

## Dear Graduates,

Congratulations on your upcoming graduation! Your cap/gown/tassel is included in your graduation fees. The graduation ceremony will take place at the Finis Horne Arena on **Wednesday, December 13th at either 10:00AM or 2:00PM**, depending on your academic college. Below is a checklist to help your day go smoothly.

**Students with financial obligations will not be able to participate in the commencement ceremony or receive their diploma.**



### TICKETS

**Up to 8 ceremony tickets** will be available to each candidate for pickup from **Monday, November 20<sup>th</sup> to Friday, December 1<sup>st</sup>** in the Registrar's Office. Every guest must have a ticket to enter the arena (including small children and infants). Students must have a photo ID to pick up their tickets. If you are unable to come to campus to pick up your tickets, you can request to have the Registrar's Office mail them by emailing Anna Crawford at [acrawford@lander.edu](mailto:acrawford@lander.edu).



### LOOK THE PART

All graduates must be in a Lander University issued cap and gown to participate in Commencement. The tassel should be on the right side of the cap prior to the ceremony; it will be moved to the left side during the ceremony as directed. Beneath the regalia, candidates are asked to dress in a professional manner, similar to what you might wear to a formal business interview.

Please do not bring any personal belongings with you to the gym. We recommend that you leave these with family members or friends in the general admission area.



### USE A CLEAR BAG

Lander University will be enforcing a clear bag policy for the commencement ceremony. Guests will be allowed to bring in one clear backpack or bag, subject to search. Clutches are not permitted inside of the arena for the commencement ceremony. Exceptions will be made for guests with medically necessary items.



### GUESTS ARRIVE ON CAMPUS

The arena doors will open one hour prior to the start of the ceremony. **Entrance to the arena will be closed 15 minutes before each ceremony.** Handicapped guests are encouraged to arrive early to be seated. These guests can be dropped off at the circular drive close to the arena entrance.



### GRADUATES ARRIVE

**Graduates of the College of Arts & Humanities, College of Behavioral & Social Sciences, College of Education, School of Nursing, and IDS Majors** will attend the 10:00 a.m. ceremony and should arrive in the PEES auxiliary gym at 8:30am for rehearsal. At approximately 9:15 a.m., special instructions and the formation of the procession line will begin.

**Graduates of the College of Business and College of Science & Mathematics** will attend the 2:00 p.m. ceremony and should arrive in the PEES auxiliary gym at 12:30 p.m. for rehearsal. At approximately 1:15 p.m., special instructions and the formation of the procession line will begin. Parents and guests will not be allowed to enter the PEES Complex. There will be tables set up where you will receive a name card and any honors regalia.



### GET SNAPPED

Commencement photography is provided by Grad Images. Photographers will be taking photographs during the ceremony. Grad Images will email graduates after the ceremony with information about how to obtain their photos.



### KEEP WALKING

You will receive a diploma cover as you cross the stage. Receive the diploma with your left hand and shake hands with your right. Guests are asked to give a polite applause as each student crosses the stage, so all students' names can be heard. We ask that guests refrain from shouting out names or other forms of boisterous behavior until the end of the ceremony.



### DIPLOMA INFORMATION

Diplomas will be available for pickup in the Registrar's Office from **January 8<sup>th</sup> to January 19<sup>th</sup>**. Please be sure to bring a photo ID when picking up your diploma. Diplomas will not be released to anyone other than the student. Any diplomas that are not picked up will be mailed on January 22<sup>nd</sup>.