessional Conduct and/or Unsafe Clinical Practice and may receive a clinical failure in all associated clinical courses.
- All surgeries require documentation of a health release, even if the surgeries are performed during the summer, holidays, or other breaks. Documentation must be submitted to the Dean of the School of Nursing and placed in the student's record.

Registration Policies

Registration for a NURS/NURN course does NOT guarantee a seat in the course in the event of failure to meet progression requirements or failure to meet health screening/clinical agency requirements. Students failing to meet progression or clinical agency requirements must drop the respective NURS/NURN courses. Students who have difficulty registering for NURS/NURN courses should contact the School of Nursing. Continuing nursing majors may register for the next semester of NURS courses according to Lander University and the School of Nursing procedures.

Multiple Exam Policy

If a student has three final exams scheduled on the same day, the student may opt to have an exam moved to another day. The student must initiate the request and follow the university's Multiple Exam Policy. The request must be submitted on the correct form and within the timeframe required in the policy. Refer to the university policy.

Test/Final Exam Review Policy

There will be no student review of test questions. The topic review will take place as needed at the discretion of the instructor.

Use of School of Nursing Property

Students will be allowed to sign out teaching materials/equipment from the School of Nursing holdings only for the purpose of learning, provided the following criteria are met:

- The student is identified as a nursing major.
- The requested material is not currently being utilized in any of the nursing courses currently offered.
- The materials are clearly identified as the property of Lander University School of Nursing.
- The student will be responsible for the replacement/repair cost of equipment lost or damaged while signed out in his/her care.
- A specified time limit is set for the return of the borrowed materials. Course grades may be delayed until the materials are returned or arrangements are made for the replacement of the materials.
- Students will only be allowed to utilize classrooms and laboratories for learning. Use of these spaces for activities not sponsored by the School of Nursing is prohibited.

Withdrawal from University

Prelicensure nursing majors who find it necessary to withdraw from all classes must process an Application for Official Withdrawal through the Academic Success Center. RN-BSN nursing majors should contact the academic advisor. Withdrawal after the drop deadline will result in grades of W for all registered coursework. Students may not withdraw following the last day of classes. A nursing major who officially withdraws from the University during a semester must submit a new application for admission to the University in order to be readmitted to the University, unless the student is granted a Leave of Absence. In addition, he or she will be reclassified by the School of Nursing as out of sequence.

Nursing majors who withdraw from the entire semester will accrue individual course withdrawals.

*See policy on Individual Course Withdrawals.

Part B: Clinical Policies and Procedures

Requirements for Entering Clinical Nursing Courses

To meet the standards of the Lander University School of Nursing, the South Carolina Board of Nursing, and clinical agency requirements, RN-BSN and Upper Level nursing students must present evidence annually:

- Current, clear criminal background check and drug screening
- health screening
- Current immunization status
- Current student nurse liability and health/accident insurance
- annual CPR certification for adult, child, infant, and obstructed airway
(The only course accepted is American Heart Association Healthcare Provider BLS).

Evidence of the requirements listed above must be submitted, and the approved vendor profile must be compliant by the first day of class each semester. The documentation must be valid throughout the academic year and not subject to expiration during clinical rotations. Failure to comply with this requirement will result in forfeiture of space in clinical nursing classes. Students denied access to clinical sites will be ineligible to continue in the nursing major. The student is responsible for submitting completed documentation and keeping a copy of the documentation for personal use. The instructions for submitting the Annual Health, Insurance, and Education Requirements are available to students on the Nursing Majors and RN-BSN communication sites in Blackboard. The forms may be accessed through the vendor's website.

Professional Student Nursing Liability Insurance

Students enrolled in clinical nursing courses must carry tort and professional student nursing liability insurance (purchased annually). Evidence of insurance for the full academic year must be submitted by submitting a copy of the face sheet of the Professional Student Nursing Liability Insurance policy showing coverage dates and amounts. The Professional Student Nursing Liability Insurance must provide coverage of at least \$1 million per incident/\$3 million aggregate. Suggested Professional Student Nursing Liability Insurance carriers can be found on the School of Nursing website.

Health and Accident Insurance

Students are required to carry either Student Accident and Sickness Insurance or comparable health insurance throughout their course of study. All students enrolled in required nursing courses must show evidence of health and accident insurance. Students must submit either a copy of the face sheet of the health and accident insurance policy or a copy of the front and back of their insurance card issued by the insurance company.

Students are responsible for the cost of health/follow-up required as a result of illness or injury incurred during clinical laboratory learning experiences.

CPR Certification

All students enrolled in required nursing courses must show evidence of current certification in CPR for healthcare providers, effective throughout the academic year. Evidence of certification may be either a copy of their CPR certification card or a copy of a letter from the CPR instructor verifying successful completion of the course (American Heart Association Healthcare Provider). A copy of the front and back of the student's signed CPR card must be submitted when received.

Required Health Screening of Nursing Students

Upon enrollment in RN-BSN clinical courses and progression to upper-level nursing courses, students must submit evidence of health screening to the approved vendor. Students must also submit annual evidence of health screening, which should be effective throughout the academic year.

The health screening includes:

Baseline tuberculosis (TB) testing: students must submit the results of a 2-step PPD test recorded on the LUSON Baseline Tuberculosis Testing Form or submit a TB blood test (ex: T-spot) result to the LUSON. This must be completed prior to the first day of classes. Students with positive TB testing results will be referred to SC Department of Public Health for further evaluation.

A tuberculosis blood test, BAMT (ex: T-spot), instead of the PPD skin test is recommended for foreign-born students who have received the BCG vaccine and persons with a previous positive PPD test.

Annual TB screening AFTER baseline testing: A TB risk assessment and TB symptom screen (see form) must be completed annually to meet this requirement. Positive TB risk or symptom results will necessitate a PPD screening test and medical release for a healthcare provider.

MMR Series (2 doses) or positive titer (greater than 1:8): Students having titer results that are not positive (immune) must complete the immunization process. The School of Nursing only accepts two reasons for declination of MMR vaccination: 1) Documented Medical, 2) Documented Religion. The declination form is available in the School of Nursing administrative office. Clinical facilities will determine the credibility of medical and religious documentation. If a student is granted the MMR waiver and there is an outbreak at a clinical facility, the student may not be able to attend clinical for an extended period of time.

