



OFFICE OF FINANCE AND ADMINISTRATION

August 27, 2019

To: Brenda Hart, Senate Finance Committee
AJ Newton, Ways and Means Committee

From: James T. Covar, Controller

Subject: Proviso 117.73

Attached please find Lander University's submission documents for compliance with Proviso 117.73 of the 2020 General Appropriations Act. Included is (1) a schedule granting authority for Lander to assess tuition and fees and the purpose of these fees (2) a revenue generation schedule by category as defined in the expenditure purpose section of the authority schedule and (3) the university's Board approved tuition and fees for the fiscal year ending June 30, 2019.

Additional information regarding university fees can be found on the Commission on Higher Education's web site at <http://www.che.sc.gov/Students,FamiliesMilitary/PayingForCollege.aspx>

The information contained in this submission can also be found on our website at <https://www.lander.edu/about/offices-departments/finance-administration/budget-office/financial-statements> and <https://www.lander.edu/about/offices-departments/finance-administration/business-office>.

Please contact me with questions at 864.388.8305 or email tcovar@lander.edu.

117.73. (GP: Fines and Fees Report) In order to promote accountability and transparency, each state agency must provide and release to the public via the agency's website, a report of all aggregate amounts of fines and fees that were charged and collected by that state agency in the prior fiscal year. The report shall include, but not be limited to: (1) the code section, regulation, or proviso that authorized the fines and fees to be charged, collected, or received; (2) the amount of the fine or fee; (3) the amount received by source; (4) the purpose for which the funds were expended by the agency; (5) the amount of funds transferred to the general fund, if applicable, and the authority by which the transfer took place; and (6) the amount of funds transferred to another entity, if applicable, and the authority by which the transfer took place, as well as the name of the entity to which the funds were transferred. The report must be posted online by September first. Additionally, the report must be delivered to the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee by September first. Funds appropriated to and/or authorized for use by each state agency shall be used to accomplish this directive.

Lander University

Proviso 117.73 – Fines and Fees

Authority

Lander University derives its authority to assess various fines and fees in accordance with the South Carolina Code of Laws, Title 59, Chapters 101, 112 and 135 as well as provisos 117.7, 117.8 and 117.11 of the FY 2018-19 Appropriations Act. Title 34, Chapter 11 of the South Carolina Code of Laws authorizes a fine for returned checks.

Expenditure Purposes

Categorized as follows

Tuition – Revenue used to support the instruction, research and public service mission of the University. Tuition is collected for the purpose supporting the program needs of the academic units which in turn provide regular course instruction to students. These unrestricted funds comprise the majority of revenue to the University's operating General Fund. Totals include Summer II, Fall, Spring and Summer I semesters. E&G (Education & General) Course Amount represents that portion of the tuition directly related to providing course instruction to the students (see Academic below). Board required General Fees are assessed to each enrolled student regardless of full time or part time status, as applicable, and represents that portion dedicated to covering expenses related to Student Activities, Technology, Athletics, Safety and Security, Transportation, Employment, Library as well as the Health and Wellness Centers. Tuition, presented in this report, is shown in the same manner as the university's audited financial statements (i.e., net of scholarship allowances).

Academic – Revenue derived from various fees assessed by the academic departments that cover expenses unique to instruction associated with that discipline including, but not limited to, supplies and materials, travel and insurance.

Other fines & fees – Revenues used to cover direct and indirect expenses associated with administrative processing of records and information. This category includes deferment fees, matriculation fees, graduation fees and library fees and fines.

Orientation – Revenue used to cover direct and indirect expenses associated with freshmen orientation activities and events.

Housing – Revenue used to cover the various costs associated with housing including, but not limited to, salaries and fringe benefits, utilities, furniture, maintenance and repairs.

Meal Plans – Outsourced for the campus. Revenue is used to compensate the contractor for services rendered through contractual arrangements.

Parking – Revenue used to cover the cost of parking services.

Returned Checks – Revenue used to offset the cost of collections associated with accounts receivables.

Transfer of Fines and Fees Revenue

No revenue derived from the University's various fines and fees were transferred to the General Fund of the State, nor to any other entity.

**The University's fee schedule and total revenue for FY 2018-19
as categorized above are provided on the following pages**

LANDER UNIVERSITY
FY 2018-19 FEES & FINE REVENUE

<u>Required Tuition</u>	<u>Total</u>
Student Tuition, General & Course Fees	\$ 14,233,042
 <u>Other Fees and Fines</u>	
Other Fees/Fines	\$ 119,174
Orientation	\$ 175,757
Housing	\$ 8,585,146
Meal Plans	\$ 5,262,794
Parking	\$ 261,443
Returned Checks	\$ 400

LANDER UNIVERSITY

FEE SCHEDULE
FALL 2018

BASIC EXPENSES PER SEMESTER:

Commuting Students:

Full-Time, In State (12 Hours to 18.99 Hours):

University Fees - Undergraduate \$5,350

University Fees - Graduate \$5,900

Part-Time, In State (Less than 12 Hours):

Undergraduate Students - \$446 Per Semester Hour

Graduate Students - \$492 Per Semester Hour

All Full-Time(12 hours or more) Students will be Charged the Following General Fees:

