



# Student's Right to Appeal

Students have the right to seek specific relief from the application of the academic policy of the University. To do so, the student must submit the request in writing on an Appeal for Readmission form to the Office of Admissions. The request should include a concise description of the circumstances which have led to the request and any required or suggested supporting documentation. At a minimum, the following deadline must be observed:

- **Appeal for Readmission forms and supporting documents must be submitted no later than August 1 for a Fall semester readmission and December 1 for a Spring semester readmission.** Students can appeal for readmission only to a Fall or Spring semester. Appeals not completed by these dates will not be accepted unless you can demonstrate circumstances beyond your control that prevented you from completing the process on time. Additional instructions are on the front of this form.

The Admissions and Petitions Committee meets at least once during each month of the year; the specific meeting dates and times are posted outside the Office of the Registrar (Learning Center 122) and at <http://www.lander.edu/registrar/admpetcommmts.html>.

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## Credit earned at other institutions while a student is on academic suspension...

...from Lander can be applied toward a degree from Lander University provided the student Petitions for credit and the courses are transferable. In order to be eligible to Petition for credit, the student must be readmitted to Lander, subsequently have earned no less than twelve (12) semester hours of credit through instruction by Lander University AND maintained a semester grade point average (GPA) of 2.200 or better on those semester credit hours. Credits earned at other institutions cannot be used for improving the Lander University GPA.

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## Financial Aid and Readmission

A successful Appeal for Readmission does not guarantee aid eligibility. Readmitted students wishing to receive aid must have the annual FAFSA application on file and should contact the Office of Financial Aid to determine whether they are meeting Satisfactory Academic Progress (SAP) requirements for financial aid. Students may be required to file a **separate Financial Aid Appeal** in order to be eligible for financial aid. Please contact the Office of Financial Aid for more information.

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