Tetanus/Pertussis-(Tdap) immunization (within the last 10 years): The School of Nursing only accepts two reasons for declination of Tdap vaccination: 1) Documented Medical, 2) Documented Religion. The declination form is available in the School of Nursing administrative office.

Hepatitis B: positive titer strongly recommended. Dates of shot series, positive titer, or declination must be submitted. Students having titer results that are not positive (immune) are strongly recommended to complete the immunization series. Hepatitis B is an infectious disease with serious and sometimes fatal outcomes. The Hepatitis virus can be transmitted to health care workers by needle stick injury or exposure to the body fluids of infected individuals. Infected individuals are unknown to health care workers 90% of the time. Lander University nursing students are therefore advised that Hepatitis B immunization is strongly recommended when engaging in client care activities in clinical nursing courses. Any student who is unable or unwilling to take the vaccine must sign a "waiver of declination." The declination form is available in the School of Nursing administrative office.

Varicella immunization or positive titer: Students having titer results that are not positive (immune) must complete the immunization process. The School of Nursing only accepts two reasons for declination of varicella: 1) Documented Medical, 2) Documented Religion. The declination form is available in the School of Nursing administrative office.

Influenza immunization: documentation of a flu shot administered between September 1st and October 31st, OR a declination waiver. The School of Nursing only accepts two reasons for declination of flu vaccination: 1) Documented Medical, 2) Documented Religion. The declination form is available in the School of Nursing administrative office. Clinical facilities will determine the credibility of medical and religious documentation. If a student is granted the flu shot waiver, they must wear a face mask when in patient care areas during flu season.

Clinical agencies may require a unique identification of individuals who have declined the flu vaccine. The renewal date will be set for 1 year from the administered date of the vaccine.

*Students may be subject to any vaccination requirements by a clinical agency.

Vendor(s) Used for Requirement Tracking

Lander University uses an approved vendor for the management of clinical requirement tracking. The Vendor and submission process assigned to you at the time of your admission to the nursing major is the process that you should continue unless you are notified to do otherwise.

Education/Training Requirement for Clinical Agencies

Students enrolled in clinical nursing courses are required to meet clinical agency requirements for education/training regarding safety and protection (including but not limited to occupational exposure to bloodborne pathogens and other infectious agents, hazardous waste disposal, and fire safety).

These requirements may exceed those for other Lander University students due to the nature of risks encountered in healthcare delivery. Students must be aware of policies and procedures to reduce the risk of infection to self and others.

Students with unique health concerns that may place them at risk during clinical experiences should discuss their situations with the course coordinator prior to beginning the clinical experience. These students may be required to submit medical clearance with specific guidelines for their clinical experiences. Students who are unable to provide clinical care without undue risk may be required to delay taking clinical courses until they are safely able to do so.

Confidentiality Statement

Lander University School of Nursing complies with federal regulations addressing patient/healthcare confidentiality, Health Insurance Portability and Accountability Act (HIPAA). Violations of confidentiality include sharing protected health information verbally, in writing, or via images. This includes sharing through social media and text messaging. Protected Health Information includes patient name, demographics, and any other personal information the person has provided. In addition, protected health information includes why a person is sick or in the hospital, what treatments or medications he/she may receive, and other observations about his/her condition or past health concerns.

Students and faculty receive HIPAA training as part of their annual updates, and as specified by the agencies in which they practice. Students must demonstrate annual completion of OSHA and HIPAA requirements by the first day of class. Records of student health requirements for the nursing program are retained on file and released according to the School of Nursing policy.

All nursing students are required to sign a confidentiality statement. The student is expected to comply with the terms of the statement throughout the nursing program. Failure to do so is grounds for dismissal from the nursing program. Violations of confidentiality can also result in civil or criminal penalties. A copy of the confidentiality form is available in the School of Nursing office.

Electronic Devices in the Clinical Area

Electronic devices are not allowed in the clinical setting for personal use unless prior permission is given by your course instructor. Failure to adhere to this policy is grounds for failing the nursing course in which the incident occurs and may constitute dismissal from the nursing program.

Photography and Videography in Clinical/Laboratory Settings

Students are not permitted to photograph or video in clinical/laboratory settings. Such activities may be utilized by clinical instructors in the laboratory setting in order to augment the clinical experience in the laboratory setting.

Attendance at Nursing Laboratories/Clinicals

Students are required to attend all nursing laboratories/clinicals with absences permitted only for sickness or other extenuating circumstances that justify the absence. In the event of absence from a laboratory/clinical, the student is required to notify the School of Nursing per the course syllabus and/or clinical guidelines prior to the scheduled laboratory/clinical. The student must notify the clinical agency that he/she will be absent as required by the course syllabus and/or clinical guidelines. The implications for an unexcused absence from laboratory/clinical will be determined by the individual course coordinator and may result in failure of the course.

Make-up Laboratory/Clinical Experience

Students are required to make up missed laboratory/clinical experiences in accordance with course policy and based on scheduling by faculty, whether excused or unexcused. Failure to make up the missed experience will result in failing the laboratory component of the course.

Illness During Laboratory/Clinical

In the event the student becomes ill after receiving his/her clinical assignment, the student is responsible for notifying both the course coordinator and the contact for the clinical experience (clinical instructor, charge nurse, preceptor, etc.) prior to leaving the clinical area. The need to make up the clinical experience will be at the discretion of the course coordinator.

RN-BSN Clinical Laboratory Experiences

Clinical experiences for RN-BSN students will be arranged collaboratively with the student, course faculty, and healthcare agencies. Students are expected to adhere to any arranged schedule unless other arrangements are made prior to a scheduled experience. Unavoidable absences will be made up based on the availability of clinical facilities.

Clinical/Laboratory evaluation will be at the discretion of the course coordinator.

Prelicensure Clinical/Laboratory Evaluation

Students are evaluated as satisfactory or unsatisfactory in the laboratory/clinical component of nursing courses, based on the results of the CLINICAL PERFORMANCE EVALUATION tool. Students who are evaluated as unsatisfactory in laboratory/clinical will earn a grade no higher than a "D+" in the course. In nursing courses using an alternate method of clinical assessment, students are expected to meet all required clinical/laboratory components in order to earn a grade of satisfactory and pass the course. Course Coordinators will complete summative clinical evaluations with each student by the last day of classes.