Full-Time, Out-of-State (12 Hours to 18.99):

University Fees - Undergraduate \$10,150

University Fees - Graduate \$11,250

Part-Time, Out-of-State (Less than 12 Hours):

Undergraduate Students - \$846 Per Semester Hour

Graduate Students - \$938 Per Semester Hour

Safety & Security Fee \$75	Education & Technology \$70
Student Activities Fee \$70	Athletics Fee \$175
Health & Counseling Fee \$25	Transportation Fee \$25
Employment Fee \$25	Library Fee \$25
Fitness Facility Fee \$10	
Safety & Security Fee \$37	Education & Technology \$35
Student Activities Fee \$35	Athletics Fee \$88
Health & Counseling Fee \$13	Transportation Fee \$12
Employment Fee \$12	Library Fee \$13
Fitness Facility Fee \$5	

All Part-Time (Less than 12 Hours) Students will be Charged the Following General Fees:

Boarding Students:

	University Fees In State Undergraduate	General Fee	Room and Board (ALL ACCESS)	Undergraduate Total
Bearcat Village (Double Occupancy)	\$5,350	\$500	\$4,450	\$10,300
Bearcat Village (Single Occupancy)	\$5,350	\$500	\$4,650	\$10,500
Brookside (Double Occupancy)	\$5,350	\$500	\$4,250	\$10,100
Centennial Hall (Single Occupancy)	\$5,350	\$500	\$4,650	\$10,500
Chipley (Double Occupancy)	\$5,350	\$500	\$4,250	\$10,100
Chipley (Single Occupancy)	\$5,350	\$500	\$4,550	\$10,400
Lide (Double Occupancy)	\$5,350	\$500	\$4,450	\$10,300
Lide (Single Occupancy)	\$5,350	\$500	\$4,650	\$10,500
McGhee (Double Occupancy Only)	\$5,350	\$500	\$4,250	\$10,100
New Residence Hall (Double Occupancy)	\$5,350	\$500	\$4,650	\$10,500
Thomason (Single Occupancy)	\$5,350	\$500	\$4,550	\$10,400
University Place (Double Occupancy)	\$5,350	\$500	\$4,550	\$10,400
Williamston (Double Occupancy)	\$5,350	\$500	\$4,250	\$10,100

Out-of-State Fee: Undergraduate Full-Time Students - Add \$4,800

COMMUTER MEAL PLANS: All Access Meal Plan (\$100 Bearcat Bucks)- \$1,750 200 Block Meal Plan (\$200 Bearcat Bucks)-\$1,750
 150 Block Meal Plan (\$450 Bearcat Bucks)-\$1,750 100 Block Meal Plan (\$250 Bearcat Bucks)-\$1,080 75 Block Meal Plan (\$200 Bearcat Bucks)-\$825
 50 Block Meal Plan (\$175 Bearcat Bucks)-\$620 \$350 Bearcat Bucks

Non-Residential Bearcat Bucks: All full-time commuter students will pay \$75 per semester for Bearcat Bucks.

AUDIT: Undergraduate Students - \$446 Per Course Graduate Students - \$492 Per Course Class audits are subject to general fees.

COURSE FEES - (SEE ATTACHED PAGES)

OTHER FEES - (SEE ATTACHED PAGE)

RETURN CHECK CHARGE - Charge for check returned by bank \$25

HOUSING APPLICATION FEE - A boarding student is required to pay a \$150 non-refundable application fee per academic year

SINGLE ROOM - A student who requests single occupancy in a double room will be charged an extra one half the semester fee for residence hall involved per semester. (Subject to availability).

TEXTBOOKS - Normally allow between \$500 - \$600 per semester. For your convenience, the Bookstore accepts Visa, MasterCard, Discover and American Express Credit Cards.

REFUND POLICY - No refunds or reduction of basic charges will be made due to a change in status (e.g. from full-time student to part-time student) after the last day to drop/add for the semester. No refunds will be made to part-time students for reduction of hours after the last day to drop/add for the semester. The date the student files written notice of withdrawal with the Registrar's Office is the date in determining refunds. Refunds will be determined according to the policy in the current catalog and will be processed within 30 days of date of withdrawal.

