



STAFF SENATE MEETING AGENDA
Thursday Nov. 12, 2020, 10:00 AM (MS Teams)

- I. Call to Order – meeting wide etiquette for MS Teams, and rules for speaking
- II. Roll Call
Eddie Shaw, Corey Anthony, Laura Brown, Justin Burger, Kenneth Calliham, Courtney Carpenter, Jack Clinkscales, Graham Duncan, Anissa Lawrence, Tammie Mallory, Amanda Morgan, Erin Nodine, Vernon Peppers, Marina Proctor, Kenneth Toole, Ashley Wilkie, and Jessica Partlow.
- III. Special Guests
 - a. Jennifer Mathis – Director of Admissions
 - i. Gave a brief overview of admissions. New recruitment system.
- IV. Approval of Minutes from October meeting and June 2020 meeting
Graham Duncan motioned to approve the June staff senate minutes; seconded by Kenneth Calliham. The minutes were approved unanimously.

Tammie Mallory motioned to approve the October staff senate minutes; seconded by Kenneth Calliham. The minutes were approved unanimously.
- V. Chair Report
 - a. Human Resources
 - i. Working on tuition assistance program. Individual must be in a full time roll for only 6 months instead of 1 year (questions about whether it is just employed by the state or Lander specifically) Staff breakfast scheduled this time for December 9th.
 - b. Diversity Action Committee – Jessica Partlow
 - i. Part Two discussion was Oct 28th. Part three coming soon.
 - c. Potential Guests for Future Meetings
 - i. Jeff Beaver recommended for December
 - d. Staffing Updates
 - i. New Hires include: graduate admissions processor, advisor in school of nursing, videographer in University Relations, new custodial position starting soon.
 - e. Employee Bonus!!
 - f. Doing our part COVID 19
- VI. Committee Reports
 - a. Employee Appreciation and Recognition
 - i. Discussion of employee of the month nominees to receive personal recognition of their nomination.
 - ii. Remembrance garden
 1. Funding for garden to be discussed with Cabinet
 - b. Elections and Bylaws

Staff Senate Mission Statement

The Lander University Staff Senate exists to ensure the welfare of its staff; to serve as a liaison between staff, administration, faculty, and students; and to advise the administration on matters concerning the staff. This focus provides staff a voice to promote a positive, respectful work environment that sustains both personal and professional growth. In support of the university's strategic plan, specifically the goal of remaining an employer of choice, the senate strives foremost to contribute to the overall success of Lander University and its students.

No updates

c. Professional Development

- i. Suggestion for IT representative to speak at next staff senate meeting
- ii. Graduate Programs interest session

d. Communications

No updates

VII. Old Business

a. Previous Online Comments- none

b. Full Staff Assembly

To take place next semester. No December meeting.

VIII. New Business

a. Online Comments – none

IX. Adjournment

Anissa Lawrence motioned to adjourn the meeting, seconded by Kenneth Calliham. The motion passed unanimously.

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