



STAFF SENATE MEETING MINUTES

Thursday, August 11, 2022 - 10:00 AM College of Education Conference Room – LC 228

- I. Call to Order
- II. Roll Call – Graham Duncan, Samelia Abney, Mary Jo Carpenter, Jeff Constant, Laney Dixon, ~~Brittany Sims~~, Gretchen Twigg, Katie Whatley, Matt Goldman, Dawn Lewis, Sam Pinchoff, Ebonee Dendy, Catherine Covar, Glen Crawford, Tavares Meadows, Patrick Moore, Ken Toole, Adam Weyer
Ex-officio: London Thomas or ~~Kurstin Lacoste (HR), Jessica Partlow (DAC)~~
- III. Approval of Minutes from July meeting
 - a. Jeff motioned to approve. Ken second. All in favor. No opposition. July minutes approved.
- IV. Guest Speaker: Joe Grenthall, VP for Finance and Administration and CFO
 - a. Gave an update on campus projects.
 - i. Pool- Phase I, BOA Phase II, Elevator Project, Chipley- Coming Soon Sign, Nursing & Library Approved
- V. Chair Report
 - a. Shout Out to Student Affairs, Admissions and Financial Aid diligence in working with the incoming students in preparation for the fall.
 - b. Students Return to Campus
 - i. Students will begin moving in this weekend and encouraged staff to participate in any activities with assisting students get acquainted to Lander. If nothing else, Smile 😊
 - c. Bearcat Navigators
 - i. Assist students the first two days of classes to find classrooms.
 - d. Thank You to Committee Chairs
- VI. Officer Elections
 - a. Patrick Moore was elected to be Chair- Elect, Samelia Abney for Secretary and Katie Whatley for Treasurer. These positions were approved. Ken made motion and Matt G. second.
- VII. Budget Report
 - a. Annual Budget of \$1350
- VIII. Diversity Advisory Council
 - a. August 19, 2022 is World Humanitarian Day
- IX. Committee Reports
 - a. Employee Appreciation and Recognition
 - i. Business & Finance is the August Spotlight Department
 - ii. Birthday card name updates
 - iii. University is open on Labor Day so doughnuts will be provided for F/S
 1. Potentially partner with Shipley's
 - b. Elections
 - i. No updates
 - c. Professional Development
 - i. Excel Foundations Workshop Upcoming
 - ii. 1 session for beginners and 1 for intermediate

Staff Senate Mission Statement

The Lander University Staff Senate exists to enhance the welfare of its staff; to serve as a liaison between staff, administration, faculty, and students; and to advise the administration on matters concerning the staff. This focus provides staff a voice to promote a positive, respectful work environment that sustains both personal and professional growth. In support of the university's strategic plan, specifically the goal of remaining an employer of choice, the senate strives foremost to contribute to the overall success of Lander University and its students.

- iii. More details to be addresses
- d. Communications and Bylaws
 - i. Better communication with staff, upcoming meeting with different departments
 - ii. HR considering a Benefits Fair for October to address retirement
- e. Community Partnership
 - i. Lander University has been approved for a float in the Greenwood Christmas Parade
 - ii. Service Day—Trash with Tara (mayor's wife), Greenwood Lake clean up in March

- X. Old Business
 - a. HR hosted Supervisor Training on August 3&4

- XI. New Business
 - a. Jeff encouraged staff to be a smiling face to all in the start of the new year.
 - b. Sam encouraged people that if any accessibility issues arise to please let her know.

- XII. Adjournment
 - a. Patrick motioned to adjourn. Sam second the motion. All in favor to adjourn at 10:52am.

Staff Senate Mission Statement

The Lander University Staff Senate exists to enhance the welfare of its staff; to serve as a liaison between staff, administration, faculty, and students; and to advise the administration on matters concerning the staff. This focus provides staff a voice to promote a positive, respectful work environment that sustains both personal and professional growth. In support of the university's strategic plan, specifically the goal of remaining an employer of choice, the senate strives foremost to contribute to the overall success of Lander University and its students.