***All fees subject to change.**

COURSE FEES

ART 103	\$50.00
ART 104	\$35.00
ART 105	\$65.00
ART 106	\$50.00
ART 202	\$60.00
ART 203	\$35.00
ART 204	\$40.00
ART 205	\$35.00
ART 206	\$60.00
ART 207	\$75.00
ART 221	\$10.00
ART 224	\$40.00
ART 260	\$40.00
ART 301	\$10.00
ART 302	\$60.00
ART 303	\$35.00
ART 304	\$40.00
ART 305	\$35.00
ART 306	\$60.00
ART 307	\$75.00
ART 308	\$40.00
ART 320	\$35.00
ART 350	\$35.00
ART 351	\$30.00
ART 402	\$60.00
ART 403	\$35.00
ART 404	\$40.00
ART 405	\$35.00
ART 406	\$60.00
ART 408	\$40.00
ART 451	\$10.00
ART 499	\$40.00
BA 101	\$25.00
BA 304	\$25.00
BIOL 101	\$40.00
BIOL 102	\$40.00
BIOL 103	\$40.00
BIOL 111	\$40.00
BIOL 112	\$40.00
BIOL 202	\$40.00
BIOL 203	\$40.00
BIOL 204	\$40.00
CHEM 103	\$40.00
CHEM 105	\$40.00
CHEM 106	\$40.00
CHEM 111	\$40.00
CHEM 112	\$40.00
CHEM 221	\$40.00
CHEM 222	\$40.00
CIS 101	\$30.00
CIS 130	\$30.00
CIS 140	\$30.00
CIS 202	\$30.00
CIS 343	\$30.00
CIS 344	\$40.00
ECED 329	\$25.00
ECED 429	\$160.00
EDUC 203	\$25.00
EDUC 329	\$25.00
EDUC 429	\$160.00
EDUC 461	\$325.00

COURSE FEES

EDUC 462	\$325.00
EDUC 463	\$325.00
SPED 329	\$25.00
SPED 429	\$160.00
JOUR 302	\$30.00
MATH 211	\$25.00
MEDA 200	\$50.00
MEDA 204	\$30.00
MEDA 219	\$35.00
MEDA 302	\$35.00
MEDA 310	\$50.00
MEDA 410	\$50.00
MEDA 450	\$50.00
MEDA 460	\$50.00
NUR 600	\$10.00
NUR 611	\$110.00
NUR 612	\$10.00
NUR 613	\$10.00
NUR 620	\$10.00
NUR 630	\$10.00
NUR 635	\$110.00
NUR 640	\$10.00
NUR 645	\$110.00
NUR 651	\$10.00
NUR 660	\$110.00
NUR 675	\$160.00
NURN 203	\$10.00
NURN 303	\$10.00
NURN 304	\$10.00
NURN 307	\$70.00
NURN 340	\$10.00
NURN 412	\$110.00
NURN 417	\$110.00
NURN 499	\$60.00
NURS 165	\$163.00
NURS 203	\$10.00
NURS 232	\$173.00
NURS 233	\$143.00
NURS 235	\$173.00
NURS 240	\$163.00
NURS 242	\$163.00
NURS 303	\$153.00
NURS 304	\$20.00
NURS 345	\$173.00
NURS 346	\$173.00
NURS 371	\$10.00
NURS 392	\$173.00
NURS 393	\$173.00
NURS 408	\$173.00
NURS 409	\$173.00
NURS 412	\$153.00
NURS 417	\$153.00
NURS 460	\$178.00
NURS 499	\$155.00
PEES 176	\$10.00
PEES 210	\$20.00
PEES 311	\$25.00
PEES 329	\$25.00
PEES 362	\$20.00
PEES 406	\$10.00
PEES 429	\$160.00

COURSE FEES

PEES 461	\$325.00
PHYS 201	\$30.00
PHYS 203	\$30.00
PHYS 211	\$30.00
PSCI 111	\$25.00
PSCI 112	\$25.00

*All Fees Subject to Change.

OTHER FEES AND EXPENSES*

COURSE OVERLOAD FEE: Students enrolled in 19 hours or more will pay an additional \$150 per credit hour.

EMERGENCY MANAGEMENT NON-RESIDENT FEE: Non-resident students enrolled in Emergency Management Masters Degree Program will be assessed a \$150 fee each semester.

RE-REGISTRATION FEE: Students whose classes were canceled and want to re-register will be charged \$100.

FRESHMAN ORIENTATION FEE: Students attending orientation will be required to pay a \$120 fee that will be included as part of fall bills.

APPLIED MUSIC FEE: (10 - 12 hours of private instruction)

Students majoring or minoring in music and taking Applied Music will be charged an additional \$200 per semester for one hour applied lessons (MUSK, MUSN, MUSV:150, 151, 250, 251, 350, 351, 450, 451) plus normal fees.

Students majoring or minoring in music and taking Applied Music will be charged an additional \$100 per semester for 30 minute applied lessons (MUSK, MUSN, MUSV: 152, 153, 154, 155, 252, 253, 254, 255, 352, 353, 354, 355, 452, 453, 454, 455) plus normal fees.

INTERNATIONAL STUDENTS: All students classified as international students will be required to participate in the Lander University International Student Insurance Program. No exceptions will be made to this policy. International students are required to purchase mandatory student medical insurance offered through an outside company.

Student Athlete - \$1,566

Student Non-Athlete - \$885

A one-time matriculation fee of \$300 will be assessed for new and transferring international students.

SENIOR CITIZENS: Senior citizens may register for classes only *after* regular registration times on a space available basis at no cost.

NURSING SPECIAL EXPENSES: Special expenses for nursing students are approximately \$500. For more detail, see the Nursing Student Handbook available at <http://www.lander.edu/Academics/Colleges-Departments/Science-Mathematics/Nursing/Programs.aspx>

GRADUATION FEE: **\$75 Undergraduate** **\$105 Graduate**

PARKING PERMIT FEE : **\$50 Semester** **\$100 Year**

* All Fees subject to change.