

Lander University

Entrance Sign Renovation for Jeff May Complex

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Scope:

Lander University is soliciting for licensed and insured contractor to perform the Entrance Sign Renovation for the Jeff May Complex.

- Lander University has contracted with RMS Architecture to develop project drawings. The project scope consists of the following:
 1. The brick columns and masonry caps will remain un-changed.
 2. Removal of the two existing digital display panels
 3. Removal of the existing advertisement panels, located below the existing digital display panels.
 4. Removal of the existing arched sign “top”, which says “Jeff May Complex”.
 5. The contractor is being asked to fabricate a replacement sign “top”, which will have the internally illuminated “Lander University”. The new sign “top” will have the letters illuminated on both sides. Sign details such as construction method, construction materials, text height, internal illumination technique to be determined by the sign designer, with approval by Lander University. Shop Drawings and design concepts to be shared between the architect, Lander University, and the sign designer and eventually approved by Lander University.
 6. Lander University to provide the text font and display color.
 7. The existing granite panels, located below the display monitor locations, will remain in place.
 8. The contractor is being asked to fabricate two, internally illuminated panels to be affixed on the exposed vertical faces of the existing granite. The sign is located perpendicular to Hwy 25 / Montague Avenue. The sign has two sides and will be visible to South Bound Traffic and North Bound Traffic. The new panels will cover the existing granite panel, on both sides of the existing sign. Panel / Sign details such as construction method, construction materials, text height, internal illumination technique to be determined by the sign designer, with approval by Lander University. Shop drawings and design concepts to be shared between the architect, Lander University, and the sign designer.
 9. Lander University to provide the text font and color.
 10. Upon removal of the two existing digital panels, the contractor will transport the two panels to the Lander University Facility Operations Bldg., located at:
204 West Henrietta Ave.
Greenwood, SC 29649
 11. The existing sign has access to electrical power and campus data.
 12. Lander University has already procured and received delivery of the two, new, replacement Daktronics monitors. The new monitors are vertically taller than the existing display panels. The width is the same. The two monitors will be provided to the project. The contractor is responsible for transporting the replacement Daktronics display panels to the project site. The two replacement panels are packaged as they were from the manufacturer. The panels are standing vertically and affixed to the base they were transported with.

Lander University

Entrance Sign Renovation for Jeff May Complex

13. Daktronics will serve as a reference for properly installing the two, new replacement monitors. Cooling is achieved through the spacing between the panels, relying on thermal convection, as warm air rises and is allowed to escape, while being displaced with air from the bottom of the monitors.
14. Lander University will contract with a State Approved construction inspection firm to perform the project construction inspections.

1. Bid Structure:

Base Bid:

Provide equipment, materials, and labor to complete the project scope as defined in the project drawings and drawing notes:

2. Design Engineers:

Rob Seel, AIA
RMS Architecture
105 Windsor Court. Central, SC 29630
(864) 320-8441
www.rms-arch.com

Brian Robertson, P.E.
Robertson & Wade Engineering
PO Box 3326
340 Main Street, Suite D, Greenwood, SC 29648
(864) 223-0691
Brian@robertsonwadeengineering.com

3. Lander University Department of Engineering Services:

Mr. Jeff Beaver
320 Stanley Ave. (US Mail) / 204 West Henrietta Ave. (shipping)
Greenwood, SC 29649
(864) 388-8208
jbeaver@lander.edu

4. Inspections:

Lander University will contract with a State Approved 3rd party inspection firm to perform the construction inspections for work performed by the contract and self-performed by Lander University.

The owner and/or representatives of RMS Architecture reserves the right to make spot checks throughout the duration of the project. The owner and /or representatives of RMS Architecture possess the authority to stop the project.

The contractor will be held responsible for the correction of all identified conditions, related to their work.

Lander University will be held responsible for the correction of all identified conditions related to their work.

Lander University

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5. Project Timeline:

Lander University's intent is to award the project to the most Responsive, Responsible, and Insured contractor. Due to the expected value of this project, the State Procurement Code Mandatory 7 Business Day Protest Period will be observed, following the Bid-Opening, and the posting of Intent to Award. It is Lander University's intent to have the project commence as soon as possible thereafter, upon completion of the hazardous material abatement process.

Lander University is granting 90 calendar days to complete this project.

6. Pre-Bid Meeting:

There is not a scheduled Pre-Bid meeting.

However, contractors are welcomed to contact the Lander University project manager for a site visit.

7. Standard Operating Procedures:

- a. Primary contractor and sub-contractors will be properly licensed (if applicable) for the type of work and the value of the work. Lander University will verify with LLR the licensing qualifications before work is awarded
- b. Primary contractor and sub-contractors will be properly insured for the type of work and the value of the work. Lander University will verify insurance before work is awarded
- c. Primary contractor and sub-contractors are required to be properly licensed with the City of Greenwood.
- d. Contractor to coordinate with the Lander University Project Manager for issues such as start date, daily schedule, weekend work.
- e. Contractor responsible for enlarging the project documents or obtaining scaled drawings from RMS Architecture
- f. Contractor has the responsibility to provide waste containers and ensure the proper disposal for all waste generated.
- g. Lander University has a zero-tolerance standard for allegation that contractor personnel acted in ways considered un-becoming to the university, have partaken in activity including, but not limited to, harassment, intimidation, cat-calling, threatened, and/or undertaken an unwelcomed approach towards university faculty, staff, students, and camp attendees.
- h. Lander University is a tobacco product free campus. The university project manager will handle violations.
- i. Contractor is responsible for providing an on-site facility for restroom use, if needed.
- j. Contractor is responsible for maintaining a clean project site throughout the project and once the work is complete.
- k. Lander University's project manager, design architect and the contractor superintendent will walk the project site together, prior to acceptance by the owner.
- l. The contractor is responsible for resolving all punch-list items, prior to the university making the final payment.
- m. The Lander University Police Department is empowered to enforce state law on the university campus. Any violators of state law will be handled accordingly.