Lander University School of Nursing Simulation Program Guidelines

The program includes simulation spaces across Barratt Hall, the Nursing Skills Simulation Center, and the Nursing Experiential Learning Center. These facilities incorporate low-, mid-, and high-fidelity simulation labs, debriefing rooms, and instructional resource areas that provide comprehensive, experiential learning opportunities. These environments are equipped with audiovisual capabilities and advanced technologies that support faculty-led instruction, reflective debriefing, student assessment, and the development of clinical competence through realistic healthcare scenarios.

- Purpose of Simulation
 - Simulation provides a safe environment in which students can apply and integrate knowledge, skills, and critical thinking.
 - Advantages of simulation-based instruction include:
 - No threat to patient safety
 - Realistic, specific, and unique client situations can be created in which variables are controlled, and the situation can be reproduced.
 - Consistent and comparable experiences can occur for all students.

- Promotes experiential learning.
- Promotes student self-evaluation.
- Promotes effective clinical decision-making and critical thinking.
- Prior to the simulation session, the student is expected to:
 - Complete assigned readings
 - Complete or review the assigned case study (if applicable)
 - Complete assigned clinical documents
 - Sign the Clinical Syllabus Statement of Understanding to include the Confidentiality and Recording Permission Agreement.
 - Prepare to arrive for the simulation session in uniform (if indicated by the professor) and bring a pencil.
 - Review simulation learning objectives.
 - Identify areas of learning and/or evaluation
 - Prepare for evaluation and review the evaluation rubric if indicated.
- During the simulation session, the student is expected to:
 - Introduce yourself to the patient and other participants as indicated.
 - Use standard patient identification procedures.
 - Use standard precautions before, during, and after simulation experiences.
 - Demonstrate assessment and data collection skills.
 - Demonstrate cognitive and psychomotor skills learned in previous coursework.
 - Effectively communicate with patients, families, peers, and other members
 - Use the six rights of medication.
 - Demonstrate professional behavior.

After the simulation session, the student is expected to actively participate in the debriefing session. Debriefing provides immediate feedback and is a reflective, critical thinking analysis and communication tool for participants of the simulation learning experience. The Lasater Rubric is used to facilitate instruction, evaluate performance in simulation, and provide feedback.

Clinical Nursing Skills Competency

Each prelicensure clinical course requires the nursing student to accurately record the dates of any completed clinical/laboratory skills on a form provided by the course coordinator. It is the responsibility of each student to take the form with them to the clinical/laboratory and to present it for signature to the clinical/laboratory instructor or preceptor. The documentation of skills competency will be included as part of the clinical evaluation for the course. The student should submit the form to the course coordinator and keep a copy for their own records.

Medication Administration Policy

Upper-level 1st and 2nd-semester nursing students must administer medication with the direct supervision of a clinical instructor/preceptor. Upper-level 3rd and 4th semester nursing students must administer medication with the direct supervision of a clinical instructor/preceptor unless permission is granted by the course coordinator. If this instructor/preceptor is not available to provide supervision, the student **MUST NOT** administer any medications. Students must (1) wait for the instructor/preceptor to provide supervision or (2) have the client's primary nurse administer the medication, whichever serves the client's care most appropriately. Senior nursing students **MUST** adhere to the course standards for medication administration as stated in the syllabus. Students must consult with the clinical instructor/preceptor before administering medications to clients.

Clinical Practice Guidelines

Safe Clinical Practice

The following are accepted as standards of behavior of Lander University School of Nursing students in clinical laboratory experiences.

1. Prepares for Clinical Practice
 - i. Follows clinical preparation guidelines given by the course/clinical unit faculty.
 - ii. Demonstrates knowledge of medication client(s) is/are receiving.
 - iii. Demonstrates knowledge of physiology and pathophysiology related to client condition.
 - iv. Documents clinical laboratory preparation as directed by course/clinical faculty, e.g., nursing care plan.
 - v. Bring necessary supplies and equipment to perform effective nursing care for the client.
 - vi. Reviews unfamiliar procedures, drugs, and treatment strategies
2. Recognizes Need for Assistance and seeks Faculty Supervision in Clinical Activities, including but not limited to:
 - i. Administration of medication
 - ii. Intravenous therapy
 - iii. Initial performance of technical skills
 - iv. Selected clinical practice and strategies.
3. Practices within the parameters of role and title
 - i. Demonstrates knowledge of role expectations and limitations
 - ii. Functions at the anticipated level for the current student level status
4. Maintains client safety
 - i. Maintains a safe client environment. Including but not limited to: side rails in appropriate positions related to the client's condition, age, and situation.
 - ii. Practices and teaches aseptic techniques.
 - iii. Refrain from attendance in the clinical setting when own health level is detrimental to the client or colleagues.
5. Practices health safety by maintaining your own level of health
 - i. Maintains adequate rest and sleep practices to function safely in the clinical setting.
 - ii. Seeks medical/health care when needed for self.
 - iii. Utilizes over-the-counter drugs or other health maintenance strategies judiciously to protect own health state.
6. Functions without the influence of drugs and/or alcohol (see policy regarding substance abuse)
 - i. Takes drugs prescribed for their own health problems in the way they are prescribed.
 - ii. Demonstrates knowledge of the effects prescribed drugs may have on clinical judgment and performance.
 - iii. Does not attend clinical laboratory when prescribed medications may negatively affect judgment, nursing practice, and compromise client safety.
 - iv. Refrain from the use of alcohol prior to or during clinical laboratory experience
7. Identifies the effect of attitudes and behaviors on client care
 - i. Utilizes therapeutic communication techniques.
 - ii. Does not demonstrate behaviors reflecting distaste for the performance of unpleasant tasks or procedures necessary for therapeutic care.
 - iii. Interacts with staff in a manner reflective of client-centered goals and mutual respect.
 - iv. Interact with faculty in a manner reflective of mutual respect.

8. Shares accurate information regarding nursing activities
 - i. Truthfully reports nursing activities related to the care of the client.
 - ii. Documents actual events surrounding client assessment and nursing care.
9. Performs only activities that promote the health and safety of the client
 - i. Provides nursing care according to principles and established protocols.
 - ii. Questions about unusual directions of nursing practice
 - iii. Validates appropriateness of planned nursing care.
10. Assumes responsibility for completion of nursing activities
 - i. Performs assigned and required nursing activities.
 - ii. Completes nursing activities within a reasonable time.
 - iii. Communicates nursing activities required but not completed to the appropriate clinical faculty and agency staff.
11. Demonstrates increasing competence in skill performance.
 - i. Performs technical skills safely and efficiently.
 - ii. Utilizes the nursing process and other clinical judgment models
 - iii. Utilizes a holistic approach to assess clients.
 - iv. Organizes client care to conserve resources and time.
 - v. Manage human and physical resources effectively.

