Running Your Weekly Schedule
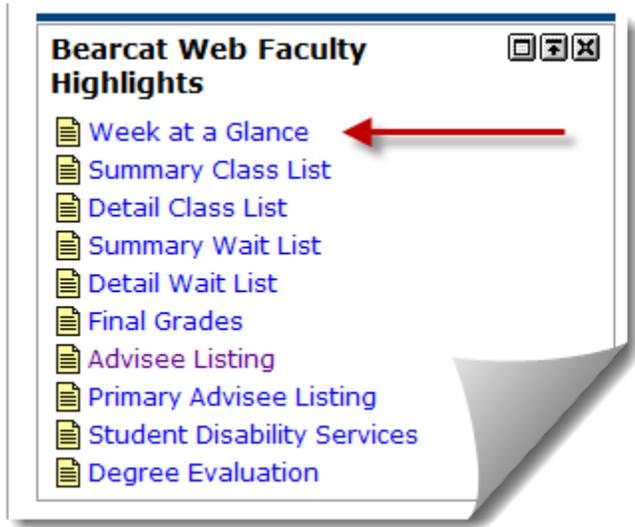
1. Log into the **MyLander** campus portal.

2 In the **Bearcat Web Faculty Highlights** box click on the **Detail Class List** link.

(If prompted, enter the appropriate Term.)

Note: Once you have selected a Term, Course or Student/Advisee, all the information displayed during your session will pertain to the Term, Course, or Student/Advisee you selected until you change those selections.

Your Week at a Glance page will load as shown below. You can print this weekly schedule using your browser's print feature. You can view the Previous Week schedule or the Next Week schedule by choosing the appropriate link.

Faculty Detail Schedule

L00████* Staff
Fall 2010
Aug 09, 2010 02:10 pm

Markets, Inst., & Banking - 11557 - FINA 309 - 02

> Click the Course Title to view additional information about this course including a link to the Catalog Description.

Status:	Act
Available for Registration:	Mar 22, 2010 - Sep 07, 2010
College:	Business and Public Affairs
Department:	Business Administration
Part of Term:	1
Course Credits:	3.000
Course Levels:	Second Degree, Undergraduate
Campus:	Main
Override:	Yes
Syllabus:	Add
Rosters:	Classlist
Office Hours:	Add

> Click the Classlist button to view the Summary Class List.

> You can add Syllabus and Office Hours information; however, this information is only accessible in Bearcat Web and does not carry over to future terms. You may want to consider using Blackboard to post this information instead.

Enrollment Counts

	Maximum	Actual	Remaining
Enrollment:	25	5	20
Cross List:	0	0	0

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	8:00 am - 9:30 am	TR	Carnell Learn Ctr 259	Sep 01, 2010 - Dec 10, 2010	Lecture	* Staff (P)

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Any questions or comments about the information displayed on these pages should be referred to the Registrar's Office.