



founded in 1872

LANDER UNIVERSITY

Director for Financial Services

August 31, 2015

To: Craig H. Parks, Senate Finance Committee
Dianne Carraway, Senate Finance Committee
Katie Owen, Ways and Means Committee

From: Tom Covar, Controller

Subject: Proviso 117.75

Attached please find Lander University's submission documents for compliance with Proviso 117.75. Included is (1) a schedule granting authority for Lander to assess tuition and fees and the purpose of these fees (2) a revenue generation schedule by category as defined in the expenditure purpose section of the authority schedule and (3) the university's Board approved tuition and fees for the fiscal year ending June 30, 2015.

Additional information regarding university fees can be found on the Commission on Higher Education's web site at <http://www.che.sc.gov/Students,FamiliesMilitary/PayingForCollege/WhatWillCollegeCost.aspx>.

The information contained in this submission can also be found on our website at <http://www.lander.edu/Business-Administration/Budget-Office.aspx> and <http://www.lander.edu/Business-Administration/Business-Office/Tuition-And-Fees.aspx>.

Please contact me with questions at 864.388.8305 or by email tcovar@lander.edu.

LANDER UNIVERSITY
FY 2014-15 FEES & FINE REVENUE

<u>Required Tuition</u>		<u>Total</u>
Student Tuition and Course Fees	\$	15,165,712
 <u>Other Fees and Fines</u>		
Applications, Transcripts & Other Fees/Fines	\$	199,636
Housing	\$	6,321,137
Meal Plans	\$	3,475,597
Parking	\$	132,116
Returned Checks	\$	850

117.75. (GP: Fines and Fees Report) In order to promote accountability and transparency, each state agency must provide and release to the public via the agency's website, a report of all aggregate amounts of fines and fees that were charged and collected by that state agency in the prior fiscal year. The report shall include, but not be limited to: (1) the code section, regulation, or proviso that authorized the fines and fees to be charged, collected, or received; (2) the amount of the fine or fee; (3) the amount received by source; (4) the purpose for which the funds were expended by the agency; (5) the amount of funds transferred to the general fund, if applicable, and the authority by which the transfer took place; and (6) the amount of funds transferred to another entity, if applicable, and the authority by which the transfer took place, as well as the name of the entity to which the funds were transferred. The report must be posted online by September first. Additionally, the report must be delivered to the Chairman of the Senate Finance Committee and the Chairman of the House Ways and Means Committee by September first. Funds appropriated to and/or authorized for use by each state agency shall be used to accomplish this directive.

Lander University

Proviso 117.75 - Fees and Fines

Authority

Lander University derives its authority to assess various fees and fines in accordance with the South Carolina Code of Laws, Title 59, Chapters 101, 112 and 135 as well as provisos 89.8 and 89.11 of the FY 2011-12 Appropriations Act. Title 34, Chapter 11 of the South Carolina Code of Laws authorizes a fine for returned checks.

Expenditure Purposes

Categorized as follows

Tuition – Revenue used to support the instruction, research and public service mission of the University. Tuition is collected for the purpose supporting the program needs of the academic units which in turn provide regular course instruction to the students. These unrestricted funds comprise the majority of revenue to the University's operating General Fund. Figures include Summer II, Fall, Spring and Summer I semesters. E&G (Education & General) Course Amount represents that portion of the tuition directly related to providing course instruction to the students. Board Mandated Fees represents that portion of tuition dedicated to covering expenses related to bond debt service, student activities, renovation reserve, Technology, athletics activity as well as the Health and Wellness Centers.

Academic – Revenue derived from various fees assessed by the academic departments that cover expenses unique to instruction associated with that discipline including, but not limited to, supplies and materials, travel and insurance.

Applications, Transcripts and other fees & fines – Revenues used to cover direct and indirect expenses associated with administrative processing of records and information. This category includes application fees, transcript fees, deferment fees and library fees and fines.

Housing – Revenue used to cover the various costs associated with housing including, but not limited to, salaries and fringe benefits, utilities, furniture, maintenance and repairs.

Meal Plans – Outsourced for the campus. Revenue is used to compensate the contractor for services rendered through contractual arrangements.

Parking – Revenues used to cover the cost of parking services.

Technology – Revenues used to cover the cost of residence hall wireless network, IT security, technical support, phone and salaries and fringe benefits for some IT staff. A portion of the revenue is directed to modernizing, streamlining, and enhancing the University's computer systems.

Returned Checks – Revenue used to offset the cost of collections associated with accounts receivables.

Transfer of Fees and Fines Revenue

No revenue derived from the University's various fees and fines were transferred to the General Fund of the State, nor to any other entity.