Unsafe Clinical Practice

Clinical practice may be considered unsafe when a student fails to use the nursing process effectively by engaging in one or more of the following activities. Please note that this list is not all-inclusive. Unsafe clinical practice is at the discretion of each individual professor:

- Failure to be prepared for clinical practice.
- Failure to recognize the need for assistance when unfamiliar with nursing actions.
- Performing activities outside the parameters of nursing practice as defined by the South Carolina Nurse Practice Act.
- Failure to take nursing action when such action is essential to the health and safety of the client.
- Attending a clinical laboratory with an active infectious disease process or when the health state does not allow for minimum safe practice.
- Failure to recognize the influence of own attitudes and behaviors on the care of the client.
- Dishonesty in giving information regarding nursing care, e.g., lying or deliberately giving inaccurate information.
- Performing nursing activities that are detrimental to the health and safety of the client.
- Failure to assume responsibility for completing nursing actions.
- Any grossly unsafe or negligent clinical event or unethical practice (including but not limited to those covered above) may constitute an automatic course or program failure without the student receiving counseling or warning. (Please refer to Dismissal from the Nursing Program).
- Students may receive unsatisfactory clinical performance at the discretion of each course coordinator.

Drug and Alcohol Policies

The use of substances that interfere with the judgment and/or motor coordination of nursing students poses an unacceptable risk for clients, Lander University, the faculty, and clinical agencies. In compliance with clinical agency requirements, Lander University School of Nursing requires annual drug testing for students taking clinical/laboratory courses. Upon progression to clinical/laboratory nursing courses, such testing will be completed before the first clinical/laboratory course and annually thereafter for all students in clinical courses. Additionally, upon reasonable suspicion of drug and/or alcohol use in clinical, classroom, or laboratory settings, the Lander School of Nursing has the right to require a student to submit testing for substance abuse at the student's expense. Refusal by a student to submit to testing will result in that student's dismissal from the Lander School of Nursing.

Procedure for Drug Testing

Prior to participation in clinical experiences, students will be required to follow the drug testing procedures established by the Lander School of Nursing. Tests will be conducted by a qualified laboratory using established methods and procedures selected by the School of Nursing through a selected outside vendor. The testing must be completed for at least 15 business days but no more than 90 days prior to the first day of the academic semester and annually thereafter for all students in clinical/laboratory courses. All costs associated with testing are the responsibility of the student. The student may be screened for amphetamines, cocaine metabolites, marijuana metabolites, opiates, phencyclidine (PCP), propoxyphene, barbiturates, benzodiazepines, methaqualone, and other chemicals as required by clinical agencies. A drug test will be presumed positive if any of the drugs tested are found.

Positive Results

Positive drug screens shall be reviewed by a Medical Review Officer (MRO) employed by the vendor. A Medical Review Officer (MRO) will contact the student if a positive result is reported to locate the prescription number, pharmacy number, and provider's or prescriber's number to determine if the positive result occurred due to illicit drug use.

The MRO may review with the student the actual prescription, the amount taken daily, the time and amount of the last dose, and the reasons for the prescribed drug. Additionally, the student may be asked to contact the prescriber and/or pharmacy and authorize the release of medical information to indicate the illness for which the drug was prescribed, the length of time the student will have to take the drug, and other relevant information.

Dilute Specimen Results

Students are responsible for checking their approved vendor site for the results of any completed drug testing. In the event that a drug screen results in a diluted specimen, the student must have a second urine drug screen. The student will be required to contact the approved vendor site within 24 hours to obtain instructions for authorization for this second urine drug screen. The student must retake their urine drug screen within 72 hours of the original result. If the result of the second urine drug screen is also a diluted specimen, the student must submit it to hair testing. All drug testing is at the student's expense.

Reasonable Suspicion of Drug/Alcohol Use

In addition to the pre-clinical screening process for substance abuse, for the protection of clients, faculty, staff, and students, the Lander School of Nursing has the right to require a student to submit to testing for substance abuse at the student's expense when a faculty member has reasonable cause to believe that a student is under the influence of alcohol and/or other drugs during a clinical or laboratory experience. Students are required to report another student who is suspected of being under the influence of drugs and/or alcohol in the academic or clinical setting. As this policy refers to positive drug/alcohol screen procedures, the following definitions of positive results will be used:

- Screen results indicate the use of an illegal drug.
- Screen results indicating non-therapeutic drug levels of prescribed or nonprescribed drugs.
- Screen results indicating the presence of alcohol in the blood.

Evidence of Alcohol/Drug Use

During clinical or laboratory experiences, any one or more of the following behaviors may also constitute evidence that a student is under the influence of alcohol and/or drugs:

- Observable lack of motor coordination without a reasonable explanation. Such behavior must be described objectively by persons making such observations and includes, but is not limited to, slurred speech, impaired physical coordination, inappropriate comments or behaviors, pupillary changes, noticeable change in grooming habits, or odor of alcohol or other drugs.
- Incoherent speech without a reasonable explanation.
- Inappropriate decision-making behavior without a reasonable explanation. This behavior must be described objectively by people making such observations and must clearly be inappropriate based upon reasonable expectations of students at the same academic level. It may include information that the individual has caused or contributed to the harm of self, visitors, staff, or patients while under the influence of drugs.
- The odor of alcohol was detected on the breath of the student.
- A report on drug use by credible sources or direct observation of drug use. (Reporting source may be identified in accordance with clinical agency policy)

Evidence of involvement in the use, possession, sale, solicitation, or transfer of drugs.

Record of Test Results

The MRO will report all test results to the Dean of the School of Nursing. The results will be maintained in a file in the office of the Dean of the School of Nursing

Readmission Following Positive Test Results

Students who are out of sequence due to a positive substance abuse screen must:

Submit a letter from a treatment agency verifying completion of a substance abuse treatment program. Prior to resuming nursing courses, submit to an unannounced substance abuse screening at the student's expense. A positive screen will result in ineligibility to continue in the nursing program. Submit to random drug tests as requested by the School of Nursing. A positive screen will result in permanent dismissal. Random drug testing will be at the expense of the student.

