

 LANDER UNIVERSITY OFFICE OF PROCUREMENT SERVICES	Request for Proposal Amendment 1	Solicitation Number Date Issued Procurement Officer Phone E-Mail Address	RFP-SP-592-10-08-2026 10/05/2026 Scott Pilgrim (864) 388-8698 spilgrim@lander.edu
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DESCRIPTION: **Event Staging System**

SUBMIT OFFER BY (Opening Date/Time): **10/08/2026 3:00 pm EST** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **10/02/2026 12:00 Noon** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: **One (1) Technical marked "Original", One (1) Fee/Cost marked "Original", and One (1) Technical Copy marked "Copy"**

Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. (See "Submitting Your Offer" provision)	
SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:	
MAILING ADDRESS: Lander University Procurement Services CPO 6023 Greenwood, S.C. 29649	PHYSICAL ADDRESS: 204 W Henrietta Ave Building FO 2, Room 212 Greenwood, S.C. 29649
CONFERENCE TYPE: Pre-Proposal/Site Visit (Non-Mandatory) DATE & TIME: 10/01/2026 10:00am As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions	LOCATION: Lander University GC358 320 Stanley Ave. Greenwood, SC 29649
AWARD & AMENDMENTS	Award will be posted at the Physical Address stated above on 10/12/2026 . The award, this solicitation, and any amendments will be posted at the following web address: http://www.lander.edu/solicitations
You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of sixty (60) calendar days after the Opening Date. (See "Signing Your Offer" provision.)	
NAME OF OFFEROR (full legal name of business submitting the offer)	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
AUTHORIZED SIGNATURE (Person must be authorized to submit binding offer to contract on behalf of Offeror.)	DATE SIGNED
TITLE (business title of person signing above)	STATE VENDOR NO. (Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)
PRINTED NAME (printed name of person signing above)	STATE OF INCORPORATION (If you are a corporation, identify the state of incorporation.)
OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.) ____ Sole Proprietorship ____ Partnership ____ Other _____ ____ Corporate entity (not tax-exempt) ____ Corporation (tax-exempt) ____ Government entity (federal, state, or local)	

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)				ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)			
_____ Payment Address same as Home Office Address _____ Payment Address same as Notice Address (check only one)				_____ Order Address same as Home Office Address _____ Order Address same as Notice Address (check only one)			

ACKNOWLEDGMENT OF AMENDMENTS Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date
1	10/5/2026						

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): DO NOT APPLY PER SC CONSOLIDATED PROCUREMENT CODE [11-35-1524(E)(5)]
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End of PAGE TWO

(Return Pages One & Two with Your Offer)

Solicitation Outline

- I. SCOPE OF SOLICITATION
- II. INSTRUCTIONS TO OFFERORS
 - A. GENERAL INSTRUCTIONS - AMENDMENTS TO SOLICITATION (Modified): (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: www.lander.edu/solicitations (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. Stricken text is deleted. Highlighted text has been added or modified.
 - B. SPECIAL INSTRUCTIONS- Amendment 1 MUST BE ACKNOWLEDGED see pg. 2
- III. SCOPE OF WORK / SPECIFICATIONS
- IV. INFORMATION FOR OFFERORS TO SUBMIT
- V. QUALIFICATIONS
- VI. AWARD CRITERIA
- VII. TERMS AND CONDITIONS
 - A. GENERAL
 - B. SPECIAL
- VIII. BIDDING SCHEDULE / COST PROPOSAL
- IX. ATTACHMENTS TO SOLICITATION

Questions on Event Staging System solicitation

Question 1- There are specifications in the proposal addressing the stage decks. Based on the staging equipment we manufacture, below are the options we have available. Does your team have a particular preference of which they would like seen in our bid? Or would they just prefer the one that offers the lowest price?

Option 1: Aluminum stage with a painted plywood deck

Option 2: Aluminum stage with a quad ripple laminate deck

Option 3: Steel stage with a carpeted deck

Option 4: Steel stage with a painted plywood deck

Response: No change. Offerors may submit multiple proposals in accordance with the RESPONSIVENESS/IMPROPER OFFERS provision.