**The University's fee schedule and total revenue for FY 2014-15
as categorized above are provided on the following pages**

LANDER UNIVERSITY

FEE SCHEDULE
FALL 2015

BASIC EXPENSES PER SEMESTER:

Commuting Students:

All Students will be Charged a \$5.00 Transcript Fee.

Full-Time, In State (12 Hours to 18.99 Hours):

University Fees - Undergraduate \$5,376

University Fees - Graduate \$5,889

Full-Time, Out-of-State (12 Hours to 18.99)

University Fees - Undergraduate \$10,185

University Fees - Graduate \$11,239

Part-Time, In State (Less than 12 Hours):

Undergraduate Students - \$448 Per Semester Hour

Graduate Students - \$491 Per Semester Hour

Part-Time, Out-of-State (Less than 12 Hours):

Undergraduate Students - \$849 Per Semester Hour

Graduate Students - \$937 Per Semester Hour

Boarding Students:	University Fees				
	In State Undergraduate	Transcript Fee	Laundry Service Fee	Room and Board (ALL ACCESS)	Undergraduate Total
Bearcat Village (Double Occupancy)	\$5,376	\$5	\$35	\$4,093	\$9,509
Bearcat Village (Single Occupancy)	\$5,376	\$5	\$35	\$4,343	\$9,759
Brookside (Double Occupancy)	\$5,376	\$5	\$35	\$3,799	\$9,215
Centennial Hall (Single Occupancy)	\$5,376	\$5	\$35	\$4,301	\$9,717
Chipleigh (Double Occupancy)	\$5,376	\$5	\$35	\$3,989	\$9,405
Chipleigh (Single Occupancy)	\$5,376	\$5	\$35	\$4,229	\$9,645
Lide (Double Occupancy)	\$5,376	\$5	\$35	\$4,093	\$9,509
Lide (Single Occupancy)	\$5,376	\$5	\$35	\$4,343	\$9,759
McGhee Court (Double Occupancy)	\$5,376	\$5	\$35	\$3,695	\$9,111
New Residence Hall (Double Occupancy)	\$5,376	\$5	\$35	\$4,300	\$9,716
Thomason (Single Occupancy)	\$5,376	\$5	\$35	\$4,229	\$9,645
University Place (Double Occupancy)	\$5,376	\$5	\$35	\$4,197	\$9,613
Williamston (Double Occupancy)	\$5,376	\$5	\$35	\$3,989	\$9,405

Out-of-State Fee: Undergraduate Full-Time Students - Add \$4,809

COMMUTER MEAL PLANS: All Access Meal Plan (\$100 Bearcat Bucks)- \$1,595 200 Block Meal Plan (\$200 Bearcat Bucks)-\$1,595
 150 Block Meal Plan (\$425 Bearcat Bucks)-\$1,595 100 Block Meal Plan (\$250 Bearcat Bucks)-\$955 75 Block Meal Plan (\$200 Bearcat Bucks)-\$735
 50 Block Meal Plan (\$150 Bearcat Bucks)-\$530 \$350 Bearcat Bucks

AUDIT:

Undergraduate Students - \$448 Per Course

Graduate Students - \$491 Per Course

COURSE FEES - (SEE ATTACHED PAGES)

OTHER FEES - (SEE ATTACHED PAGE)

ADVANCED REGISTRATION DEPOSIT: Undergraduate freshmen intending to enroll at Lander are required to submit a \$100 advance registration deposit to confirm their plans. This deposit will be used towards paying the student's university fees. The deposit is not refundable after May 1 for fall and December 1 for spring.

RETURN CHECK CHARGE - Charge for check returned by bank \$25

HOUSING DAMAGE DEPOSIT - All boarding students are required to deposit with the University a \$75 damage deposit. This will be refunded subject to conditions cited in the housing contract.

ROOM CONFIRMATION FEE - A boarding student is required to remit a room confirmation fee of \$100 for each Fall Semester. This amount will be deducted from the student's room and board fee. Please refer to the housing contract terms for detail information regarding this fee.

SINGLE ROOM - A student who requests single occupancy in a double room will be charged an extra one half the semester fee for residence hall involved per semester. (Subject to availability).

TEXTBOOKS - Normally allow between \$500 - \$600 per semester. For your convenience, the Bookstore accepts Visa, MasterCard, Discover and American Express Credit Cards.

REFUND POLICY - No refunds or reduction of basic charges will be made due to a change in status (e.g. from full-time student to part-time student) after the last day to drop/add for the semester. No refunds will be made to part-time students for reduction of hours after the last day to drop/add for the semester. The date the student files written notice of withdrawal with the Registrar's Office is the date in determining refunds. Refunds will be determined according to the policy in the current catalog and will be processed within 30 days of date of withdrawal.