Procedure Following Reasonable Suspicion of Alcohol/Drug Use

If a faculty member observes suspicious behavior that is suggestive of alcohol and/or drug use, and if such behavior is observed or validated by another faculty member or clinical agency staff member, the faculty member must excuse or remove the student from the educational or patient setting immediately. The faculty member also must contact the Dean of the Lander School of Nursing, or a Designee, in order to review the situation and make arrangements for immediate confirmatory testing. In the event that suspicious behavior occurs under the clinical guidance of a Clinical Preceptor, the Clinical Preceptor is to contact the Course Coordinator for further instruction. If a reasonable suspicion incident occurs while at a clinical facility, the student will be responsible for obtaining transportation to the designated reference laboratory. The student will not be allowed to drive from the clinical facility. The student must present to the designated reference laboratory for confirmatory testing within one (1) hour of being excused from the clinical facility. Information regarding the alleged incident should be recorded on the Reasonable Suspicion of Drugs and/or Alcohol Use Form.

The student's failure to cooperate or comply with any portion of the Reasonable Suspicion of Alcohol/Drug Use policy shall result in immediate dismissal from the Lander School of Nursing.

All costs associated with testing following reasonable suspicion are the responsibility of the student.

Class/Clinical/Laboratory Incident Report

Any student involved in an incident during the School of Nursing class/clinical/laboratory time will report the incident to the clinical instructor and clinical coordinator. The clinical coordinator and/or instructor will complete the School of Nursing Incident Report.

Reports will be maintained in the School of Nursing Incident Report File. An incident is defined as any injury, exposure to a bloodborne pathogen, accident, or near-miss that occurs during a class/clinical/laboratory. A near-miss is defined as any incident or error that has the potential to cause harm but does not result in harm.

Lander University students, faculty, instructors, or staff should adhere to the following procedures:

Exposure to a bloodborne pathogen requires immediate care. Any injury/exposure requiring immediate emergency care should be treated at the nearest emergency facility. If the injury/exposure occurs off-campus and the facility has Employee Health services available, follow clinical agency guidelines for immediate treatment. If an employee health office/department is not available, contact the nearest emergency department for immediate treatment guidelines.

Report the injury/exposure immediately after treatment to the clinical coordinator. The clinical coordinator is required to notify the Dean of the SON, the University Safety Director (8009), the Human Resources Office (8310), and the Campus Nurse (8885).

If a student is injured, it must be reported to the Office of Financial Affairs (8305) as students are covered under tort insurance.

If an incident occurs after normal working hours, call University Police (8222) and follow their procedures for an after-hours incident during clinical/laboratory. Additionally, if the incident occurs after working hours, the clinical coordinator must notify the individuals listed **above** on the next business day.

Follow-up care is encouraged as recommended by the initial treating health care providers.

Workman's Compensation

Nursing students are covered by Workman's Compensation while engaged in clinical laboratory activities (From SC Code of Laws 42-7-60). Any nursing student who is injured in the clinical laboratory should report the incident to the clinical faculty and should contact the Lander Office of Human Resources to file a report of injury form.

Clinical Dress Policy

Purpose: The purpose of outlining clinical dress parameters is to assist the nursing student in establishing a professional appearance. Projecting a professional image of the Lander University nursing student to professional nurse colleagues and the profession is always the responsibility of each student. Specific questions or concerns about professional dress should be addressed to the current course coordinator.

Uniforms are to be worn by students when providing nursing care or when involved in clinical/laboratory settings. Uniforms must be clean, smoothly pressed, and in good repair.

The uniform is to be worn only in clinical/lab settings. Students may wear the uniform to class on those days when it would not be feasible for the student to change to street clothes before going to class or before going to the clinical/lab area. Students are not to wear any Lander student nurse identification (including the Lander student uniform, Lander scrub jacket, School of Nursing identification cards, or hospital identification cards) in social settings where the student may cause the student nurse uniform to be disrespected. This includes wearing student nurse identification when drinking alcohol and/or buying alcohol at bars, clubs, and other non-nursing social events. Students are not to wear any Lander student nurse identification to meals outside of the clinical setting or to any other social engagements. Students are not to sit on the floor or other contaminated surfaces while wearing the Lander student uniform (either the blue scrubs uniform or the blue Lander nursing polo shirt and scrub jacket). Sitting on the floor violates the clinical requirement for professional appearance and behavior and the practice of standard and transmission-based precautions and may be considered a violation of Safe Clinical Practice. Students who violate this policy will be subject to disciplinary action.

Any student in a nursing laboratory/clinical setting not dressed per clinical/lab requirements will be given an unsatisfactory grade and sent home.

Information regarding the purchase of scrub jackets and uniforms is available on the Blackboard Nursing Majors communication site. NOTE: It is recommended that students purchase two uniforms. Uniform requirements for Upper Level 1 lab courses (NURS 232, NURS 240, NURS 242):

- Blue Lander nursing polo shirt, available from the Bearcat Shop
- Specified white scrub jacket with Lander Nursing embroidery.
- Khaki-colored scrub pants or khaki chino pants
- Shoes: Closed-toe/closed-heeled; clean sneakers in good repair are acceptable
- Socks: Solid color white, tan, or blue
- Lander Nursing ID badge (provided by LUSON)
- Khaki denim pants, capris, leggings, tight pants, and ill-fitting pants (too tight, too long, or too short) are unacceptable. Pants must be of a style that comes up to the student's waist, not "low rise." The Lander nursing polo shirt is meant to fit in such a way as to allow unrestricted movement and full coverage of the chest and abdomen. The flesh must not be visible between the bottom of the polo shirt and the top waist of the pants, even when stooping, bending, or raising arms above the head. In cool weather, a solid black or "Lander blue" jacket may be worn. The jacket should be plain and free of prominent logos or lettering. Students may also elect to wear the Lander Nursing scrub jacket with the above-described attire unless instructed otherwise by a course coordinator.

