

Administrative Unit Assessment Report

Assessment is a term commonly used to encompass the process of gathering and using evidence to guide improvements.

SACSCOC requires that "The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of seeking improvement based on analysis of the results".

Be sure to **SAVE** your progress as you work!

Administrative Unit

Study Abroad

Submission Year

2021-2022

Assessment Coordinator Name

Carlos Mentley

Enter Assessment Coordinator Email

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Unit Goal

Goal

Goal 1

Unit Goals are broad statements that describe the overarching long-range intended outcomes of an administrative unit. They support the Institution's Mission/Goals.

Unit Goal

Increase student enrollment in study abroad opportunities.

Pillar of Success Supported

Robust Student Experience

Outcomes

Outcome 1

Outcomes are specific, **measurable** statements that reflect the broader goals. They will primarily describe what the unit is going to do and what its impact will be on students and other key stakeholders (alumni, parents, employers, etc.).

Most administrative units measure **Operational Outcomes** which describe the level of performance of an operational aspect of a program or office (ex. number of services provided, timeliness of a process).

Some units may measure **Student Learning Outcomes** which describe knowledge, skills, and values that students are expected to gain as a result of their educational experiences (ex. Student Wellness Program may measure student knowledge of healthy habits.)

What type of Outcome would you like to add?

Operational Outcome

Enter Outcome

Increase the number of students participating in a semester study abroad program every year up to a

total of 40 per year.

Timeframe for this Outcome

Academic year 2021-2022.

Performance Target for "Met"

40 or more students per year participate in a semester study abroad program.

Performance Target for "Partially Met"

Total number of students in a semester study abroad program increases over last year's total.

Performance Target for "Not Met"

No increase.

Assessment Measure Used

Number of students participating in semester study abroad programs.

Frequency of Assessment

Every year.

Data Collected for this Timeframe (Results)

New outcome--No data.

Score (Met=3, Partially Met=2, Not Met=1)

Comments/Narrative

New outcome--No results to analyze.

Resources Needed to Meet/Sustain Results

Explanation of How Resources Will Be Used

Outcome 2

Outcomes are specific, **measurable** statements that reflect the broader goals. They will primarily describe what the unit is going to do and what its impact will be on students and other key stakeholders (alumni, parents, employers, etc.).

Most administrative units measure **Operational Outcomes** which describe the level of performance of an operational aspect of a program or office (ex. number of services provided, timeliness of a process).

Some units may measure **Student Learning Outcomes** which describe knowledge, skills, and values that students are expected to gain as a result of their educational experiences (ex. Student Wellness Program may measure student knowledge of healthy habits.)

What type of Outcome would you like to add?

Operational Outcome

Enter Outcome

Increase the number of students participating in a summer study abroad program every year up to a total of 10 per year.

Timeframe for this Outcome

Academic year 2021-2022.

Performance Target for "Met"

10 or more students per year participate in a summer study abroad program.

Performance Target for "Partially Met"

Total number of students in a summer study abroad program increases over last year's total.

Performance Target for "Not Met"

No increase.

Assessment Measure Used

Number of students participating in summer study abroad programs.

Frequency of Assessment

Every year.

Data Collected for this Timeframe (Results)

New outcome--No data.

Score (Met=3, Partially Met=2, Not Met=1)**Comments/Narrative**

New outcome--No results to analyze.

Resources Needed to Meet/Sustain Results**Explanation of How Resources Will Be Used****Outcome 3**

Outcomes are specific, **measurable** statements that reflect the broader goals. They will primarily describe what the unit is going to do and what its impact will be on students and other key stakeholders (alumni, parents, employers, etc.).

Most administrative units measure **Operational Outcomes** which describe the level of performance of an operational aspect of a program or office (ex. number of services provided, timeliness of a process).

Some units may measure **Student Learning Outcomes** which describe knowledge, skills, and values that students are expected to gain as a result of their educational experiences (ex. Student Wellness Program may measure student knowledge of healthy habits.)

What type of Outcome would you like to add?

Operational Outcome

Enter Outcome

Increase the percentage of study abroad students who do coursework in a Lander Signature Program discipline during a semester or summer study abroad program.

Timeframe for this Outcome

Academic year 2021-22.

Performance Target for "Met"

The percentage of students who do overseas coursework in a Lander Signature Program discipline increases each year.

Performance Target for "Partially Met"

(No criterion)

Performance Target for "Not Met"

No increase.

Assessment Measure Used

Number of students participating in a semester or summer study abroad program.

Frequency of Assessment

Every year.

Data Collected for this Timeframe (Results)

New outcome--No data.

Score (Met=3, Partially Met=2, Not Met=1)

Comments/Narrative

New outcome--No results to analyze.

Resources Needed to Meet/Sustain Results

Explanation of How Resources Will Be Used

Outcome 4

Outcomes are specific, **measurable** statements that reflect the broader goals. They will primarily describe what the unit is going to do and what its impact will be on students and other key stakeholders (alumni, parents, employers, etc.).

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Some units may measure **Student Learning Outcomes** which describe knowledge, skills, and values that students are expected to gain as a result of their educational experiences (ex. Student Wellness Program may measure student knowledge of healthy habits.)

What type of Outcome would you like to add?

Operational Outcome

Enter Outcome

Increase the number of students participating in short-term study abroad programs each year up to a total of 50.

Timeframe for this Outcome

Academic year 2021-2022.

Performance Target for "Met"

50 or more students per year participate in short-term study abroad programs.

Performance Target for "Partially Met"

Total number of students participating in short-term study abroad programs increases over the previous year.