Question 2- Depending on your response to question 1 above, if you were to choose an aluminum stage, you have the choice between a 4' x 4' stage deck size or a 4' x 8' stage deck size. If you were to choose a steel stage your only option is a 4' x 4' stage deck size. Do you have a preference here as far as the stage deck size?

Response: No change. Refer to the solicitation specifications.

Question 3- Is there a preferred fabric color for the backdrop and or pipe and drape system?

Response: No change. Refer to the solicitation specifications. No. Color selections have not yet been finalized. Vendors should provide available standard color options as part of their proposal. The selected vendor will coordinate final color selection with the University after award. See Section III.9.

Question 4- How would you like the backdrop and pipe and drape system to differ? Often times these products are interchangeable and can be used for the same purpose. Would you just prefer a pipe and drape system where your team could also use that as the backdrop? Or do you want this as two separate products?

Response: No Change. The University will accept either approach provided all requirements of Section III.9 are met. Offerors may propose a single integrated system or separate systems. The proposal should clearly describe how the proposed solution satisfies the requirements for both stage backdrops and visual screening.

Question 5- I do have a question about being assigned a vendor number through your state. We did go online as advised in the RFP and applied for a number although it did say it could take up to 30 days. Could you advise on that? If that's the case, we would be way past the deadline to submit our bid.

Response: If your registration is currently pending, provide documentation demonstrating that your registration application has been submitted.

Question 6- Section III, Paragraph 3(l-m): Since the primary and secondary stage configurations can be deployed simultaneously, please confirm whether the University requires:

- Two (2) stair systems and two (2) ADA ramp systems total, to be used as needed between configurations; or
- Two (2) stair systems and two (2) ADA ramp systems for each deployed stage configuration.

Response: Two (2) stair systems and two (2) ADA ramp systems total, to be used as needed between configurations

Question 7- Section III, Paragraph 3(m): Our proposed ADA ramp system is designed for a fixed stage height and is not height-adjustable. Is a ramp configured for a 24-inch stage elevation acceptable, or is the University requiring an ADA ramp solution that accommodates multiple stage heights?

Response: No Change. A ramp system designed for a 24-inch stage height is acceptable, provided it fully satisfies ADA accessibility requirements and all other solicitation requirements.

Question 8- Section III, Paragraph 4(i): Our staging system is available with both fixed-height and telescopic leg options. Fixed-height legs are compatible with the specified leg retention clips; however, telescopic legs do not accommodate retention clips due to their design. Would the University prefer compliance with the leg retention clip requirement through the use of fixed-height legs, or would a telescopic leg solution be acceptable despite not utilizing leg retention clips?

Response: The University will consider telescopic leg systems that do not utilize leg retention clips, provided the offeror demonstrates an equivalent method for secure storage, transportation, inventory management, and minimization of loose components. The University will evaluate proposed alternatives for equivalency in accordance with Section III.1 and Section III.7.

Question 9- Section III, Paragraph 4(j): The specifications reference both fixed-height and adjustable-height stairway options. If the University prefers fixed-height stairways, please clarify which stage height(s) should be quoted for compatibility. If stairways are required to accommodate multiple stage heights, please confirm that an adjustable-height stair system is preferred.

Response: If proposing a fixed-height stairway system, vendors should quote stairways compatible with a 24-inch stage height. Vendors may also propose adjustable-height stairways that accommodate multiple stage elevations. The University will evaluate the proposed solution based on overall compliance with the solicitation requirements. See Section III.4(h-j).

Question 10- Section III, Paragraph 6(c): Standard rectangular decks are specified to have four leg sockets. Would the University consider stage decks utilizing five leg sockets per deck when the additional leg socket is required to achieve the specified 150 psf live load capacity?

Response: The University will consider stage decks utilizing five leg sockets where necessary to achieve or exceed the specified structural performance requirements, provided all other requirements of the solicitation are met and manufacturer documentation demonstrates compliance with the required 150 psf live load rating. See Section III.4(a-b) and Section III.6(c).

Question 11- Section III, Paragraph 9(k-m): Backdrop heights ranging from 4 feet to 8 feet are referenced. Our proposed backdrop system is manufactured in fixed heights and is not adjustable. Please clarify which backdrop height(s) and quantities should be included in the proposal.

Response: No change. Refer to solicitation specifications.