Scrub Uniform requirements for Upper Levels 2, 3, and 4 (NURS 347 and above):

- Specified blue scrub top with Lander embroidery.
- Specified blue scrub pants.
- Nonporous, closed-toe, closed heel solid white shoes (no color may be visible on the top or sides of the shoe)
- Plain white hose/stockings or socks
- Picture Identification Badge per agency policy and course instructor
- Scrub jackets: With appropriate Lander embroidery.
- Fitted long-sleeved white or Galaxy blue tops may be worn under the uniform. The sleeve cuff must not extend past the student's wrist. Scrub jackets may be worn for warmth when giving direct patient care. Picture Identification Badge is to be worn on the left upper portion of the uniform or Scrub jacket.
- Sweaters are not to be worn with Scrub jackets. Scrub jackets are to be clean and wrinkle-free.

Undergarments

Undergarments must be worn. Only white or skin-toned undergarments are to be worn with the uniform, and they must provide full coverage.

Caps

Surgical caps in solid white or solid Galaxy blue may be worn during clinical. Students wearing a surgical cap must meet the criteria of the Clinical Dress Policy if the cap is to be removed in the clinical setting.

Accessories

Uniform accessories are a part of each uniform and include the following:

Watch with a sweeping second hand or digital second counter. Identification Badge: Worn on the left upper portion of the uniform/lab coat.

Bandage scissors.

Stethoscope

Blood pressure cuff (optional) Penlight

Nursing equipment is required for the specific course.

Jewelry

Only the following jewelry may be worn:

One smooth wedding band with no stones.

Only one earring per ear may be worn, and the size should not exceed 8mm. All other earrings must be removed. Jewelry may be replaced with a clear or flesh-toned plug. Plugs must rest flush with the pierced area.

Medic Alert necklace or bracelet.

Body Tattoos

All tattoos must be concealed unless approved by the course coordinator.

Facial Jewelry

All facial and oral jewelry must be removed. Jewelry may be replaced with a clear or flesh-toned plug. Plugs must rest flush with the pierced area.

Other Apparel

Outer apparel appropriate to weather conditions should be worn over the uniform to and from the clinical facility. It may not be worn while giving direct patient care. Sweaters are not allowed during clinical practice.

Clinical Agencies

Students are expected to follow dress policy modifications specific to clinical areas, e.g., labor and delivery, nursery, operating room, recovery room, and community settings.

ALL CLINICAL DRESS IS SUBJECT TO THE CLINICAL FACILITY POLICY.

Scrubs

When the clinical experience requires the student to wear hospital scrubs, the student will wear the scrub uniform to the clinical area and change into hospital scrubs in the clinical area.

Personal Hygiene

Personal cleanliness is a prerequisite for client care. Regular bathing, hair washing, and use of deodorant are part of personal cleanliness.

Hair

Hair must always be neat. It must be restrained so that it will not interfere with nursing activities. Devices used to restrain the hair are to be unobtrusive and of a color consistent with the hair color. No decorative items such as beads, bows, colorful pieces, etc. Hair color is to be that typically occurs naturally in humans, i.e., black, brown, blonde, natural shades of red, and gray. Beards and mustaches should be kept trim and neat.

Cosmetics

Cosmetics may be worn, but not so much as to attract attention. Artificial eyelashes are prohibited.

Fingernails

Nails should be kept with attention to hygiene and patient safety. No artificial fingernails or extensions in the clinical or lab.

Natural nail tips should be less than ¼ inch long (CDC, 2021). No nail polishes.

Gum Chewing

Gum chewing will NOT be permitted in the clinical facility.

Smoking/Vaping

Smoking/Vaping/Juuling is not permitted while in student uniform/professional dress, before, or during any clinical/laboratory activity.

Badge

The Lander University picture identification badge and/or clinical agency ID is worn in the clinical areas as required by the clinical agency.

Badge Reel

Standard from the bookstore.

Section III: Student Policies and Procedures

Prelicensure Students

Advisement

All nursing majors are advised by a faculty or staff member in the School of Nursing or by the Student Success advisor, whose office is located in Barratt Hall within the School of Nursing. Students are expected to meet with their advisors throughout the academic year and inform advisors of situations that may adversely affect performance in nursing. Advising appointments may be held via email, phone, virtual meetings, or in person. It is the student's responsibility to check their Lander email for notifications and updates from their advisor.

Students should communicate with their academic advisor:

- Prior to registration, to help plan the student's class schedule
- Before adding or dropping a course
- For significant academic concerns

Suggested topics for faculty coaching are:

- Time management
- Upcoming assignments (based on syllabi)
- Study skills, especially emphasizing the need to develop study skills prior to entering Upper Level
- Grade checks
- Stress management
- Available resources
- Factors impacting performance

When a student meets with their academic advisor, information may be recorded in advising notes. It is the responsibility of the student to follow the curriculum plan for the nursing degree. All continuing students are expected to register as scheduled each semester. Failure to do so may interfere with entry to required courses.

Alcohol/Drug Use at Nursing Sponsored Events

All students are prohibited from the use, possession, sale, or distribution of alcohol and/or illegal drugs prior to or during any (on or off campus) function sponsored by the School of Nursing. This includes, but is not limited to, faculty-sponsored nursing socials, Student Nurse Association events, Student Nurse Conferences, fundraising events, volunteerism activities, and professional workshops.

Class Advisors

Each level in the nursing major will have an identified faculty member who will facilitate class decision-making processes (e.g., elections) and projects (e.g., class-sponsored social events).

Class advisors are selected annually by NFO and:

- i. Function as a communication link between the nursing faculty and the assigned class.
- ii. Conduct class meetings at the beginning of each semester and, thereafter, as needed.
- iii. Facilitate election of class representatives and committee members, as needed.
- iv. Serve as a liaison between the class and faculty.

Class Representatives

Representatives are elected from each Level every semester to serve on nursing committees. The nursing committees are as follows:

Academic Concerns Committee: The purpose of this committee is to promote the academic well-being of the nursing program in matters relating to faculty and students. This includes developing, recommending, and/or reviewing SON policies related to students and examining criteria for admission and progression.

Assessment and Evaluation Committee: The purpose of this committee is to evaluate the nursing program's effectiveness in relation to internal and external assessment criteria.

Curriculum Committee: The purpose of this committee is to explore and recommend ways to strengthen the curriculum based on current standards of professional nursing practice.

Recruitment and Retention Committee: The purpose of this committee is to recommend and initiate strategies to recruit students into the nursing program, to promote retention of qualified students, and to foster the students' professional development.