Performance Target for "Not Met"

No increase.

Assessment Measure Used

Number of students participating in a Lander Study Tour.

Frequency of Assessment

Every year.

Data Collected for this Timeframe (Results)

New outcome--No data.

Score (Met=3, Partially Met=2, Not Met=1)**Comments/Narrative**

New outcome--No results to analyze.

Resources Needed to Meet/Sustain Results**Explanation of How Resources Will Be Used**

Goal Summary

Goal Summary/Comments

New goal--No results to analyze.

Changes Made/Proposed Related to Goal

New goal--No changes to make yet.

Upload Files (if needed)

Goal 2

Unit Goals are broad statements that describe the overarching long-range intended outcomes of an administrative unit. They support the Institution's Mission/Goals.

Unit Goal

Improve the access to study abroad opportunities.

Pillar of Success Supported

Robust Student Experience

Outcomes

Outcome 1

Outcomes are specific, **measurable** statements that reflect the broader goals. They will primarily describe what the unit is going to do and what its impact will be on students and other key stakeholders (alumni, parents, employers, etc.).

Most administrative units measure **Operational Outcomes** which describe the level of performance of an operational aspect of a program or office (ex. number of services provided, timeliness of a process).

Some units may measure **Student Learning Outcomes** which describe knowledge, skills, and values that students are expected to gain as a result of their educational experiences (ex. Student Wellness Program may measure student knowledge of healthy habits.)

What type of Outcome would you like to add?

Operational Outcome

Enter Outcome

Increase funding for student semester and summer program scholarships.

Timeframe for this Outcome

Academic year 2021-2022.

Performance Target for "Met"

Each student participating in a semester or summer study abroad program receives at least \$500 in scholarship aid through the Office of Study Abroad.

Performance Target for "Partially Met"

Each student participating in a semester or summer study abroad program receives at least \$250 in scholarship aid through the Office of Study Abroad.

Performance Target for "Not Met"

Fewer than all students participating in a semester or summer study abroad program receive at least \$250 in scholarship aid through the Office of Study Abroad.

Assessment Measure Used

Dollars in scholarship aid per student.

Frequency of Assessment

Every year.

Data Collected for this Timeframe (Results)

New outcome--No data.

Score (Met=3, Partially Met=2, Not Met=1)

Comments/Narrative

New outcome--No results to analyze.

Resources Needed to Meet/Sustain Results

Explanation of How Resources Will Be Used

Outcome 2

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What type of Outcome would you like to add?

Operational Outcome

Enter Outcome

Increase compensation for faculty Study Tour leaders.

Timeframe for this Outcome

Academic year 2021-2022.

Performance Target for "Met"

Two faculty leaders per Study Tour receive a \$2500 salary stipend each.

Performance Target for "Partially Met"

One or two faculty leaders per Study Tour each receive a salary stipend of at least \$2000.

Performance Target for "Not Met"

Faculty leaders of a Study Tour receive a salary stipend of \$2000 or less.

Assessment Measure Used

Salary stipend amount per faculty leader of a Study Tour.

Frequency of Assessment

Every year.

Data Collected for this Timeframe (Results)

New outcome--No data.

Score (Met=3, Partially Met=2, Not Met=1)**Comments/Narrative**

New outcome--No results to analyze.

Resources Needed to Meet/Sustain Results**Explanation of How Resources Will Be Used**

Goal Summary

Goal Summary/Comments

New goal--No results to analyze.

Changes Made/Proposed Related to Goal

New goal--No changes to make yet.

Upload Files (if needed)

Goal 3

Unit Goals are broad statements that describe the overarching long-range intended outcomes of an administrative unit. They support the Institution's Mission/Goals.

Unit Goal

Increase the diversity of study abroad opportunities.

Pillar of Success Supported

Robust Student Experience

Outcomes

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What type of Outcome would you like to add?

Operational Outcome

Enter Outcome

Offer at least 4 Study Tours per year, with at least one to (a) the UK, (b) other Europe, (c) non-USA America, and (d) Africa, Asia, or Oceania.

Timeframe for this Outcome

Academic year 2021-2022.

Performance Target for "Met"

4 Study Tours offered, one to each of the specified regions.

Performance Target for "Partially Met"

4 Study Tours offered, but not to each of the specified regions.

Performance Target for "Not Met"

Fewer than 4 Study Tours offered.

Assessment Measure Used

Number and destination of Study Tours offered.

Frequency of Assessment

Every year.

Data Collected for this Timeframe (Results)

New outcome--No data.

Score (Met=3, Partially Met=2, Not Met=1)

Comments/Narrative

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Resources Needed to Meet/Sustain Results

Explanation of How Resources Will Be Used

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What type of Outcome would you like to add?

Operational Outcome

Enter Outcome

Increase the number of direct enrollment partnership agreements for coursework in Lander Signature Programs.

Timeframe for this Outcome

Academic year 2021-2022.

Performance Target for "Met"

Add at least one direct enrollment partner institution that offers accessible coursework in Lander Signature Programs per year.

Performance Target for "Partially Met"

(No criterion)

Performance Target for "Not Met"

No addition.

Assessment Measure Used

Number of direct enrollment programs added.

Frequency of Assessment

Every year.

Data Collected for this Timeframe (Results)

New outcome--No data.

Score (Met=3, Partially Met=2, Not Met=1)

Comments/Narrative

New outcome--No results to analyze.

Resources Needed to Meet/Sustain Results

Explanation of How Resources Will Be Used

Goal Summary

Goal Summary/Comments

New goal--No results to analyze.

Changes Made/Proposed Related to Goal

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