

STAFF SENATE MEETING MINUTES

September 4, 2018

10:00 A.M.

Lois Grier Conference Room

Approved

Present: Greg Allen, Kent Atkins, Rodney Boyter, Tracy Clifton, Debbie Dill, Michael Ficklin, Torry Fuller, Karen Hammond, Sydney Crawford Hoyle, Anissa Lawrence, ~~Jeannie McCallum~~, DeCole Robertson, Kimberly Shannon, Eddie Shaw, Traci Talley, and Susan Wood. Elly Deal attended as Human Resources representative.

I. Call to Order – Michael Ficklin, Staff Senate Chair

The meeting was called to order at 10:01am.

II. Roll Call

III. **Approval of Minutes-** A motion was made and seconded to approve the August 7 meeting minutes as written. The motion was approved.

IV. Chair Report-

Update on meeting with Adam Taylor (see Attachment I)

Michael Ficklin did not meet with President Cosentino or Adam Taylor this month, but did submit an update on his previous meeting with Mr. Taylor.

V. Committee Reports/Assignments – Committee assignments were announced by Debbie Dill.

- A. Elections and Bylaws- Tracy Clifton, Kent Atkins, Decole Robertson, Kim Shannon, Rodney Boyter/ Torry Fuller
- B. Professional Development- Eddie Shaw, Susan Wood, Rodney Boyter
- C. Employee Appreciation and Recognition- Greg Allen, Karen Hammond, Anissa Lawrence, Traci Talley
- D. Communications- Debbie Dill, Sydney Hoyle, Torry Fuller
Debbie Dill reminded Senate members of the Happy Hour event on Thursday, September 6, from 5-6:30 at the Alumni Center. She also distributed a flyer promoting the Low Country Boil event on October. She encouraged all staff to attend.

VI. Old Business

A. Follow up on previous online comments

Fees are now being waived for employees taking classes. Questions arose related to degree-seeking vs. non-degree seeking and professional development. Elly Deal reported that changes are now being considered to the current policy. This item will be forwarded to the professional development committee for discussion.

B. Survey results discussion (10 minutes)

All agreed there is a lot of information contained in the report. The survey results will be forwarded to volunteers (Tracy Clifton, Rodney Boyter, Eddie Shaw, Anissa Lawrence) who will present the information to Staff Senate. Staff Senate will then vote on the best way to present this information to the Lander community.

C. Communication ideas gathered from staff

All agreed that email was the most effective means of communication. Everyone agreed that staff was interested in more communication about what's happening on campus. M. Ficklin will request from Adam Taylor or President Cosentino a monthly report from all Vice Presidents to update important items in their areas.

VII. New Business

A. Online comments

1. Issues were reported with the not being able to see the "submit" button with the current web browser. This issue is expected to be resolved with the new website being launched on September 5.
2. A question was submitted inquiring why the flags were flown at half-mast. This is potentially an opportunity to educate the Lander community about this subject. There is also a website that will list days and reasons for flying flags at half-mast. This issue was passed on to the Communications Committee for discussion and solution.

B. Fall Staff Assembly

Prefer a smaller setting, possibly a meet and greet. Possible locations and dates included Sproles during Fall Break. Eddie Shaw will check availability and finalize at next meeting. Each committee should submit one slide for presentation.

C. Employee of the Month

4 nominations were received. Senate members voted by secret ballot and Marcus Paul was chosen as the staff employee of the month.

**VIII. Next meeting – Tuesday, October 9, 2018 at 10am in the Lois Grier Room
Adjournment: The meeting was adjourned at 10:50 am.**

Respectfully submitted, Kim Shannon

Lander University Staff Senate

Chair Report

September 04, 2018

Lois Grier

10:00am

I did not formally meet with the President’s office since our last meeting because there were no pressing matters to discuss. However, I did have follow-up discussions with Adam Taylor concerning the fees for staff members when taking class. I was informed that the issue was already on the agenda for the next Cabinet meeting. When I followed up with Mr. Taylor he was happy to inform me that, “General fees will be waived for staff/faculty taking 1 or 2 classes under the program we discussed.” This is great news and I want to thank the Cabinet for making it easier for our staff/faculty to pursue their education to advance their knowledge and careers.