Simulation Advisory Committee: The purpose of this committee is to provide directions and recommendations for experiential learning in the Lander University School of Nursing (SON) Simulation Program.

Dean's Advisory Council: The purpose of this council is to provide a direct line of communication between the student body and the Dean to discuss matters of direct concern to students.

Communication

- Lander student email is to be used for all email communication. Students are responsible for checking their Lander email at least daily.
- Students in the Lower Level will have access to the BSN Student Handbook through the nursing page of the Lander University website and the Lower Level Nursing Majors Communication Board in Blackboard.
- Students admitted to Upper Level will be allowed access to the Nursing Majors Communication Board. This Communication Board is in Blackboard under the icon "Nursing Majors." This site provides information about deadlines, forms, organizational meetings, scholarships, and other information of interest to those in the nursing major. If a student is unable to access the Nursing Major site on the first day of classes, it is the student's responsibility to inform the Administrative Assistant for the Dean of the School of Nursing so that access can be allowed.

Financial Assistance

All financial support is handled through the Financial Aid Office. However, any nursing student who is experiencing financial difficulties should IMMEDIATELY consult his/her faculty advisor. Health Services The Wellness Center and Office of Health Services offer a variety of healthcare services, programs, and information resources to help all Lander students maintain optimal emotional and physical health. Students needing health services should contact The Wellness Center.

Future Use of Student Work

Faculty will include a statement in their syllabi regarding the use of submitted student work for future reference, examples, or academic/research purposes and include that any work used will be de-identified by the faculty. If the student does not want his/her work used for these purposes, the student will notify the faculty in writing.

Professional Boundaries Policy

It is essential that faculty members maintain professional boundaries with students. All communication between faculty and students must remain professional. While it may be necessary to share cell phone numbers with students so that they can contact faculty during the clinical day and for related University and School of Nursing activities, students should be notified that this is the only appropriate use of these numbers. Any other communication with faculty members should be done via Lander email accounts, Blackboard, or faculty office phones. If a current student has a personal relationship with a faculty member outside the classroom (babysitter, yardwork, pet sitting, child tutoring, etc.), the faculty member should maintain a professional relationship and communication. The faculty must ensure that all student records, information, and tests are secure in their office and home.

While students are in the program, faculty should not socially engage with them on any social media site. Should a student seek an exclusive networking friend relationship with a faculty member, the faculty member should decline this request. If a faculty member wishes to network with students, the forum should allow all students to join.

In addition, faculty members should not meet with an individual student outside of campus or clinical settings. Faculty should consider their relationships with students as similar to the relationship between a nurse and a patient. The following concepts have been adapted from “A Nurse’s Guide to Professional Boundaries,” published by the National Council of State Boards of Nursing (NCSBN, 2018; revised 2024).

Professional boundaries are the space between the faculty member’s power and the student’s vulnerability.

Boundary crossings are brief excursions across professional lines of behavior that may be inadvertent, thoughtless, or even purposeful, while attempting to meet a special therapeutic need of the student.

Boundary violations can result when there is confusion between the needs of the faculty member and those of the student.

Professional sexual misconduct is an extreme form of boundary violation and includes any behavior that is seductive, sexually demeaning, harassing, or reasonably interpreted as sexual by the student.

To help the faculty member determine whether something is a potential boundary violation or could be perceived as a boundary violation, relationships with students should be examined for the following behaviors (NCSBN, 2018, revised 2024):

- Excessive self-disclosure on the part of the student or faculty member
- Addressing students or allowing students to address the faculty member in an unprofessional manner
- Secretive behavior
- “Super Faculty” behavior
- Singled-out student treatment or student attention to the faculty member
- Selective communication and texting conversation unrelated to school.
- Flirtations
- “You and me against the world” behavior
- Favoritism
- Failure to protect the student
- Extensive office visits unrelated to class, clinical, or School of Nursing activities
- Meeting with a student outside of class and clinical for meals

Adapted from a policy suggested by the SC Board of Deans & Directors and the National Council of State Boards of Nursing. NCSBN. (2024). A nurse’s guide to professional boundaries [Brochure].

BSN Student Handbook Attestation Statement

As part of professional accountability in nursing, any student enrolled in major program nursing courses (NURS or NURN) are expected to read the BSN Student Handbook each fall and spring semester. Students are responsible for the content in the handbook and for adherence to policies of the School of Nursing. Any questions regarding policies should be referred to the student's assigned academic advisor.

Recognition Ceremony

The Recognition Ceremony is an event fully supported by the resources of the School of Nursing and Lander University.

Purpose

To honor the achievements of nursing students, with particular emphasis on the graduating class.

Time

Held twice yearly.

Dress

Faculty will wear academic regalia. The class will wear the approved white clinical uniform. Students must adhere to the approved clinical dress policy. RN-BSN students will wear academic regalia.

Pins

Graduating seniors will order the Lander School of Nursing pins from the approved University's vendor.

Marshals

Members of the Upper Level 3 class having the highest scholastic achievement will be invited to serve as marshals for the Recognition Ceremony. Marshals will wear clinical nursing student uniforms.

Graduates

Students who complete graduation requirements have the option to participate in the Recognition Ceremony at the end of each semester.

Required Expenses

Item	Approximate Costs (Costs subject to change)	Comments
Tort and Professional Nursing Liability Insurance	Approx. \$40-50/year	Limits: \$1,000,000 per incident/\$3,000,000 annual aggregate required
Criminal Background Check and Drug Screening	Approx. \$100/year	To be completed annually; cost increased for out-of-state
Health Insurance	Variable: cost depends upon whether you are already under a health insurance program or if you must purchase it.	Required per clinical agency contracts
Hepatitis B Vaccine	\$115-\$180 per series	Required per clinical agency contracts
Health Physical	Variable: dependent upon health insurance status and chosen provider	Required for progression
PPD	Approx. \$40-65 for two-step	Two-step required for progression to upper level and annual screening thereafter
Supplies	Supplies required for Upper Level 1 classes NURS 232, NURS 240, and NURS 242 are listed below*	
Uniforms	Information about the uniforms for Upper Level 1 and overall costs are listed below**	
Transportation	Variable	Required for transportation to and from clinical/laboratory sites
CPR	Average- \$100-150	Must be maintained throughout the program. BLS For Health Care Providers (Adult, Child, Infant)
Exam Soft	\$55	Required in select nursing courses
Professional Workshop Fees or Student Nurse Association Activities	Variable	Example: SNA Convention

*Supplies required for Upper Level 1 Lab Courses: NURS 232, NURS 240, and NURS 242

Reminder: Health screening requirements must remain effective throughout the academic year.