PARKING PERMIT FEE: \$40 Semester \$60 Year

*All fees subject to change.

Updated 6-23-2015

COURSE FEES

ART 103	\$50.00
ART 104	\$35.00
ART 105	\$65.00
ART 106	\$50.00
ART 203	\$35.00
ART 204	\$30.00
ART 205	\$35.00
ART 206	\$60.00
ART 207	\$75.00
ART 221	\$10.00
ART 301	\$10.00
ART 302	\$60.00
ART 303	\$35.00
ART 304	\$30.00
ART 305	\$35.00
ART 306	\$60.00
ART 307	\$75.00
ART 308	\$30.00
ART 320	\$35.00
ART 350	\$35.00
ART 351	\$30.00
ART 402	\$60.00
ART 403	\$35.00
ART 404	\$30.00
ART 405	\$35.00
ART 406	\$60.00
ART 408	\$30.00
ART 451	\$10.00
ART 499	\$40.00
ART 600	\$30.00
ART 611	\$30.00
ART 630	\$30.00
ART 640	\$30.00
ART 650	\$60.00
ART 660	\$60.00
ART 661	\$30.00
BA 101	\$25.00
BA 304	\$25.00
BIOL 101	\$30.00
BIOL 102	\$30.00
BIOL 111	\$30.00
BIOL 112	\$30.00
BIOL 202	\$25.00
CHEM 103	\$30.00
CHEM 105	\$30.00
CHEM 106	\$30.00
CHEM 111	\$30.00
CHEM 112	\$30.00
CIS 101	\$30.00
CIS 130	\$30.00
ECED 329	\$25.00
ECED 429	\$160.00
EDUC 203	\$25.00
EDUC 329	\$25.00
EDUC 461	\$25.00
EDUC 666	\$25.00
SPED 329	\$25.00
SPED 429	\$160.00
JOUR 302	\$30.00
MATH 211	\$25.00
MEDA 204	\$30.00

COURSE FEES

MEDA 219	\$35.00
MEDA 302	\$35.00
MEDA 310	\$50.00
MEDA 340	\$50.00
MEDA 450	\$50.00
MEDA 460	\$50.00
NURN 307	\$30.00
NURN 499	\$30.00
NURS 165	\$50.00
NURS 235	\$50.00
NURS 240	\$10.00
NURS 242	\$75.00
NURS 345	\$40.00
NURS 392	\$40.00
NURS 393	\$75.00
NURS 408	\$40.00
NURS 409	\$40.00
NURS 412	\$40.00
NURS 416	\$40.00
NURS 460	\$124.00
PEES 176	\$10.00
PEES 329	\$25.00
PEES 429	\$160.00
PSCI 111	\$25.00
PSCI 112	\$25.00

*All Fees Subject to Change.

OTHER FEES AND EXPENSES*

COURSE OVERLOAD FEE: Students enrolled in 19 hours or more will pay an additional \$150 per credit hour.

EMERGENCY MANAGEMENT NON-RESIDENT FEE: Non-resident students enrolled in Emergency Management Masters Degree Program will be assessed a \$150 fee each semester.

RE-REGISTRATION FEE: Students whose classes were canceled and want to re-register will be charged \$100.

EXPO FEES: Students attending orientation (EXPO) will be required to pay a \$120 fee that will be included as part of fall bills.

APPLIED MUSIC FEE: (10 - 12 hours of private instruction)

Student majoring or minoring in music and taking Applied Music will be charged an additional \$200 per semester for one hour applied lessons (MUSK, MUSN, MUSV:150, 151, 250, 251, 350, 351, 450, 451) plus normal fees.

Student majoring or minoring in music and taking Applied Music will be charged an additional \$100 per semester for 30 minute applied lessons (MUSK, MUSN, MUSV: 152, 153, 154, 155, 252, 253, 254, 255, 352, 353, 354, 355, 452, 453, 454, 455) plus normal fees.

INTERNATIONAL STUDENTS: All students classified as international students will be required to participate in the Lander University International Student Insurance Program. No exceptions will be made to this policy. International students are required to purchase mandatory student medical insurance offered through an outside company.

Student Athlete \$1,236

Student Non-Athlete \$696

A one-time matriculation fee of \$300 will be assessed for new and transferring international students.

SENIOR CITIZENS: Senior citizens may register for classes only *after* regular registration times on a space available basis at no cost.

NURSING SPECIAL EXPENSES: Special expenses for nursing students are approximately \$500. For more detail, see catalog page 176 at <http://www.lander.edu/admissions/catalog/>

GRADUATION FEE: Bachelor \$40 Master \$50

* All Fees subject to change.