

# Fees and Expenses

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## **BASIC EXPENSES (Full-Time Students)**

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*Current tuition and fees may be accessed on-line at [http://www.lander.edu/business\\_office](http://www.lander.edu/business_office)*

Basic expenses include an activities fee to cover the Student Government Association programs, student publications, intramural programs, and admission to athletic events.

Basic expenses for a residential student cover University fees, room and board, and health service. Students living in the residence halls are required to participate in either the 15-meal or 21-meal plan. Special diets must be approved in advance by the Vice President for Student Affairs.

### **PART-TIME STUDENTS**

Any student enrolled for less than 12 semester hours is classified as a part-time student.

### **LEGAL RESIDENT DEFINED**

For fee purposes, State law defines South Carolina residents as "persons who have been domiciled in South Carolina for a period of no less than 12 months with an intention of making a permanent home therein."

Further, "independent persons who reside in, and have been domiciled in South Carolina for fewer than 12 months but who have full-time employment in the State, and their dependents, may be considered eligible for in-state rates for as long as such independent person is employed on a full-time basis in the State."

Students who have any questions about residence for the purpose of determining fees should consult with the Director of Admissions.

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## **OTHER FEES AND EXPENSES\***

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**Application Fee**--A \$35.00 application fee must be paid by all undergraduate and graduate students. This fee is non-refundable and does not apply to the basic expenses.

**Advance Tuition Deposit**—Undergraduate freshmen, transfers, and returning students intending to enroll at Lander are required to submit a \$100 advance tuition deposit to confirm their plans. This deposit will be used towards paying the student's tuition costs. The deposit is refundable until May 1 for fall and November 1 for spring should the student's plans change. After the deadlines have passed, the deposit becomes non-refundable.

**Applied Music Fees**--Students majoring or minoring in music will pay \$40.00 per course per semester (10 –12 hours of *private* instruction) plus normal fees. Music students taking Applied Music who are taking Applied Music as an elective will pay a fee of \$130/semester plus normal fees. Applied Music instruction in guitar is assessed at \$180/semester plus normal fees.

**Audit**--Current audit fees may be accessed on-line at [http://www.lander.edu/business\\_office](http://www.lander.edu/business_office).

**EXPO Orientation Fee**--A \$75.00 orientation fee must be paid by first-time freshmen students. This fee does not apply to the basic expenses.

**Foreign Students**--Foreign students are required to pay the \$180 per year Health Service Fee whether or not they live in on-campus housing. They are also required to purchase the student medical insurance coverage offered through an outside company.

**Graduation**--Candidates for bachelors degrees are charged a non-refundable fee of \$40.00 to cover cost of diploma, cap and gown. Master's degree candidates are charged a non-refundable fee of \$50.00 to cover the cost of diploma, cap and gown, and hood. A student who orders a diploma and does not graduate on the anticipated date will be charged a fee of \$25.00 for a second diploma.

**Late Registration Fee** – A \$100 fee will be assessed to student that are dropped for non-payment of fees and later wish to reregister.

**Nursing Special Expenses**--Special expenses for nursing students are approximately \$500. For more detail, see page 181.

**Returned Checks**--A charge of \$25.00 will be made for any check returned by the bank.

**Room Confirmation Fee**--A boarding student is required to remit a room confirmation fee of \$100 by April 15 of each year for fall semester. This amount will be deducted from the student's room and board fee. It is non-refundable after July 31.

**Room Reservation and Damage Deposit**--A boarding student is required to pay a \$75 room reservation/damage deposit upon entering. This amount is refundable according to provisions in the Housing Contract. A Housing Contract must be on file for all boarding students. Terms and conditions are included in the Housing Contract. All checks, drafts and money orders should be made payable to Lander University.

**Safety and Security Fee** – A \$35 will be assessed to all students during the Fall and Spring semesters. This fee will be used specifically for creating a safe and secure campus.

**Senior Citizens**--Senior citizens may register for classes only *after* regular registration times on a space available basis with free tuition. See page 22.

**Single Room**--A student who requests single occupancy in a double room will be charged an additional fee equal to one-half the semester rate for the residence hall in which he/she lives. Single occupancy will be allowed when space is available.

**Textbooks**--A student must pay for books when purchased. The cost of books varies depending on the courses taken. The student should allow at least \$600.00 per year for textbooks.

**Transcripts**—Students will be charged a fee of \$5.00 per semester/session they enroll. This will allow future transcripts to be provided at no additional cost.

**Vehicle Registration Fee**--Parking on the Lander campus is limited to those vehicles displaying a valid Lander University parking decal. To obtain a parking decal, students must register vehicles with the campus University Police Department. The fee for vehicle registration is \$30.00 per semester or \$50.00 per academic year. Vehicle registrations must be updated in August of each year.

*\*All fees are subject to change. Please visit the website for the most current information*  
[http://www.lander.edu/business\\_office](http://www.lander.edu/business_office).

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## **REFUND POLICY\***

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When a student leaves the University before the end of a fall or spring semester, voluntarily or through dismissal, University fees will be refunded as follows. (Lander students receiving Federal Stafford Loans, Federal Stafford Plus Loans, Federal Perkins Loans, Pell Grants or Federal SEOG Grants are governed by a federally mandated pro-rata Return of Title IV Fund regulation if they withdraw prior to completing 60% of the term. See current bulletin.)

<b>When the Student Withdraws:</b>	<b>Portion of Basic Expenses Refunded</b>
one week after classes begin	100%
before expiration of 12% of the semester	90%
before expiration of 25% of the semester	50%
before expiration of 50% of the semester	25%

The date on which a student files written notice of withdrawal with the Office of the Registrar is the date used in determining refunds.

*\*Conditions for refunds of room and board and breakage deposits are listed on Residence Hall Contract.*

*\*Conditions for refunds to students whose tuition and fees are paid by certain types of financial aid are set forth on page 30 of this catalog.*

No refunds or reductions of basic charges will be made due to a change in status (e.g., from full-time student to part-time student) later than one week after the beginning of classes each fall or spring semester. No refunds will be made to part-time students for reduction of hours carried later than one week after the beginning of the fall or spring semester. (For amount of refund during the one week period, refer to Withdrawal/Refund schedule above.) Refunds for the summer sessions may be accessed at [http://www.lander.edu/business\\_office](http://www.lander.edu/business_office).

No reductions from any charge are made for holidays or for absence from the University. A boarding student will pay full charges for meals, regardless of the number of meals taken in the dining hall.

*In order to receive academic credits, grade reports, transcript of record or degree, a student's indebtedness to the University must be settled, and the student must account satisfactorily for all property entrusted to the student's care.*

*It is further the policy of the University that any outstanding balance due to the University after the student ceases to be enrolled is subject to referral for collection. The student will be responsible for all attorney's fees and other reasonable collection costs and charges necessary for the collection of this debt.*