



STAFF SENATE MEETING MINUTES
Tuesday, June 2, 2020, 10:00 AM (MS Teams)

- I. Call to Order
- II. Roll Call
 - a. Eddie Shaw, Anissa Lawrence, Kent Atkins, Tracy Clifton, Greg Allen, Ashley Wilkie, Vernon Peppers, Kenneth Calliham, Corey Anthony, Kimberly Shannon, Amanda Morgan, Ghram Duncan, Laura Brown, Justin Burger, Kurstin Lacoste, Susan Wood, Tammy Mallory
- III. Special Guests
 - a. Dr. Stacie Bowie, VP Finance and Administration
 - i. Was not on the call today.
- IV. Approval of Minutes from May meeting
 - a. Approved
- V. Chair Report
 - a. Welcome to new Senators starting July 1, 2020
 - b. Human Resources-return to work information, other information
 - i. Returning to work stages. Emails went out.
 - c. July meeting date
 - i. July 14th new date
 - ii. Potential in Lois Grier room, capability to remote in from Microsoft Teams
 - d. Discussion of electing new officers
 - i. Form created that will go out to everyone on the senate to see if you're willing to serve or elect others to position.
 - ii. First meeting in August officer elections done.
 - iii. Paper ballot during August meeting.
 - e. Training of new Senators
 - i. Professional development committee will get together to do this.
 - ii. Binders are in Tracy's office.
 - iii. Bylaws will be printed with the new senators.
 - f. Committee assignments- any returning Senators that would like to be reassigned?
 - i. Email Eddie if you would like to change.
 - g. Continue to have virtual meetings
 - i. Meeting in person July 14th, virtual option will be available.
 - h. Potential Guests for Future Meetings
 - i. CARE Team, Ebonee Dendy
 - ii. LAUNCH into Lander speaker, Demario Watts, Matthew Gilstrap
 - iii. Covid- 19 Guidelines, Kim Shannon, Sarah Grant, Rodney Boyter
 - i. Staffing Updates
 - i. Hiring a first year advisor, Academic Success
 - ii. Two men's basketball assistant coaches have been hired

- iii. Hiring assistant coaches for several sports
- iv. Physical Plant is short staffed, HVAC, carpenter and painter positions open.

VI. Committee Reports

- a. Employee Appreciation and Recognition
 - i. Department spotlights will happen on Thursday
 - ii. Plaques ordered for Staff Breakfast
 - 1. Breakfast orders are going up significantly
 - iii. Birthday cards still going on virtually
- b. Elections and Bylaws
 - i. New senators elected and ready to go
- c. Professional Development
 - i. Putting together a training for new senators
 - ii. Will reach out to Matthew Gilstrap for next meeting
- d. Communications
 - i. Bylaws typo

VII. Old Business

- a. Follow up on Previous Online Comments
 - i. No comments to follow up on

VIII. New Business

- a. Online Comments
 - i. None
- b. Area Specific Feedback
 - i. Review our mission statement each meeting

IX. Adjournment – Meeting Adjourned at 10:45 a.m.

Meeting Minutes Respectfully submitted by: Amanda Morgan, Secretary