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8. Technical Specifications

Architectural Specifications are provided on a separate project file.

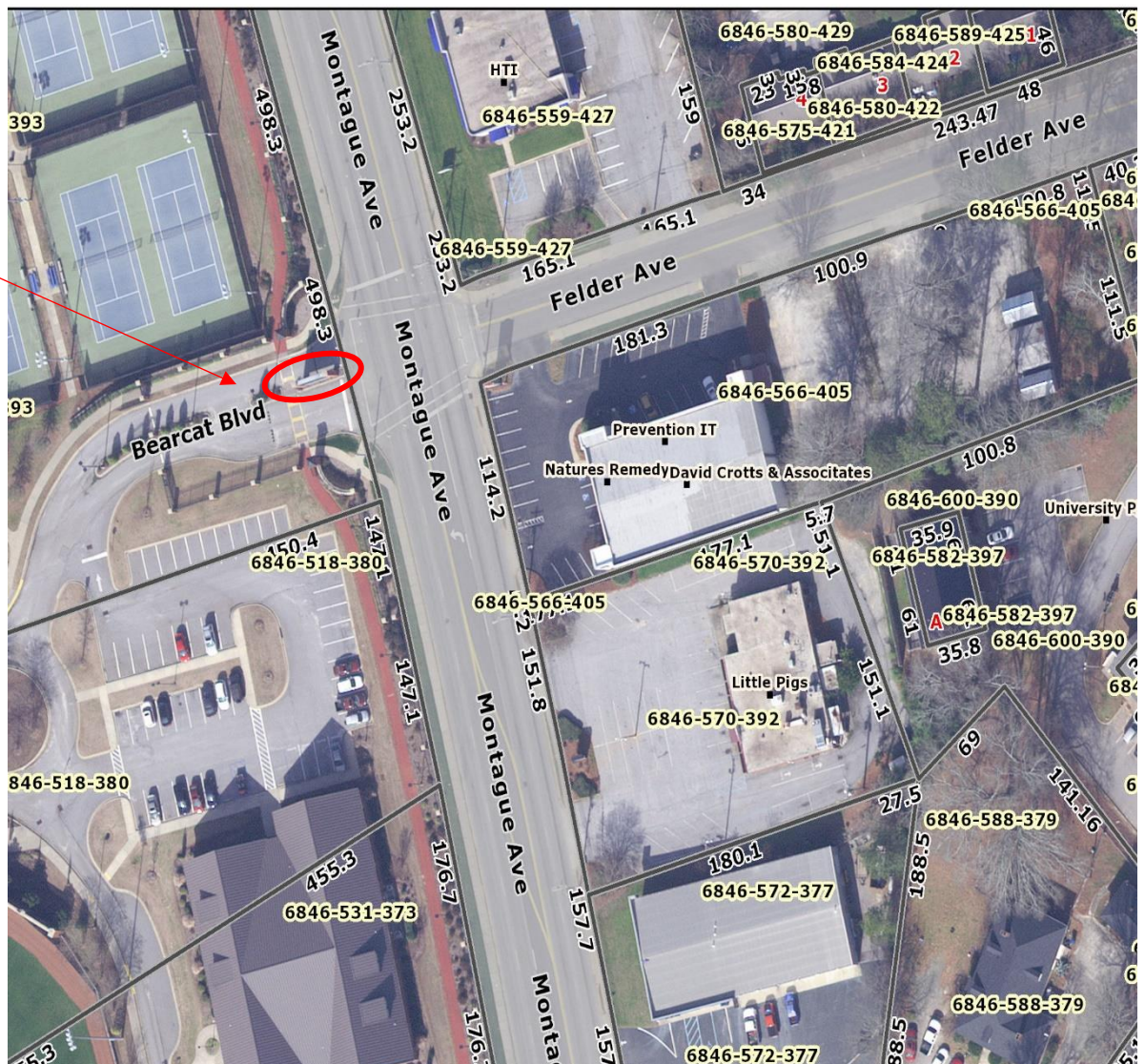
9. Project Documents

- b. A101: Details

10. Project Location

Greenwood, SC 29649

Greenwood County, SC



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Entrance Sign Renovation for Jeff May Complex

11. Existing Digital Sign

Lander University
Jeff May Complex
Existing Digital Sign



12. Construction Document of Proposed Renovation

Proposed
Renovation

New Sign "top" with
internally illuminated

Sign and fabricated panels
will be visible from both
sides of the sign.

New fabricated panels to
conceal the existing granite.
Panel to have internally
illuminated text.