These supplies will continue to be used each semester.

<u>REQUIRED SUPPLIES FOR LAB</u>	Approximate cost in Bearcat Shop
NURS 242 Lab Duffle Bag w/ supplies	\$250.00 and continues to rise
Stethoscope: brand/type does not matter	\$14.99 starting
Manual blood pressure cuff (sphygmomanometer)	\$31.99 starting
Retractable tape measure	\$2.99
Simple calculator (no scientific calculators)	\$3.69
Watch that counts seconds: may be digital or have a second hand, but NO smart watches in lab!	Digital \$16.99 Analog \$16.99
Penlight	\$4.50
Injection simulator (optional)	\$12.00 Silicone Sponge Injection Pad
Box of gallon zip-loc bags	N/A—find at grocery store
Black Sharpie marker	\$1.39
Badge Holder	\$3.50-5.00
USB port	\$10-15

All textbooks for Upper Level 1 courses are required and will be used in class/lab.

Paper copies of textbooks and lab manuals are *preferred*.

** Required Uniform for Upper Level 1 Lab Courses

<u>REQUIRED UNIFORM FOR LAB</u>	Approximate cost
Blue polo shirt (unisex) with Lander Nursing embroidery from Bearcat Shop	\$25
White scrub jacket with Lander Nursing embroidery*	Women: \$26-30 Men: \$24-\$28
Khaki chino pants or khaki scrub pants	\$20

*Sizes 2XL and up have an extra surcharge

The uniform for the first semester of Upper Level Nursing consists of the following:

- Blue polo shirt (unisex) with Lander Nursing embroidery from Bearcat Shop
- Khaki chino pants or khaki scrub pants
- White lab jacket with Lander Nursing embroidery from allheart.com website (ordering information will be provided)
- Non-porous closed-toe/closed-heel shoes (Sneakers are acceptable) Shoes: Closed-toe/closed-heel; clean sneakers in good repair are acceptable.
- See the nursing policy & procedure manual (section ii part b) for a full clinical dress policy

Uniform Cost Overview

UL 1 uniform: Scrub jacket, blue polo, and khakis: approx. \$75

UL 2-4 uniform: Scrubs \$45 per set, white nursing shoes \$40 and up

Note: Nursing scrub uniforms and white nursing shoes are not required until Upper Level 2 semester.

Item	Required/Optional	Approximate Cost
Nursing Pin	Optional	Purchased through university vendor If a LUSON pin is not purchased through LU Bookstore, a \$10 deposit is required to use a SON pin. The deposit will be refunded when the pin is returned.
Graduation Fee	Required	\$ 100.00
Graduation Announcements	Optional	Price varies
Recognition Ceremony Invitations	Optional	Price varies
Nursing Class Picture	Optional	\$ 50.00 required at time of sitting for picture (Additional may be purchased)
State Board Licensing Fee	Required	\$ 100.00 (may vary from state to state)
NCLEX Test Fee	Required	\$ 200.00
Criminal Background Check for licensure	Required	\$51.50

Resolution of Student Problems and Complaints

Professional nurses are required to follow the Chain of Command when resolving problems. The Chain of Command in the School of Nursing is a system that assures that a student starts with the first person who has authority in helping to solve the problem. This can simplify how problems are reported and resolved.

A student who has a problem or complaint about the nursing program should follow the order recommended below for a resolution:

- i. Faculty member or clinical instructor involved
- ii. Course coordinator (if different from "i")
- iii. Academic advisor (optional)
- iv. Assistant Dean of the School of Nursing
- v. Dean of the School of Nursing

A student who is unable to resolve the complaint through the channels of communication listed above should consult with their academic advisor to initiate the grievance procedure currently in effect for the university.

Smoking and Tobacco Use

Smoking, or the use of any other tobacco products (including electronic cigarettes), is not permitted in any clinical setting, whether in uniform or street clothes. An odor of smoke or use of tobacco products or electronic cigarettes during clinical or while in uniform may result in being dismissed from a clinical site and being subject to an unsatisfactory clinical day.

Student Laptop Policy

Students enrolled in required nursing courses must have access to laptop computers with a webcam and a microphone. Students should adhere to the minimum requirements for network connectivity on Lander University's wireless network that are recommended by Information Technology Services (ITS).

It is the student's responsibility to ensure the computer functions are compatible with the course requirements.

Student Nurses' Association

Lander University Student Nurses' Association (LUSNA) is a constituent of the Student Nurses' Association of South Carolina and the National Student Nurses Association, Inc.

Purpose:

- To assume responsibility for contributing to nursing education to provide the highest quality health care.
- To provide programs representative of fundamental and current professional interests and concerns.
- To aid in the development of the whole person, the professional role, and the responsibility for the health care of people of all walks of life.
- To foster the development of professional responsibilities.

Lander University Student Nurses' Association (LUSNA) is a pre-professional student organization that supports Lander University's student nurses through activities, leadership, and service; provides opportunities for continued leadership development; promotes service within the community; and encourages lifelong contributions to the global nursing community. The state and national divisions of this association offer workshops, conventions, and seminars for the students' benefit. Membership is for the calendar year and includes membership on the local level. Membership in the National/State organization is required for UL students. (Membership in the National/State organization for LL students is encouraged but not required.) National/State dues should be paid to the National organization and proof of payment uploaded to the LUSNA Blackboard page. Payment of LUSNA dues is paid directly to the LUSNA chapter.

Student's Right to Petition

School of Nursing: Students have the right to request an exception to the application of academic policies of the School of Nursing. To do so, the student must submit the request in writing to the Nursing Faculty Organization. The request should include a description of the circumstances that have led to the request with supporting documentation. Students who submit a petition are strongly advised to work closely with their academic advisors in the petitioning process.

Lander University: Students have the right to seek specific relief from the application of the academic policy of the University. See "Student Complaints and Inquiries" in the Lander University Student Handbook.

Transportation

Students are required to provide their own reliable transportation to clinical agencies. Students are reminded that if they transport other classmates, they are assuming personal liability in the event of an accident.

