



- I. Staff Senate Initiatives
  - A. Department Spotlight
    - i. Physical Plant – Utilities (January/February 2019)
    - ii. Public Relations (March/April 2019)
    - iii. Student Accounts (May/June 2019)
    - iv. Library (July/August 2019)
    - v. Registrar (September/October 2019)
    - vi. Wellness Center (November/December 2019)
  - B. Birthday Club (Beginning January 2020)
  - C. Employee of the Month (partnering with Human Resources)
  - D. Communications
    - i. Reorganized Staff Senate website layout to make more user-friendly and easier to navigate to specific areas of interest (i.e. Staff Senator info, online suggestion box, past meeting minutes, etc.)
    - ii. Revamped online version of bylaws to reflect updates and improve readability
    - iii. Maintaining Half-staff flag observance email notifications to campus
    - iv. Email reminders to encourage staff members to attend monthly meetings and submit suggestions or feedback to the Staff Senate
  - E. Professional Development
    - i. Inviting various campus departments to present at Staff Senate meetings (seeking to educate staff campus-wide on various departmental functions, field trends, updates, etc.)
    - ii. Exploring other opportunities for professional development and collaborative efforts
  - F. Community Involvement
    - i. Donation drive for student wellness needs (October 2019)
    - ii. Partnership with the City of Greenwood leadership
    - iii. Local perks for employees (completing research and putting together various resource guides)
- II. 2020 Staff Senate Election Timeline
  - A. Deadline to Receive Nominations (March 14, 2020)
  - B. Online Voting Opens (May 11, 2020)
  - C. In-Person Voting (May 18, 2020)