



STAFF SENATE MEETING

Tuesday August 4th, 2020, 10:00 AM (MS Teams)

- I. Call to Order
- II. Roll Call
Eddie Shaw, Corey Anthony, Laura Brown, Justin Burger, Kenneth Calliham, Courtney Carpenter, Jack Clinkscales, Graham Duncan, Anissa Lawrence, Tammie Mallory, Amanda Morgan, Erin Nodine, Vernon Peppers, Marina Proctor, Kenneth Toole, Ashley Wilkie, Matthew Gilstrap, and Jessica Partlow.
- III. Approval of Minutes from July meeting
Jack Clinkscales motioned to approve the July staff senate minutes; seconded by Graham Duncan. The minutes were approved unanimously.
- IV. Special Guests
 - a. Matthew Gilstrap-Launch into Lander
Find details and schedule at www.Lander.edu/launch
Launch into Lander serves as an extended orientation/welcome week. This gives students the opportunity to connect with each other and employees before classes begin. This year the LINK 101 assembly will take place remotely on campus in multiple classrooms along with Horne Arena. The dining hall will be open for breakfast, lunch, and dinner. Faculty and staff are invited to lunch in the dining hall on Friday, August 14 to greet and dine with students.
Special events include:
 - Wednesday – Pool Party
7:00-9:00 p.m.
 - Thursday – Dance Party
Dining Hall 6:00-7:30 p.m.
 - Friday – Field Games
New Residence Hall Field
8:00-10:00 p.m.
 - Saturday – Sip and Splash
5:00-9:00 p.m.
Uptown Market and splash pad. Millhouse will sell pizza by the slice, *the Leftovers* band will perform live, and organizations will set up tables at the market.
- V. Chair Report
 - a. Human Resources
 - Discussing hosting a virtual Staff Excellence Awards ceremony. More details to come.

- Mandatory face coverings ([Executive Order 2020-50](#))
 - Masks are required to be worn inside all state government offices, buildings and facilities as a response to control the spread of COVID-19 in our state. As such, this order does apply to all buildings on the campus of Lander University.
 - This mandate does exempt individuals exercising in the fitness center.
- b. Diversity Advisory Committee
 - Eddie Shaw welcomed Jessica Partlow as the ex officio Diversity Advisory Council member.
- c. Discussion of electing new officers
 - Voting will take place today online, please submit ballot when received.
- d. Training of new Senators
 - Professional Development Committee will head up training, if other senators have suggestions please email a member of the Professional Development Committee.
- e. Potential Guests for Future Meetings
 - Stacie Bowie- September meeting.
- f. Staffing Updates
 - No staffing updates mentioned.
 - Student accounts and payroll switched campus office locations.
- g. Campus Conversations TEAMS meetings
 - These meetings are very helpful, senators are encouraged to stay up to date with latest campus information.

VI. Committee Reports

- a. Employee Appreciation and Recognition
 - Birthday Card – Print shop is finalizing design.
- b. Elections and Bylaws
 - In process of updating bylaws to reflect added ex officio member.
- c. Professional Development
 - “New Employee Mingle”
 - Working to create “Department Sessions” to enhance communication between offices departments and give staff the opportunity to learn about other department functions on campus and offer cross-training.
 - Discussed ways to involve staff in virtual staff senate meetings.
- d. Communications
 - No updates

VII. Old Business

- Follow up on Previous Online Comments
 - No updates

VIII. New Business

- a. Online Comments
 - Request to get new flags for the Campus and the JMC
 - Pes circle- LUPD
 - Athletics- Athletic Complex
- b. Area Specific Feedback
 - No updates

- c. Electing Officers for 2020-2021
Ballot will be sent out when meeting adjourns.

IX. Adjournment

Graham Duncan motioned to adjourn the meeting, seconded by Tammie Mallory. The motion passed unanimously.

Staff Senate Mission Statement

The Lander University Staff Senate exists to ensure the welfare of its staff; to serve as a liaison between staff, administration, faculty, and students; and to advise the administration on matters concerning the staff. This focus provides staff a voice to promote a positive, respectful work environment that sustains both personal and professional growth. In support of the university's strategic plan, specifically the goal of remaining an employer of choice, the senate strives foremost to contribute to the overall success of Lander University and its students.

Minutes respectfully submitted by Laura Brown.