



Lander University Financial Aid Office

21PTNF

320 Stanley Avenue, Greenwood, SC 29649
Email: finaid@lander.edu • Web: www.lander.edu/finaid
Phone: (864) 388-8340 • Fax: (864) 388-8811

Parent(s) 2021 Federal Non-Filer Confirmation

Student's Last Name _____ First _____ MI _____ Lander ID (L#) _____

Parent/Step-parent 1 Name: _____ Parent/Step-parent 2 Name: _____

In order to complete verification and determine eligibility for federal student aid, we must confirm that the student's parents/step-parents on the FAFSA 1.) did not file and 2.) was/were not required to file a federal tax return. **Please provide the following:**

1. **Verification of Non-filing Letter from the IRS** (dated on or after October 1, 2022. This is a confirmation letter that the tax return has not been filed for the **tax year ending 12/31/2021**. You can request a copy using the methods listed below. (On-line at www.irs.gov is typically not available if you have never filed taxes before in prior years. In this case, please use the paper request process detailed below.)

- On-Line
 1. Complete the on-line request at <https://www.irs.gov/individuals/get-transcript> and press "Get Transcript Online".
- By Paper
 1. Complete the paper request **Form 4506-T** at <https://www.irs.gov/pub/irs-pdf/f4506t.pdf> and submit to the IRS. **For residents of SC, NC, FL, GA, VA**, you can fax the form to the IRS in Kansas City, MO at **(855)821-0094**. For all other residents or to mail the form, see instructions on page 2 of the 4506-T.

If you are unable to obtain a Verification of Non-Filing Letter from the IRS, please contact Lander University Financial Aid Office for additional instructions.

- If you did file a 2021 federal tax return, use the IRS Data Retrieval on your FAFSA at www.fafsa.gov

2. **To confirm that you were not required to file, check the box that applies below:**

- Neither parent/step-parent listed on the FAFSA was employed. They had **NO** income earned from work in **2021**.
- If one or both parents do not have a Social Security Number, Individual Taxpayer Identification Number, or an Employer Identification Number, please check here. Please list name of parent AND have him/her sign certification below: _____
- One or both parents/step-parents listed on the FAFSA **WAS/WERE** employed in **2021**. (Complete information below.)
 - List every employer in the box below even if the employer did not issue an IRS W-2 form.
 - Provide copies of all 2021 IRS W-2 forms issued to the **parent(s)** by their employers.

Employee ("Parent" or "Step-parent")	Employer's Name	IRS W-2 Provided by Employer? If not, why?	Annual Amount Earned in 2021
	<i>(Example) ABC's Auto Body Shop</i>	Yes	\$4,500.00

If more space is needed, provide a separate page with the student's name and ID number at the top.

If there was a change in the marital status after the tax year ended December 31, 2021, please note status change and date here:

Please list other sources and amount of income you received: Ex.(Child Support, Disability, SNAP, TANF, WIC, Workers Compensation):

If none of these sources of funding were received and no income reported, please briefly explain how the household is supported below:

Certifications and Signatures: I certify that all of the information reported is complete and correct.

Student's Signature *digital signature not accepted* _____ Date _____ Phone # _____

Parent's Signature (If dependent) *digital signature not accepted* _____ Date _____ Phone # _____

DATA ENTRY		Financial Aid Office Use Only (COUNSELOR REVIEW)	
RRAAREQ	N=Pending Review; I=Missing Non Filing Letter	EA 2/23/17, EA 9/30/21, NASFAA AskRegs Q&A, DOC-Q29 at https://www2.ed.gov/policy/highered/reg/hearulemaking/2009/verification.html#acc	xxPTNF
Initials/date Fwd to CNSLR date		2223 FSAH AVG 52	xxPW2