

	Lander University Invitation for Bid Amendment 2	Solicitation Number RFP-SP-519-02-07-2023 Date Issued 02/13/2023 Procurement Officer Scott Pilgrim Phone (864) 388-8698 E-Mail Address spilgrim@lander.edu Mailing Address: 320 Stanley Ave. CPO 6023, Greenwood, SC 29649
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DESCRIPTION: **Bus Charter Services**

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:	
MAILING ADDRESS: Lander University Procurement Services CPO 6023 Greenwood, SC 29649	PHYSICAL ADDRESS: 204 W Henrietta Ave Building FO 2, Room 212 Greenwood, SC 29649

SUBMIT OFFER BY (Opening Date/Time): ~~02/07/2023~~ **02/21/2023 3:00 pm EST** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: ~~01/26/2023~~ **02/14/2023 12:00 Noon** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: One Original and one (1) copy

CONFERENCE TYPE: Not Applicable DATE & TIME: (As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)	LOCATION: Not Applicable
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AWARD & AMENDMENTS	Award will be posted on 02/09/2023 02/28/2023 . The award, this solicitation, any amendments, and any related notices will be posted at the following web address: http://www.lander.edu/solicitations
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You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of sixty (60) calendar days after the Opening Date.
(See "Signing Your Offer" provision.)

NAME OF OFFEROR (full legal name of business submitting the offer)	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
AUTHORIZED SIGNATURE (Person must be authorized to submit binding offer to contract on behalf of Offeror.)	DATE SIGNED
TITLE (business title of person signing above)	STATE VENDOR NO. (Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)
PRINTED NAME (printed name of person signing above)	STATE OF INCORPORATION (If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.)		
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> Other _____
<input type="checkbox"/> Corporate entity (not tax-exempt)	<input type="checkbox"/> Corporation (tax-exempt)	<input type="checkbox"/> Government entity (federal, state, or local)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)						
	<div style="text-align: right;">Area Code -</div> <div style="display: flex; justify-content: space-between;"> Number - Extension Facsimile </div> <div style="text-align: right;">E-</div> <div>mail Address</div>						
PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)						
<div>____ Payment Address same as Home Office Address</div> <div>____ Payment Address same as Notice Address (check only one)</div>	<div>____ Order Address same as Home Office Address</div> <div>____ Order Address same as Notice Address (check only one)</div>						
ACKNOWLEDGMENT OF AMENDMENTS Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date
DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	____ Calendar Days (%)			

Solicitation Outline

I. SCOPE OF SOLICITATION

II. INSTRUCTIONS TO OFFERORS

A. GENERAL INSTRUCTIONS:

AMENDMENTS TO SOLICITATION (MODIFIED) (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of amendments: www.lander.edu/solicitations

(b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. **Requirements in Section III. Scope of Work and Section VIII Bidding Schedule have been changed.**

B. SPECIAL INSTRUCTIONS:

Amendment 2 MUST BE ACKNOWLEDGED

III. SCOPE OF WORK / SPECIFICATIONS

IV. INFORMATION FOR OFFERORS TO SUBMIT

V. QUALIFICATIONS

VI. AWARD CRITERIA

VII. TERMS AND CONDITIONS

A. GENERAL

B. SPECIAL

VIII. BIDDING SCHEDULE / COST PROPOSAL

IX. ATTACHMENTS TO SOLICITATION

III. SCOPE OF WORK/SPECIFICATIONS

Requirements:

B (9) ~~All motor coaches will have as standard equipment wireless internet access.~~

This requirement has been stricken from the solicitation.

D (10) ~~In the event winning bus contractor does not have a bus available for any given trip, it is the contractor's responsibility to obtain a bus.~~

This requirement has been stricken from the solicitation.

D (11) ~~In the event that Lander desires a one day trip but the contractor deems that the time/distance requires an overnight trip, Lander reserves the right to decline the charter and make other arrangements.~~

This requirement has been stricken from the solicitation.

VIII. BIDDING SCHEDULE / PRICE-BUSINESS PROPOSAL

BIDDING SCHEDULE (NOV 2007):

Note: ~~Lander University budgets permit a maximum payment of \$650 per overnight.~~ This requirement has been stricken from the solicitation, but does not prohibit contractor from offering lower pricing. \$ _____